

COMMISSION ON HIGHER EDUCATION - CARAGA REGION
ANNUAL PROCUREMENT PLAN FOR FY 2025

INDICATIVE FINAL UPDATED [Version No. 003]

PROCUREMENT PROJECT DETAILS							PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)	Column 11	Column 12	
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12	
General Requirements												
Accountable Forms Expenses	Administrative/ Technical	Procurement of checkbooks at the Landbank of the Philippines	NP-53.9 - Agency to Agency	No	Most Economically Advantageous Responsive Bid or MEARB	March	May	GAA 2025 - Current	5,000.00	Life Cycle Assessment (LCA)		
Accountable Forms Expenses	Administrative/ Technical	Security Paper: size: 11"x8 1/2" x 1 ply, weight: 110-120 gsm, full color printing	NP-53.9 - Agency to Agency	No	Most Economically Advantageous Responsive Bid or MEARB	March	May	GAA 2025 - Current	21,000.00	Life Cycle Assessment (LCA)		
Fuel, oil and lubricants	Administrative/ Technical	Fuel, oil and lubricants	NP-53.9 - Direct Retail Purchase	No	Most Economically Advantageous Responsive Bid or MEARB	January	January	GAA 2025 - Current	225,470.50	Renewal of Regular and Recurring Services		
Office water supply	Administrative/ Technical	Office water supply	NP-53.9 - Direct Retail Purchase	No	Most Economically Advantageous Responsive Bid or MEARB	January	January	GAA 2025 - Current	24,769.20	Renewal of Regular and Recurring Services		
Office mineral water supply in Gallon	Administrative/ Technical	Office mineral water supply in Gallon	NP-53.9 - Direct Retail Purchase	No	Most Economically Advantageous Responsive Bid or MEARB	January	January	GAA 2025 - Current	13,640.00	Renewal of Regular and Recurring Services		
Electricity Services	Administrative/ Technical	Electricity Services	NP-53.9 - Direct Retail Purchase	No	Most Economically Advantageous Responsive Bid or MEARB	January	January	GAA 2025 - Current	550,712.10	Renewal of Regular and Recurring Services		
Mail matter and package delivery	Administrative/ Technical	Mail matter and package delivery	NP-50 -Direct Contracting	No	Most Economically Advantageous Responsive Bid or MEARB	January	January	GAA 2025 - Current	5,000.00	Renewal of Regular and Recurring Services		
Mobile Expenses	Administrative/ Technical	Mobile Expenses	NP-53.9 - Small Value Procurement	No	Most Economically Advantageous Responsive Bid or MEARB	January	January	GAA 2025 - Current Appropriation	84,000.00	Renewal of Regular and Recurring Services		
Landline Expenses	Administrative/ Technical	Landline Expenses	NP-50 -Direct Contracting	No	Most Economically Advantageous Responsive Bid or MEARB	January	January	GAA 2025 - Current	68,000.00	Renewal of Regular and Recurring Services		
Internet Services	Administrative/ Technical	Internet Services	NP-50 -Direct Contracting	No	Most Economically Advantageous Responsive Bid or MEARB	January	January	GAA 2025 - Current	81,930.00	Renewal of Regular and Recurring Services		
Legal Services	Administrative/ Technical	Notarial services	NP-50 -Direct Contracting	No	Most Economically Advantageous Responsive Bid or MEARB	January	January	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)		
Legal Services	Administrative/ Technical	Notarization of Certificate of Exception for Early Procurement Activity 2025 due for submission at GPPB.	NP-50 -Direct Contracting	No	Most Economically Advantageous Responsive Bid or MEARB	January	January	GAA 2025 - Current Appropriation	200.00	Life Cycle Assessment (LCA)		
Legal Services	Administrative/ Technical	Notary for Fidelity Bond Application	NP-50 -Direct Contracting	No	Most Economically Advantageous Responsive Bid or MEARB	January	January	GAA 2025 - Current	1,200.00	Life Cycle Assessment (LCA)		
Security services	Administrative/ Technical	Security services of 3 Security Guards	NP-53.9 - Small Value Procurement	No	Most Economically Advantageous Responsive Bid or MEARB	January	January	GAA 2025 - Current	617,562.00	Renewal of Regular and Recurring Services		
Office Subscription	Administrative/ Technical	Unlimited ink with printer	NP-53.9 - Small Value Procurement	No	Most Economically Advantageous Responsive Bid or MEARB	January	January	GAA 2025 - Current	71,500.00	Renewal of Regular and Recurring Services		
Online Subscription	Administrative/ Technical	Virtual Private Server Subscription Period Covered: Feb 2, 2024 to Feb 2, 2025 Specs: Processor: vCPU 6 Cores Memory: 6GB RAM Storage: 120GB SSD Storage Network: 6TB Bandwidth, dedicated IP, 100 Mb/s Network Line	NP-53.9 - Direct Retail Purchase	No	Most Economically Advantageous Responsive Bid or MEARB	February	February	GAA 2025 - Current Appropriation	28,116.00	Renewal of Regular and Recurring Services		
Online Subscription	Administrative/ Technical	Cloud Storage 2TB (June 29, 2025 to June 29, 2026)	NP-53.9 - Direct Retail Purchase	No	Most Economically Advantageous Responsive Bid or MEARB	June	June	GAA 2025 - Current	6,927.17	Renewal of Regular and Recurring Services		
Online Subscription	Administrative/ Technical	SMS Gateway API Credits under theCHED Scholarship Programs.	NP-53.9 - Direct Retail Purchase	No	Most Economically Advantageous Responsive Bid or MEARB	January	January	GAA 2025 - Current	17,515.00	Renewal of Regular and Recurring Services		
Online Subscription	Administrative/ Technical	Automated SMS Notification of disbursement notification from Cashier to HEIs and others andCHEDRO Records notification on CAV Application Portal for FY2025	NP-53.9 - Direct Retail Purchase	No	Most Economically Advantageous Responsive Bid or MEARB	January	January	GAA 2025 - Current Appropriation	10,000.00	Renewal of Regular and Recurring Services		
Online Subscription	Administrative/ Technical	Domain Name (2,500/year)	NP-53.9 - Direct Retail Purchase	No	Most Economically Advantageous Responsive Bid or MEARB	January	January	GAA 2025 - Current	2,500.00	Renewal of Regular and Recurring Services		
Online Subscription	Administrative/ Technical	3rd Party Cloud Storage 2TB (5,000/year)	NP-53.9 - Direct Retail Purchase	No	Most Economically Advantageous Responsive Bid or MEARB	January	January	GAA 2025 - Current	5,000.00	Renewal of Regular and Recurring Services		
Online Subscription	Administrative/ Technical	Virtual Private Server Plan 5, Technical Specs: 6 Cores CPU, 6GB RAM, 120 GB SSD, 6TB Bandwidth	NP-53.9 - Direct Retail Purchase	No	Most Economically Advantageous Responsive Bid or MEARB	January	January	GAA 2025 - Current	30,000.00	Renewal of Regular and Recurring Services		
Online Subscription	Administrative/ Technical	Zoom Subscription	NP-53.9 - Direct Retail Purchase	No	Most Economically Advantageous Responsive Bid or MEARB	January	January	GAA 2025 - Current	8,187.90	Renewal of Regular and Recurring Services		
Online Subscription	Administrative/ Technical	Domain Renewal (Nov. 25, 2025 to November 25, 2026)	NP-53.9 - Direct Retail Purchase	No	Most Economically Advantageous Responsive Bid or MEARB	November	November	GAA 2025 - Current	2,400.00	Renewal of Regular and Recurring Services		
Online Subscription	Administrative/ Technical	KVM 4, 4 vCPU Cores, 16GB RAM, 200GB NVMe disk space, 16TB Bandwidth	NP-53.9 - Direct Retail Purchase	No	Most Economically Advantageous Responsive Bid or MEARB	December	December	GAA 2025 - Current	16,776.00	Renewal of Regular and Recurring Services		

Online Subscription	Administrative/ Technical	Virtual Private Server Subscription (1year) Specs: 512 MiB Memory, 10 GiB SSD Disk, 500 GiB Transfer	NP-53.9 - Direct Retail Purchase	No	Most Economically Advantageous Responsive Bid or MEARB	December	December	GAA 2025 - Current	8,352.00	Renewal of Regular and Recurring Services	
GAD or 18-day Campaign to End VAWC and International Day Against Trafficking Advocacy Shirt	Administrative/ Technical	Advocacy Poloshirt	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current Appropriation	6,500.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Air Conditioner Split Type Inverter 1.5HP with free installation and free 10ft. copper wire tube	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	March	March	GAA 2025 - Current	48,000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Clear Card Case (A4)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	July	July	GAA 2025 - Current Appropriation	3,000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Disinfectant Spray - 400gsm	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current Appropriation	1,000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	DESK NAMEPLATE Material: Fiberglass Resin, Wood Dimension: Height - 5.0 inches Length - 20.0 inches Width - 3.0 inches	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	July	July	GAA 2025 - Current Appropriation	10,800.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	LED wall mounted 2*3W Emergency light twin dual eye rechargeable	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current	2000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	LED Light 40 watts	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	3,000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Liquid Bleach	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	1,000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	LPG Tank	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	3,830.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Mop Head, Microfiber, Heavy-Duty, 16 X 5	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Mop with handle Heavy-Duty, Microfiber, 16 X 5	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Muriatic Acid	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	1,000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Multi Insect Killer 500ml	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	1,000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Office Table with side cabinet, wooden type	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	1,500.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Pentel Pen (Black)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current	600.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Plaques and Certificates	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	PVC Certificate Frames A4	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2025 - Current	4,800.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Certificate Holder A4 (Blue)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current	2,200.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Certificate Holder Material: paper/Vellum Board/Linen, 80lb Color: Black with Gold Foil Boarder at the front CHED Logo: Embossed in Gold Diameter: 2.5 in Style: Folded Style Size: 9 1/2 in x 12 in	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current Appropriation	4,000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Frame (Wooden) size A4	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current	13,000.00	Life Cycle Assessment (LCA)	
ISO 9001:2015 Quality Management System (QMS) Foundation Course for CHED CARAGA Regional Office on July 1-2025 in Butuan City	Administrative/ Technical	Plaque (acrylic) size: 11 inches height	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2025 - Current Appropriation	2,700.00	Life Cycle Assessment (LCA)	
Conduct of the IZN Masterclass dubbed as FLAIR: Filipino Leaders in Advancing International Reputation on Aug. 19-20, 2025 in Butuan City	Administrative/ Technical	Customized Plaques Specifications: Material: Fiberglass resin (stone casting) on wood base	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2025 - Current Appropriation	10,000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Printer (Type: Print, Scan, Copy)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	July	July	GAA 2025 - Current	52,500.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Steering wheel cover	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Spin mop refill 03 refill	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Conduct of CHED CARAGA FUELS: FUNDING UNDERGRADUATE EXCELLENCE FOR LEARNING AND SUCCESS - CHED SCHOLARS AND UNIFAST GRANTEES ORIENTATION PROGRAM CUM CAPACITY BUILDING SEMINAR ON MARCH 12, 2025	Administrative/ Technical	Tri-fold Brochure (see attached design and specification)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	March	March	GAA 2025 - Current Appropriation	7,700.00	Life Cycle Assessment (LCA)	

Conduct of CHED CARAGA FUELS: FUNDING UNDERGRADUATE EXCELLENCE FOR LEARNING AND SUCCESS - CHED SCHOLARS AND UNIFAST GRANTEES ORIENTATION PROGRAM CUM CAPACITY BUILDING SEMINAR ON MARCH 12, 2025	Administrative/ Technical	Tumbler (450 ml, customized with CHED, Unifast and Bagong Pilipinas Logo, assorted colors) See attached design	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	March	March	GAA 2025 - Current Appropriation	2,800.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Cork Board (3 ft x 4 ft)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	5,720.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Cartolina (mixed color)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	200.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Fiberglass Measuring Tape HMT30	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	February	GAA 2025 - Current	550.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	PVC Office ID with Lanyard Size: 4 inches x 5 inches Back to Back Printing	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current Appropriation	13,800.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	PVC Office ID with- Wallet Size: 3.37 inches x 2.125 inches Back to Back printing	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	7,820.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Wireless Access Point , Wi-Fi 6, At least 1.2 Gbps (dual-band) , 2.4 GHz + 5 GHz, Security: WPA 3	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,500.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Wireless Access Point/WiFi Router At least 1.2 Gbps (dual-band) 2.4 Ghz + 5 GHz Security: WPA3 with 3 LAN Ports	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	April	April	GAA 2025 - Current Appropriation	2,500.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	WIFI Dongle (300 Mbps, WN 823, and mini wireless USB adaptor)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	March	March	GAA 2025 - Current	4,400.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/ Technical	Laptop Specs: Memory: 16 GB Ram CPU: At least Intel Core i5 13th Gen 8 cores OS: Windows 11 Display: 15.6"	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	April	April	GAA 2025 - Current Appropriation	49,500.00	Life Cycle Assessment (LCA)	
CHED personnel in the celebration of CHED's 31st Anniversary	Administrative/ Technical	Bomber Jacket with embroidered CHED Logo Design details: Zipper Type Fabric: Plain Weave Material Composition: 100% Polyester	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	May	May	GAA 2025 - Current Appropriation	25,900.00	Life Cycle Assessment (LCA)	
CHED personnel in the celebration of CHED's 31st Anniversary	Administrative/ Technical	Jersey Shirt Full sublimation (See design for reference)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	May	May	GAA 2025 - Current Appropriation	16,100.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Self-inking Mini Dater Stamp PHIL. FORMAT (MONTH DAY YEAR) Font Size: 3mm Black ink only Suitable for plain copy paper or cardboard	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	May	May	GAA 2025 - Current Appropriation	325.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Philippine Flag size: 4x6	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	June	June	GAA 2025 - Current	3,000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Customized ASEAN Flag; size: 4x6 feet	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	June	June	GAA 2025 - Current	3,000.00	Life Cycle Assessment (LCA)	
Conduct of Launching and Capacity Building on the Regional HEI UCMIS Portal cum Workshop & Reconciliation on TES/TDP Liquidation on October 22-24, 2025 at Butuan City	Administrative/ Technical	Bomber Jacket with embroidered CHED & UniFAST Logo Design details: Zipper Type Fabric: Plain Weave Material Composition: 100% Polyester Color: Navy Blue	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current Appropriation	44,000.00	Life Cycle Assessment (LCA)	
Conduct of Launching and Capacity Building on the Regional HEI UCMIS Portal cum Workshop & Reconciliation on TES/TDP Liquidation on October 22-24, 2025 at Butuan City	Administrative/ Technical	Poloshirt with embroidered CHED Logo & UniFAST Logo Material Composition: 100% Polyester Honeycomb Color: Oatmeal	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current Appropriation	45,000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Leather Notebook - black	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current	11,250.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Mesh Bag Envelope - A4 size	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current Appropriation	3,375.00	Life Cycle Assessment (LCA)	
IZN Masterclass dubbed as FLAIR	Administrative/ Technical	Polo Shirt	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2025 - Current Appropriation	12,000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Special Paper - 90 gsm (20 pcs in a pack) Color: Pale Cream	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current Appropriation	600.00	Life Cycle Assessment (LCA)	
	Administrative/ Technical	CSC customized jersey	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current Appropriation	3,500.00	Life Cycle Assessment (LCA)	

Other Supplies and Materials Expense	Administrative/ Technical	Sack-color white	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current Appropriation	1,500.00	Life Cycle Assessment (LCA)	
Series of RQAT and Monitoring visits	Administrative/ Technical	Customized Polo Shirt with CHED Logo and RQAT Embroidered	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current Appropriation	18,150.00	Life Cycle Assessment (LCA)	
Series of RQAT and Monitoring visits	Administrative/ Technical	Customized Polo Shirt with CHED Logo	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current Appropriation	6,600.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Toilet Cleaner (Ultra Thick Bleach) 900ml	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current Appropriation	2,000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Disposable Face Mask Cover a secure fit, a secure fit, a minimum filtration efficiency of 95% for particles as small as 0.3 microns, and protection against certain non-oil based particles.	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current Appropriation	3,000.00	Life Cycle Assessment (LCA)	
Conduct of 2025 Year End Assessment and Planning cum PRAISE Awarding and Employees Night	Administrative/ Technical	Plaque for Loyalty Awardees: Specifications: 5mm acrylic glass body with brass metal sheet Length: 12inches Base: Wood	NP-32.1 - Direct Acquisition	No	Most Economically Advantageous Responsive Bid or MEARB	December	December	GAA 2024 - Continuing Appropriation	9,000.00	Life Cycle Assessment (LCA)	
UNIFAST Activity at Davao City	Administrative/Technical	Van Rental	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	April	April	GAA 2025 - Current Appropriation	49,000.00	Life Cycle Assessment (LCA)	
Conduct of Pamilyang Kawani, Sama-Samang Bayani: A CHED Caraga Family Day Celebration on September 29-30, 2025 at Britania, Surigao del Sur.	Administrative/Technical	Van Rental	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current Appropriation	30,000.00	Life Cycle Assessment (LCA)	
Series of RQAT and Monitoring visits	Administrative/Technical	Van Rental	NP-32.1 - Direct Acquisiton	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current	28,000.00	Life Cycle Assessment (LCA)	
Conduct of the LUC Validation visit of OIQAG andCHEDRO Caraga Personnel on October 27-29, 2025 at Hinatuan	Administrative/Technical	Van Rental	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current Appropriation	30,000.00	Life Cycle Assessment (LCA)	
Conduct monitoring on the implementation of the Universal Access to Quality Tertiary Education (UAQTE) Program and other scholarship programs.	Administrative/Technical	Van Rental	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2025 - Current Appropriation	39,000.00	Life Cycle Assessment (LCA)	
Seminar Workshop on RA 12009 at Davao City on November 17-20, 2025	Administrative/Technical	Van Rental	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	November	November	GAA 2025 - Current Appropriation	40,000.00	Life Cycle Assessment (LCA)	
Other General Services	Administrative/Technical	Job Order Services	NP-32.1 - Direct Acquisiton	No	Lowest Calculated Responsive Bid or LCRB	November	November	GAA 2025 - Current Appropriation	10,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Office Insignia	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2025 - Current Appropriation	30,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Monitor, CPU, keyboard and mouse (Processor: Intel Core i7-9th Gen, Memory:8GB, Storage: 500 GB HDD, OS: Windows 10 120GB SSD Monitor: 24")	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current Appropriation	50,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	TABLET - Display: At least 11-inch Liquid Retina or equivalent high-resolution display (minimum 2360 x 1640 pixels)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current	49,900.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Dual-Way Talk Through Store Office Window Glass Counter Intercom Speaker System Bank zero touch Working voltage: DC12V Material : High quality ABS Working current: S300mA Microphone : 45dB±2dB 10Hz-15KHz Output power of sub-base Speaker: 3W Output power of master:2W Environment term: -10oC~60oC Cable Length : 3 meters Main base : 108*94*43mm Sub-base: 80*22mm Box size: 21*13*8cm	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current Appropriation	6,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Office Table: Wooden L-type with drawer	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current Appropriation	65,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Printer, Type: Print, Scan, Copy, Fax with ADF-Print Method for UNIFAST Staff	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	November	November	GAA 2025 - Current Appropriation	17,500.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Scanner, Type: Sheet-fed, one-pass duplex color scanner, Photoelectric Device: Color Contact Image Sensor (CIS), Optical Resolution: 300 dpi Color	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	November	November	GAA 2025 - Current Appropriation	75,800.00	Life Cycle Assessment (LCA)	

Semi-Expendable Items	Administrative/Technical	Printer, Wi-Fi All-in-One Ink Tank Printer with ADF Multifunction Inkjet Printer – Print, Scan, Copy, Fax with ADF for COSCHO Staff	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	November	November	GAA 2025 - Current Appropriation	17,500.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Scanner, Scanner Type: A4 sheet-fed, one-pass duplex colour scanner Sensor Type: Colour Contact Image Sensor for COSCHO Staff	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	November	November	GAA 2025 - Current	38,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Monitor, Full High Definition Monitor - IPS LED Monitor KA252Q E0 24.5inch FHD IPS 100Hz Free Sync 1MS LED	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	November	November	GAA 2025 - Current	6,500.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Office Chair, 360 Degree swivel function, Headrest for support and comfort, SEAT MESH FABRIC, BACK: MESH, 23.6(L) x 20.5(W)x41.7-46.5(H) in, seat height from ground: 15.4x20.5in for UNIFAST Staff	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	November	November	GAA 2025 - Current Appropriation	34,500.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Printer, All in one - Print, Scan, Copy, Wi-Fi, Wi-Fi Direct and a color touch screen panel, Max Print Resolution - 5,670 x 1440 dpi, Black Nozzle Configuration - 180, Color Nozzle Configuration - 55 per color for Maritime Staff use.	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current Appropriation	14,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Brand New Fire Extinguisher Dry Chem 10 lbs	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	10,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Brand New Fire Extinguisher HCFC 123 10 lbs	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	8,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Computer Set, Monitor, CPU, Keyboard and mouse	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current Appropriation	49,999.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	5-Layered Open Shelves, Height: 8feet, lenght: 7feet, Width: 50inches, Distance per Shelf: 30inches	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current Appropriation	30,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Heavy Duty 3-drawer steel cabinet, Color: Light Gray	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	26,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Office Chair L:67cm, H: 108-118cm, W: 65cm, Wt: 15.2kg Material: R350MM Chrome Base	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	39,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	1-seater sofa (Width 86 cm; depth 76 cm; height 87 cm; Color: Gray)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	52,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Oval Coffee Table (Wooden table; 150cm x 59 cm x 40 cm; color: brown)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	10,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Carpet (60cm x 150cm; color: gray)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	5,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Executive Chair (Leatherette color:black) W25in x L27in x H47in seat height: High: 23in Low:20 in Stainless Steel, Leather, Plastic Ergonomic Design: Contoured backrest with lumbar support to promote proper posture.	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	21,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Coffee Nook with Lock (Sliding Cabinet 120 cm x 80 cm x 40cm xcolor: black)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	13,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	4 pcs cup and saucer (Ceramic; color:taupe)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	1,300.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	8 pcs cup and saucer (Ceramic; color:white)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	1,200.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Small fork (Stainless Steel)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	900.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	16 pcs fork, spoon, table knife, and teaspoon (Stainless Steel)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	3,200.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Medium dessert plate (Porcelain; color:white)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	2,700.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Side Plate (19 cm; Ceramic; color:cream)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	1,440.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Side plate (Ceramic; color: white)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	1,440.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Drinking glasses (Crystal; transparent)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	2,700.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	4 pcs 7 oz. Wine glasses (Crystal; transparent)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	500.00	Life Cycle Assessment (LCA)	

Semi-Expendable Items	Administrative/Technical	4 pcs 7 oz. Wine glasses (Crystal; transparent)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	500.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Sofa Pillow (16 cm x 16cm; polyester fiber; Color: Light Brown)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	2,400.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Main Door Signage *Materials: Base: Brushed metal Engraving and Markings: CHED Logo (full color) Office Name: etched or printed on brushed metal	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	58,400.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	CHED Official's Door Nameplate Materials: Base Layer: Brushed metal	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	7,300.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Bell (Call Bell)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	300.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Megaphones *50 Watts Max Power *Pistol Grip *Wired Handheld Microphone *Button Activated Siren *Recording Function *MP3 Playback via USB and SD Slot	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	5,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	LED Automatic Emergency Light *Environment Friendly *Lightweight *Overcharging Protection System *2 Fully Adjustable Lamp Heads with High Power COB LED *Changeable Light Output	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current Appropriation	7,000.00	Life Cycle Assessment (LCA)	
Advocacy Materials for PADS	Administrative/Technical	Travel Pillow with printed logo and packaging	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	36,000.00	Life Cycle Assessment (LCA)	
Advocacy Materials for PADS	Administrative/Technical	Coffee Press w/ coffee powder w/ box	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	90,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	CELLPHONE 6.56-inch HD+ TFT LCD Display (720 x 1612 Pixels, 269 ppi) with 20:9 Aspect Ratio, 90Hz Refresh Rate, 780nits max, and notch OS Android 14 with Magic OS 8 Chipset	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current Appropriation	40,770.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Venetian Blinds to be installed in the Regional Director's Office and Quarters	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	21,170.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Venetian Blinds, To be installed in the 1st floor and 2nd floor offices	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	53,190.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Underbed Storage Box Clear – 40 L	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	1,400.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Storage Box - 120 L	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	1,800.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Office Insignia, Material: Stainless Steel Engraved Logo, Color: Full Color, Size: 1meter diameter	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	39,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Printer Type: Print, Scan, Copy, Fax with ADF-Print for UNIFAST Staff	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	52,500.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	PRINTER, On-demand inkjet (Piezoelectric) Printer Language: ESC/P-R, ESC/P Raster, for Technical Staff use.	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	35,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	SCANNER, Specifications Scanner: Scanner Type: Sheet-fed, one-pass duplex color scanner for Technical Staff use.	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	37,900.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Heavy Duty 4-drawer steel cabinet, Color: Light Gray	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	24,600.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Scanner Scanner Type: Sheet-fed, one-pass duplex color scanner Photoelectric Device: Color Contact Image Sensor (CIS) for office use.	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current Appropriation	75,800.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Swivel Chair, BASE TYPE: Chromed Steel BASE SIZE: 350mm BASE CAPACITY: 200kgs.	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	54,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Paper Shredder: Height: 45–55 cm Width: 30–35 cm Depth: 20–25 cm	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current Appropriation	12,500.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Plastic White Pot (26 x 16 x 3 cm; PP & PE with hole and stopper; Color:white)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	4,000.00	Life Cycle Assessment (LCA)	

Semi-Expendable Items	Administrative/Technical	Plastic White Pot (26 x 16 x 3 cm; PP & PE with hole and stopper; Color:grey)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	4,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Acrylic Table Name Plates	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	15,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Office Table Wooden L-type with drawer Left Corner Desk	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	17,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Office Table Built-in drawers Panels: MFC (Melamine Faced Chipboard)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	14,000.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Office Chair 360 degree swivel function Base material: chrome base, twin casters Seat: Mesh fabric Back: mesh Dimension: (Overall: 86-92x57x47cm) (Seat: 48x44.5x42cm) (Back: 45x41 cm)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	22,500.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Office Chair 360 degree swivel function Headrest for support and comfort tension control Base material: chrome base, twin casters Seat: Mesh fabric	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current Appropriation	4,500.00	Life Cycle Assessment (LCA)	
Semi-Expendable Items	Administrative/Technical	Wired Dial Keyboard • Connection type: Wired • Key shape: Rounded	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current Appropriation	6,000.00	Life Cycle Assessment (LCA)	
Rents - Equipment	Administrative/Technical	Stage Decoration (ASEAN-themed, Aug. 12, 2025)	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2025 - Current Appropriation	15,000.00	Life Cycle Assessment (LCA)	
Rents - Equipment	Administrative/Technical	Stage Decoration, with lights and sounds - for the conduct of the ASEAN Culmination on Aug. 28, 2025	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2025 - Current Appropriation	40,000.00	Life Cycle Assessment (LCA)	
Rents - Equipment	Administrative/Technical	Stage Decor with Lights	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	15,000.00	Life Cycle Assessment (LCA)	
Printing and Publication Expenses	Administrative/Technical	Tarpaulin/Banner	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current	2,500.00	Life Cycle Assessment (LCA)	
Printing and Publication Expenses	Administrative/Technical	Tarpaulin 17ft x 8ft	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current	2,500.00	Life Cycle Assessment (LCA)	
Printing and Publication Expenses	Administrative/Technical	Tarpaulin 10x10 for the Conduct of CHED CARAGA FUELS: FUNDING UNDERGRADUATE EXCELLENCE FOR LEARNING AND SUCCESS - CHED SCHOLARS AND UNIFAST GRANTEES ORIENTATION PROGRAM CUM CAPACITY BUILDING SEMINAR ON MARCH 12, 2025.	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	March	March	GAA 2025 - Current Appropriation	2,000.00	Life Cycle Assessment (LCA)	
Printing and Publication Expenses	Administrative/Technical	Congratulatory and welcome tarpaulin for the newly appointed CHED Chairperson (6ft x 8ft)	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	June	June	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Printing and Publication Expenses	Administrative/Technical	Backdrop Tarpaulin (8 x 8ft) - For the conduct of the ASEAN Culmination on Aug. 28, 2025	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2025 - Current Appropriation	720.00	Life Cycle Assessment (LCA)	
Printing and Publication Expenses	Administrative/Technical	Tarpaulin - Main Backdrop Size: 6ft x 12ft	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2025 - Current Appropriation	1,160.00	Life Cycle Assessment (LCA)	
Printing and Publication Expenses	Administrative/Technical	Tarpaulin - Photo Wall Size: 4ft x 8ft	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2025 - Current Appropriation	1,100.00	Life Cycle Assessment (LCA)	
Printing and Publication Expenses	Administrative/Technical	Tarpaulin (8x4) for the Conduct of Pamilyang Kawani, Sama-Samang Bayani: A CHED Caraga Family Day Celebration on September 29-30, 2025 at Britania, Surigao del Sur.	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current Appropriation	480.00	Life Cycle Assessment (LCA)	
Printing and Publication Expenses	Administrative/Technical	Tarpaulin 10X16 (Backdrop)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	2,100.00	Life Cycle Assessment (LCA)	
Printing and Publication Expenses	Administrative/Technical	Tarpaulin 10X10 (Photo Wall)	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	3,000.00	Life Cycle Assessment (LCA)	

Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Organization of access to power sources for office equipment, reduce cable clutter, and help maintain a safe and efficient working	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	July	July	GAA 2025 - Current	2,925.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Labor & Materials of replacement of toprail aluminum (pull out & install)	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2025 - Current	2,800.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Decorative Materials For the improvement of the office interior by providing and installing an accent wall at the Regional Director's Office	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2025 - Current	20,985.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Repair of the damaged roof in Storage Room 1	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2024 - Continuing Appropriation	1,865.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Labor-remove all items from the storage room and cleaning up	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2024 - Continuing Appropriation	3,000.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Repair and repainting of Storage Room	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2024 - Continuing Appropriation	30,320.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Repainting of the gate, garage and pathway areas	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2024 - Continuing Appropriation	76,505.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Replacement of damaged tiles on the third floor function hall	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	March	March	GAA 2024 - Continuing Appropriation	7,950.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Enhancement of 1st floor offices wall paint	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2024 - Continuing Appropriation	117,922.50	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Enhancement of 2nd floor offices wall paint	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2024 - Continuing Appropriation	145,650.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Enhancement of Regional Director's Office.	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2024 - Continuing Appropriation	85,831.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Enhancement of CHED Lounge Area.	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2024 - Continuing Appropriation	80,148.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Enhancement of front exterior wall paint	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2024 - Continuing Appropriation	64,450.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Enhancement of right side exterior wall paint	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2024 - Continuing Appropriation	39,337.50	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Enhancement of left side exterior wall paint	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2024 - Continuing Appropriation	38,950.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Additional Materials for the repainting of CHED Caraga building exterior	NGPA-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	November	November	GAA 2024 - Continuing Appropriation	164,130.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Connector for the toilet bidet to ensure proper installation at the RD's Quarter	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2024 - Continuing Appropriation	480.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Installation of Glass Door for the First Floor Offices with Aluminum Sticker Frosted Glass Door (Push and Pull), Jamb and Accessories	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2024 - Continuing Appropriation	75,000.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Installation of lighting in the storage room and the replacement of existing units in the administrative and technical offices	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2024 - Continuing Appropriation	13,600.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Resizing and adjustment of the door opening at the RD's quarters.	NGPA-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	5,000.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Fabrication and Installation of Glass Doors for the Administrative Divisions Offices	NGPA-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	75,000.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Additional materials for repainting of RD's Office	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2024 - Continuing Appropriation	4,320.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	CHED Caraga Outdoor Tile Works	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	46,900.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Repainting and Enhancement of CHED Building	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	60,000.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Canteen Demolition and Clearing	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	10,000.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Painting of stainless steel gates	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	13,500.00	Life Cycle Assessment (LCA)	
Repair and Maintenance of Office Building and Other Structures	Administrative/Technical	Repainting and Enhancement of RD's office balcony and 2nd floor fire exit.	NP-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	28,810.00	Life Cycle Assessment (LCA)	

Repairs and Maintenance - Machinery and Equipment	Administrative/Technical	Procurement of services for repairs of aircon, printer, scanner, computer & laptop	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current	10,000.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance - Machinery and Equipment	Administrative/Technical	Cleaning Aircon	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current	17,500.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance - Machinery and Equipment	Administrative/Technical	Labor and materials for charging freon	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2025 - Current	2,500.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance - Furniture and Fixtures	Administrative/Technical	Repairs and maintenance of Office furniture and fixtures	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current	5,000.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance - Motor Vehicles	Administrative/Technical	Procurement of services for CHED vehicle repairs and maintenance Innova & Adventure (preventive maintenance)	NP-53.9 - Direct Retail Purchase	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current	65,000.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance - Motor Vehicles	Administrative/Technical	Tire 205/65 R15 (Innova & Adventure)	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current	45,600.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance - Motor Vehicles	Administrative/Technical	Tire 185 R 14C	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current	10,000.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance - Motor Vehicles	Administrative/Technical	Tire Valve/Pito Tubeless	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current	5,000.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance - Motor Vehicles	Administrative/Technical	Repair and maintenance of the CHED vehicle (Innova) 260,000 KM Check-up & Preventive Maintenance	NP-53.9 - Direct Retail Purchase	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current	40,000.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance - Motor Vehicles	Administrative/Technical	Labor & installation - whole unit tint *a high-end, non-metallized tint known for its excellent heat rejection and clear appearance, allowing for maximum light while blocking infrared and UV rays. (SAA 1959)	NP-53.9 - Direct Retail Purchase	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current Appropriation	11,000.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance - Motor Vehicles	Administrative/Technical	Tail light tail lamp DL 1264 - right side the CHED vehicle SAA 1959	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current	3,500.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance - Motor Vehicles	Administrative/Technical	120,000 KM Check-up and preventive maintenance of the CHED Vehicle (Innova SAA 1959)	NP-53.9 - Direct Retail Purchase	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current	50,000.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance - Motor Vehicles	Administrative/Technical	Tire replacement for the CHED vehicle (Innova) SAA 1959	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current	27,200.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance - Motor Vehicles	Administrative/Technical	Spaghetti Matting (10mm thickness) (Car Floor Matting)	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current	6,800.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance - Motor Vehicles	Administrative/Technical	Repair and Maintenance of CHED Innova 8782: Pull-Down of Transmission and Repair with clutch parts replacement	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	26,500.00	Life Cycle Assessment (LCA)	
Regional Assembly with the HEIs Registrars	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	October	GAA 2025 - Current	1,500.00	Life Cycle Assessment (LCA)	
Conduct of 2025 Year End Assessment and Planning cum PRAISE Awarding and Employees Night.	Administrative/Technical	Food and Venue	NP-35.9 Lease of Real Property and Venue	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2024 - Continuing Appropriation	102,000.00	Life Cycle Assessment (LCA)	
Conduct the 2025 Office Planning Activity on January 22 & 27, 2025 at Function Hall, CHED Caraga Regional Office, Butuan	Administrative/Technical	Food and Venue	NP-35.9 Lease of Real Property and Venue	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current Appropriation	18,600.00	Life Cycle Assessment (LCA)	
Conduct of 2025 Year End Assessment and Planning cum PRAISE Awarding and Employees Night.	Administrative/Technical	Prizes	NGPA-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current Appropriation	285,000.00	Life Cycle Assessment (LCA)	
COA's Entrance Conference FY 2025	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	March	March	GAA 2025 - Current	5,000.00	Life Cycle Assessment (LCA)	
COA's Exit Conference FY 2024	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	March	March	GAA 2025 - Current	5,000.00	Life Cycle Assessment (LCA)	
ISO Stage 2 Audit	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current	158,000.00	Life Cycle Assessment (LCA)	
Office Midyear Assessment and Planning cum Management Review Meeting on August 6-7, 2025.	Administrative/Technical	Food and Venue	NP-35.9 Lease of Real Property and Venue	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2025 - Current Appropriation	48,750.00	Life Cycle Assessment (LCA)	
Participation to Inter-agency Activities - Unity Walk, Prayer Rally and Peace Covenant Signing on February 8, 2025	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current Appropriation	1,000.00	Life Cycle Assessment (LCA)	
Workshop on Retooling Processes of Program Application and M&E visit cum: RQAT Assembly	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	April	April	GAA 2025 - Current Appropriation	1,000.00	Life Cycle Assessment (LCA)	
Conduct a Year-end Financial Review and Reconciliation on January 15, 2025.	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current	6,000.00	Life Cycle Assessment (LCA)	
Conduct of New Leadership, New Vision: Staff Meeting with the Appointed Director on January 16, 2025.	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current Appropriation	18,900.00	Life Cycle Assessment (LCA)	

Administrative Division Planning and Coordinative Meeting on February 19, 2025	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	February	February	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Orientation on F.A.R.M System on February 20, 2025	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	February	February	GAA 2025 - Current	1,800.00	Life Cycle Assessment (LCA)	
CHEDRO participation in the 2025 National Women's Month Celebration March 1-31, 2025 (Kick-off activity March 13, 2025 and Women's Summit March 10, 2025)	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current Appropriation	4,300.00	Life Cycle Assessment (LCA)	
Ilapag kay Commissioner Apag: Talakayan para sa #Serbisyo ng Tama ng Conduct of CHED Caraga FUELS: Funding Undergraduate Excellence for Learning and Success "CHED SCHOLARS AND UNIFAST GRANTEES ORIENTATION PROGRAM CUM FINANCIAL LITERACY SEMINAR" on CHEDRO participation in the Pakiduyog 2025 Women's Summit on March 27, 2025 for the National Women's Month	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	March	March	GAA 2025 - Current	26,400.00	Life Cycle Assessment (LCA)	
Administrative/Technical Food and Venue	Administrative/Technical	Food and Venue	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	March	March	GAA 2025 - Current Appropriation	173,991.00	Life Cycle Assessment (LCA)	
Round Table Discussion of CSC and CHED on the planned application for PRIME HRM and other CSC related concerns on March 20, 2025.	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	March	March	GAA 2025 - Current Appropriation	1,000.00	Life Cycle Assessment (LCA)	
WOMEN'S MONTH CELEBRATION 2025 CHEDRO Culmination Activity on March 24, 2025	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	March	March	GAA 2025 - Current Appropriation	20,700.00	Life Cycle Assessment (LCA)	
Conduct of User Adaptability Testing on March 25-26, 2025.	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	March	March	GAA 2025 - Current	10,050.00	Life Cycle Assessment (LCA)	
Conduct of Online and Written Examination, Interview and Deliberation of applicants for the vacant Supervising Education Program Specialist position on April 2-4, 2025 at CHED Caraga Regional Conduct of PRIME HRM Orientation by the Civil Service Commission Agusan del Norte on April 7, 2025.	Administrative/Technical	Food, Venue and Accommodation	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	March	March	GAA 2025 - Current Appropriation	63,450.00	Life Cycle Assessment (LCA)	
Conduct of PhilHealth Konsulta Caravan on April 14, 2025	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	April	April	GAA 2025 - Current Appropriation	3,250.00	Life Cycle Assessment (LCA)	
5th Higher Education Day & 31st CHED Founding Anniversary Kick-Off Activity on May 8, 2025.	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	May	May	GAA 2025 - Current Appropriation	13,530.00	Life Cycle Assessment (LCA)	
Conduct of PSIOP and reconciliation of fund transfer /receivables and utilization and Project Monitoring/Tagging of Projects Funded by GAA at Caraga State University on June 10-13, 2025.	Administrative/Technical	Food, Venue and Accommodation	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	May	June	GAA 2025 - Current Appropriation	108,500.00	Life Cycle Assessment (LCA)	
Legal and Legislative Service (LLS) visit to serve the CEB Resolution to Holy Child Colleges of Butuan on June 5-6, 2025.	Administrative/Technical	Food, Venue and Accommodation	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	May	June	GAA 2025 - Current Appropriation	35,000.00	Life Cycle Assessment (LCA)	
Conduct of monitoring and ocular inspection to Siargao Island Institute of Technology related to STEP-UP Project on June 4-5, 2025.	Administrative/Technical	Food, Venue and Accommodation	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	May	June	GAA 2025 - Current Appropriation	64,500.00	Life Cycle Assessment (LCA)	
Post Activity Meeting in relation to the disapproval of BS Nursing Program of ISO 9001:2015 Quality Management System (QMS) Foundation Course for CHED Caraga Regional Office on July 1-2, 2025.	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	June	June	GAA 2025 - Current	9,230.00	Life Cycle Assessment (LCA)	
Conduct of CHED Caraga FUELS: Funding Undergraduate Excellence for Learning and Success initiates "TBH with CSU Scholar" on June 27, 2025 & July 1, 2025.	Administrative/Technical	Food, Venue and Accommodation	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	June	June	GAA 2025 - Current Appropriation	93,800.00	Life Cycle Assessment (LCA)	
Conduct CHED Caraga internal audit to independently evaluate the effectiveness and efficiency of the region's internal control systems, governance processes, and risk management practices.	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	July	July	GAA 2025 - Current Appropriation	1,169.00	Life Cycle Assessment (LCA)	
Conduct of the IZN Masterclass dubbed as FLAIR: Filipino Leaders in Advancing International Reputation on Aug. 19-20, 2025 in Butuan City	Administrative/Technical	Food, Venue and Accommodation	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2025 - Current Appropriation	176,400.00	Life Cycle Assessment (LCA)	
Conduct of Virtual Coordinative Meeting with TES Focal Person cum Beta Testing of the Regional Online HEI-UCMIS Portal for HEI Focal Persons	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2025 - Current Appropriation	6,000.00	Life Cycle Assessment (LCA)	
Conduct of the ASEAN Culmination on Aug. 28, 2025	Administrative/Technical	Food and Venue	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2025 - Current	59,800.00	Life Cycle Assessment (LCA)	

Conduct of a fun run in celebration of the 125th Philippine Civil Service	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current	1,800.00	Life Cycle Assessment (LCA)	
Technical Expert Evaluation Visit to Caraga State University in relation to its COPC application for the Master of Environmental Management program	Administrative/Technical	Food, Venue and Accommodation	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current Appropriation	62,000.00	Life Cycle Assessment (LCA)	
Disbursement of TES Grantees of PECIT and NORMI in the conduct of Handog ng Pangulo Program on September 13,	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current Appropriation	1,980.00	Life Cycle Assessment (LCA)	
Conduct of the Commission on Audit (COA) Entrance Conference to Formally Introduce and Orient the Newly Assigned Auditor of the Commission on Higher	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current Appropriation	8,750.00	Life Cycle Assessment (LCA)	
Conduct of Pamilyang Kawayan, Samang Bayani: ACHED Caraga Family Day Celebration on September 29-30, 2025 at Britania, Surigao del Sur.	Administrative/Technical	Food, Venue and Accommodation	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current Appropriation	120,000.00	Life Cycle Assessment (LCA)	
To participate the conduct of the Tree Growing Activity on September 17, 2025	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current	1,260.00	Life Cycle Assessment (LCA)	
Conduct of Joint Hybrid TP-RQAT Evaluation Visit for the CHED Preliminary Assessment of BS Mechanical Engineering and BS Architecture Programs at Caraga State University	Administrative/Technical	Food, Venue and Accommodation	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current Appropriation	12,400.00	Life Cycle Assessment (LCA)	
Pre-Deployment Orientation and Workshop for 2025 RQAT members on October 13, 2025.	Administrative/Technical	Food and Venue	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current Appropriation	33,750.00	Life Cycle Assessment (LCA)	
Conduct of the Regional Assembly of Registrars, TOSF, NSTP, and HEMIS Focal Persons of HEIs in Caraga Region on October 10, 2025	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current Appropriation	2,000.00	Life Cycle Assessment (LCA)	
Conduct of online activity on CHED Caraga FUELS: Funding Undergraduate Excellence for Learning and Success-CMSP NEW SCHOLARS ORIENTATION for AY 2025-2026 cum Volunteerism 1 on 1 for Higher Education on October 15,	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current Appropriation	1,169.00	Life Cycle Assessment (LCA)	
Conduct an Orientation on Understanding the 2025 Updated ORA-OHRA and Fostering a Growth-Oriented Workforce.	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current Appropriation	18,400.00	Life Cycle Assessment (LCA)	
Conduct of Launching and Capacity Building on the Regional HEI UCMIS Portal cum Workshop & Reconciliation on TES/TDP Liquidation on October 22-24, 2025 at Butuan City	Administrative/Technical	Food and Venue	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current Appropriation	319,050.00	Life Cycle Assessment (LCA)	
OBO Inspector conducting a building inspection following the recent earthquake	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current	750.00	Life Cycle Assessment (LCA)	
Conduct of the LUC Validation visit of OIQAG andCHEDRO Caraga Personnel on October 27-29, 2025 at Hinatuan	Administrative/Technical	Food, Venue and Accommodation	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current Appropriation	51,000.00	Life Cycle Assessment (LCA)	
Conduct of online activity on CHED Caraga FUELS: Funding Undergraduate Excellence for Learning and Success-COSCHO New SCHOLARS ORIENTATION for AY 2025-2026 & ACEF-GIAHEP Ongoing Scholars Re-	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current Appropriation	2,250.00	Life Cycle Assessment (LCA)	
Conduct of an On-site inspection and assessment of the current condition of the main structural components of the CHED Caraga Regional Office Building on November 13-14, 2025	Administrative/Technical	Food, Venue and Accommodation	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	November	November	GAA 2025 - Current Appropriation	30,300.00	Life Cycle Assessment (LCA)	
Conduct of the Regional Conference on Artificial Intelligence for Higher Education Institutions in Caraga on November 25-26, 2025 in Butuan City.	Administrative/Technical	Food and Venue	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	November	November	GAA 2025 - Current Appropriation	493,270.00	Life Cycle Assessment (LCA)	
Conduct of games, opening and closing ceremonies of CHED PADS 2025 YEAR-END SCHOOLYMPICS.	Administrative/Technical	Meals, Snacks, Office Supplies, Light, Sounds and Decorations, Plaques, Prizes and Honorarium	NGPA-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current Appropriation	424,650.00	Life Cycle Assessment (LCA)	
Conduct of the Gender-Responsive Drug Prevention and Awareness Summit on December 12, 2025 at Butuan City	Administrative/Technical	Food and Venue	NP-35.9 Lease of Real Property and Venue	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current Appropriation	91,940.00	Life Cycle Assessment (LCA)	

UniFAST 10th Anniversary and Launching of ASSIST Agenda on December 9-10, 2025 at Marikina Polytechnic College, Marikina City, Metro Manila	Administrative/Technical	Accommodation	NP-35.9 Lease of Real Property and Venue	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current Appropriation	72,000.00	Life Cycle Assessment (LCA)	
Participation during the Re-Installation, Re-Activation of Next Generation Firewall License for CHED Regional Offices including CHED UNIFAST Activity from Awareness of Republic Act 10931 and Capacity Building for all CHED Caraga Personnel on February 14, 2025	Administrative/Technical	Meals and Snacks	NGPA-32.1 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current Appropriation	14,250.00	Life Cycle Assessment (LCA)	
	Administrative/Technical	Meals and Snacks	NP-53.9 - Small Value Procurement	No	Lowest Calculated Responsive Bid or LCRB	February	February	GAA 2025 - Current Appropriation	11,250.00	Life Cycle Assessment (LCA)	
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Other Supplies and Materials Expense	Administrative/ Technical	Bulb 15 watts	NP-32.2 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	January	March	GAA 2025 - Current Appropriation	1,000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Car Air Freshener	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current Appropriation	1,000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Car cloth cleaner	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current Appropriation	1,000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Metallic Foil Wrapper	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current Appropriation	120.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	High Quality Universal Adaptor - 10A	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current Appropriation	80.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Extension Wire/Cord 4 gang, 5 meters cable, 250V-10A-2500W	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current Appropriation	900.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Extension wire with individual switch 5 gang, 1.83 meters cord	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current Appropriation	1200.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	5-gang Extension Cord AEC - 923 5m wire length	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	July	July	GAA 2025 - Current Appropriation	1500.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	5-gang extension cord ABS plastic housing Individual switch control Multi-purpose sockets	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2025 - Current Appropriation	1100.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Rice Cooker aesthetic white series 1.0 L	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current Appropriation	2000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Fry pan with cover - 6" Non-stick	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current Appropriation	1000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Non-stick saute pan - 8"	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current Appropriation	1000.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Solid turner	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current Appropriation	500.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Slotted turner	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current Appropriation	500.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Soup ladle	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current Appropriation	500.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Soup Pot Pan	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current Appropriation	800.00	Life Cycle Assessment (LCA)	

Other Supplies and Materials Expense	Administrative/ Technical	Knife - Big	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current Appropriation	500.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Chopping board - Plastic - Big	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current Appropriation	500.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Shower Curtain - Standard Size	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current Appropriation	600.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Bathroom Organizer Rack	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current Appropriation	300.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Floor Rug	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current Appropriation	750.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	HP Smart Tank 615-Ink Black-GT52	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	March	March	GAA 2025 - Current Appropriation	1140.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Self-inking Mini Dater Stamp	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	April	April	GAA 2025 - Current Appropriation	975.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Stamp Ink (28ml/ 1 oz) Black Ink	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	April	April	GAA 2025 - Current Appropriation	585.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Push Type Plastic Water Dispenser Faucet	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	April	April	GAA 2025 - Current Appropriation	500.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Gauge 12 flat chord wire	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	July	July	GAA 2025 - Current Appropriation	2625.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	4 gang 2-pin outlet	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	July	July	GAA 2025 - Current Appropriation	240.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	2-pin male plug	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	July	July	GAA 2025 - Current Appropriation	60.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Pressure washer nozzle connector	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	July	July	GAA 2025 - Current Appropriation	450.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Pressure washer nozzle fitting	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	July	July	GAA 2025 - Current Appropriation	250.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Valve adapter 1/4	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	July	July	GAA 2025 - Current Appropriation	200.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Dart Shafts and Flights (3pcs in set)	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	May	May	GAA 2025 - Current Appropriation	600.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	White Tape for Boarder of Badminton Court	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	May	May	GAA 2025 - Current Appropriation	1,800.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Self-inking Mini Dater Stamp PHIL. FORMAT (MONTH DAY YEAR) Font Size: 3mm Black ink only	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	May	May	GAA 2025 - Current Appropriation	325.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Wooden Stick size: 1x1 (flaglets)	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	June	June	GAA 2025 - Current Appropriation	350.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Wooden Stick size: 1x2 (tarpaulin)	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	June	June	GAA 2025 - Current Appropriation	450.00	Life Cycle Assessment (LCA)	
Other Supplies and Materials Expense	Administrative/ Technical	Charcoal	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current	1,000.00	Life Cycle Assessment (LCA)	
Transporting the various construction materials from Butuan City to CHED Caraga Office,	Administrative/Technical	PUJ Rental	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current Appropriation	300.00	Life Cycle Assessment (LCA)	

Other General Services	Administrative/Technical	Laundry (Table cover & chair cover) used during the activity of "Awareness of Republic Act 10931 and Capacity Building for all CHED Caraga Personnel" on February 14, 2025	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	November	November	GAA 2025 - Current Appropriation	1,155.00	Life Cycle Assessment (LCA)	
Other General Services	Administrative/Technical	Laundry (Table cover & chair cover) Used during the series of CHED activities conducted in March 2025	NP-32.2- Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	November	November	GAA 2025 - Current	1,800.00	Life Cycle Assessment (LCA)	
Printing and Publication Expenses	Administrative/Technical	Tarpaulin (8ft x 4ft) for the 36th National Statistics Month Celebration on October 2025.	NP-32.2 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current	500.00	Life Cycle Assessment (LCA)	
Printing and Publication Expenses	Administrative/Technical	Tarpaulin Backdrop Size: 6 x 12 ft to be used for the Regional Orientation on Micro-credentials on Sept. 24, 2025.	NP-32.2 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current Appropriation	500.00	Life Cycle Assessment (LCA)	
Printing and Publication Expenses	Administrative/Technical	Tarpaulin (8x10 ft) for the Conduct of the Gender-Responsive Drug Prevention and Awareness Summit on December 12, 2025 at Butuan	NP-32.2 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	936.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance -Motor Vehicles	Administrative/Technical	Radiator Cap	NP-32.2 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	150.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance -Motor Vehicles	Administrative/Technical	Replacing the damaged steering belt for the vehicle (adventure)	NP-32.2 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current	1,000.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance -Motor Vehicles	Administrative/Technical	For the replacement of the damaged wiper hose of a CHED vehicle (innova)	NP-32.2 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current	100.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance -Motor Vehicles	Administrative/Technical	For the replacement of the damaged wiper of a CHED Vehicle (Innova)	NP-32.2 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	January	January	GAA 2025 - Current	800.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance -Motor Vehicles	Administrative/Technical	Wheel alignment of the CHED vehicle (wheels for Innova SAA 1959)	NP-32.2 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current	800.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance -Motor Vehicles	Administrative/Technical	Replacement of the damaged tire valve on the CHED Caraga vehicle (innova SAA 1959)	NP-32.2 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current	300.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance -Motor Vehicles	Administrative/Technical	Emmission Test for the CHED vehicles Innova 1959 and Adventure	NP-32.2 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current	1,200.00	Life Cycle Assessment (LCA)	
Repairs and Maintenance -Motor Vehicles	Administrative/Technical	Replacement of a damaged Upper Radiator Hose Adventure Diesel	NP-32.2 - Direct Acquisition	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	1,000.00	Life Cycle Assessment (LCA)	
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Office Supplies	Administrative/ Technical	AIR FRESHENER, Aerosol type, 150g	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	15,500.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	ALCOHOL, Ethyl, 500 mL	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	7,750.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Ballpen (Black)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,940.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Ballpen (Blue)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	1,800.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Battery dry cell AA (2 Pair)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	560.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Battery dry cell AAA (2 Pair)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	250.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Bleach, Original	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	10,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Broom, Walis Tambo	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	1,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Board Paper 10s (white, A4, 200gsm)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2025 - Current	2,940.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Bond Paper Short	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	9,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Brother Refill Ink, BTD60 Black	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	4,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Brother Refill Ink, BT5000 (Magenta, Cyan, Yellow)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Brother Ink (MCY BT5000 & BTD60)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	9,600.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Brother Printer Refill Ink MFC-T Black	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Brother Printer Refill Ink MFC-T Black	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	June	June	GAA 2025 - Current	2,400.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Brother Printer Ink Colored DCP T520W	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Brother Printer Refill Ink MFC-T800W Cyan	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Brother Printer Refill Ink MFC-T800W Magenta	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Brother Printer Refill Ink MFC-T800W Yellow	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Calculator	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	900.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Canon Paper (short size: 8.5" x 11", gsm:85, color: Brilliant)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	10,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Canon Paper Legal	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	1,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	1,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Clip Backfold all metal, clamping: 33mm	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	1,750.00	Life Cycle Assessment (LCA)	

Office Supplies	Administrative/ Technical	Clip Backfold all metal, clamping: 50mm	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	4,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	500.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	DATA FILE BOX, made of Chipboard, with close ends	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	3,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	DISINFECTANT SPRAY, Aerosol type, 500ml	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	11,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Epson 003 (Black)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Epson 664 (Black) Refill Ink	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Epson - 664 - Magenta	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Epson - 664- Cyan	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Epson - 664- Yellow	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	ENVELOPE, Size: Long, Color: Brown, Ordinary	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Expandend Folder - Long	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	June	June	GAA 2025 - Current	3,250.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Expanded Envelope - Long	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	June	June	GAA 2025 - Current	2,250.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Folder Long Ordinary	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	500.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Folder A4 - Ordinary	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	400.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	FILER with Ring Binder (Long Size)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	8,400.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	FURNITURE CLEANER, Aerosol type, 300mL	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	8,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Furniture Polish 180 ml	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	GLUE, all-purpose, 200 grams	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,250.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	HP GT53xl - Black	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	HP GT52 Ink set (Magenta, Yellow, Cyan) 70ml	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Lever Arch File Binder (Landscape, Long, 2 ring)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	June	June	GAA 2025 - Current	36,800.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Logbook/Record book size: 7" x 11 1/4"	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	June	June	GAA 2025 - Current	1,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Logbook/Records Book size: 8.5 x 11 inches 500 pages	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	750.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	MARKER, Permanent, Black	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	500.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	MARKER, Permanent, Blue	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	500.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Mailing Envelope - white, 80gsm	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Frontline use/Records Section mobile load usage for January-May 2025	Administrative/ Technical	Mobile Load Cards	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	3,600.00	Life Cycle Assessment (LCA)	
Frontline use/Records Section mobile load usage for June - December 2025	Administrative/ Technical	Mobile Load Cards	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	July	July	GAA 2025 - Current	2,625.00	Life Cycle Assessment (LCA)	
Conduct of CHED Caraga FUELS July 11, 2025	Administrative/ Technical	Mobile Load Cards	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	July	July	GAA 2025 - Current	2,275.00	Life Cycle Assessment (LCA)	
Conduct of CHED Caraga FUELS October 15, 2025	Administrative/ Technical	Mobile Load Cards	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current	2,275.00	Life Cycle Assessment (LCA)	
Virtual Coordinative Meeting with TES Focal Person cum Beta Testing of the Regional Online HEI-UCMIS Portal for HEI Focal Persons	Administrative/ Technical	Mobile Load Cards	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	August	August	GAA 2025 - Current Appropriation	2,600.00	Life Cycle Assessment (LCA)	
Conduct of online activity on CHED Caraga FUELS: Funding Undergraduate Excellence for Learning and Success-COSCHO New SCHOLARS ORIENTATION for AY 2025-2026 & ACEF-GIAHEP Ongoing Scholars Re-	Administrative/ Technical	Mobile Load Cards (TNT or Globe)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current Appropriation	2,600.00	Life Cycle Assessment (LCA)	
Conduct of Launching and Capacity Building on the Regional HEI UCMIS Portal cum Workshop & Reconciliation on TES/TDP Liquidation on October 22-24, 2025 at Butuan City	Administrative/ Technical	Mobile Load Cards	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current Appropriation	7,940.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Multi Insect Killer - Waterbased 600ml	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	

Office Supplies	Administrative/ Technical	Muriatic Acid	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	9,750.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Notebook-Assorted Color, Hardbound	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	December	December	GAA 2025 - Current	10,400.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	1,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Packaging Tape 2"; Color: Brown	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	500.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Paper Binding Cover Morocco Board; Letter size	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	PAPER CLIP, vinyl/plastic coat, length: 32mm min	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	500.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	500.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	PAPER, MULTICOPY A4, 500 sheets per ream	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	37,200.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	PAPER, MULTICOPY LEGAL, 500 sheets per ream	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current Appropriation	32,500.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	PENCIL, lead, w/ eraser, wood cased, hardness: HB	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	1,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Post-it Flag - Sign Here	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	1,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Photo Paper	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Puncher Heavy Duty	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	500.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Puncher Heavy Duty 2 Hole Metal 80 to 100 Sheet Capacity	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	July	July	GAA 2025 - Current	1,500.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	PVC Cover; Letter size (Clear)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	RECORD BOOK, 500 PAGES	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	SCISSORS, symmetrical, blade length: 65mm min	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	1,100.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	SIGN PEN, liquid or gel, (.5 ink black)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,500.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	SIGN PEN, liquid or gel, (.5 ink blue)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	4,200.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	SIGN PEN, liquid or gel, (.5 ink red)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	SIGN PEN, liquid or gel, (.7 ink black)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	SIGN PEN, liquid or gel, (.7 ink blue)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	4,200.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	SIGN PEN, liquid or gel, (1.0 ball point ink blue)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	SIGN PEN, liquid or gel, (1.0 ball point ink black)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	500.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	STAMP PAD INK (BLACK)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	July	July	GAA 2025 - Current	100.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	STAPLE WIRE, standard	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	4,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Stapler with remover - Standard size	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	June	June	GAA 2025 - Current	1,050.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	STAPLER,big, heavy duty, with remover	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	3,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Stapler Ergonomic with remover - Standard size	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	October	October	GAA 2025 - Current	1,100.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Sticker Paper - Long	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	1,500.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Tape, Dispenser, table top	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Tape, Electrical	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	500.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	TAPE, masking, 24mm	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	500.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	TAPE, transparent, 24mm	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Thermal Paper, Width: 57mm, Diameter: 60mm (QMS)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	2,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Tissue, Hand Towel	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	June	June	GAA 2025 - Current	8,200.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	3,000.00	Life Cycle Assessment (LCA)	

Office Supplies	Administrative/ Technical	Tissue Paper (Box) 2 ply 130 pulls	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	September	September	GAA 2025 - Current	4,750.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Toilet Tissue Paper, 2ply (12 rolls per pack)	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	13,000.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Ring Binder, Plastic, 1"	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	500.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Ring Binder, Plastic, 3/4"	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	500.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	Double Sided Tape	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	April	April	GAA 2025 - Current	50.00	Life Cycle Assessment (LCA)	
Office Supplies	Administrative/ Technical	USB 16 GB	NP-53.9 - Agency to Agency	No	Lowest Calculated Responsive Bid or LCRB	February	March	GAA 2025 - Current	3,700.00	Life Cycle Assessment (LCA)	

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: 0
 Total Amount of CSEs to be purchased from PS-DBM: 394,705.00
 Total Amount of Estimated Budget: 9,423,204.80

Prepared by:


ANGEL A. ASIS, MM-CAR
 Signature over Printed Name
 Position/Designation
Bids and Awards Committee Secretariat
 Date : January 26, 2026

Recommended by:
 By the Authority of the Bids and Awards Com


JULIA FELISA C. MARTINEZ, PhD, LPT
 Signature over Printed Name
 Position/Designation
Bids and Awards Committee Chairperson
 Date : January 26, 2026

Approved by:


NELIA A. ALIBIN, PhD
 Signature over Printed Name
 Position/Designation
Head of the Procuring Entity
 Date : January 26, 2026