

Commission on Higher Education
Caraga Administrative Region
Annual Procurement Plan (APP) for FY 2024

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50203010	Office Supplies												
	AIR FRESHENER, Aerosol type, 150g	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	2,200.00	2,200.00	0	
	ALCOHOL, Ethyl, 500 mL	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	2,700.00	2,700.00	0	
	Ballpen (Black)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	600.00	600.00	0	
	Bond Paper Short	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	2,000.00	2,000.00	0	
	Brother Refill Ink, BTD60 Black	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	2,350.00	2,350.00	0	
	Brother Refill Ink, BT5000 (Magenta, Cyan, Yellow)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,000.00	1,000.00	0	
	Brother Printer Refill Ink MFC-T Black	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,600.00	1,600.00	0	
	Brother Printer Refill Ink MFC-T800W Black	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,600.00	1,600.00	0	
	Brother Printer Refill Ink MFC-T800W Cyan	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,600.00	1,600.00	0	
	Brother Printer Refill Ink MFC-T800W Magenta	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,600.00	1,600.00	0	
	Brother Printer Refill Ink MFC-T800W Yellow	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,600.00	1,600.00	0	
	Canon Paper (short size: 8.5" x 11", gsm:85, color: Brilliant	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	15,000.00	15,000.00	0	
	Canon Paper A4	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,000.00	1,000.00	0	
	Canon Paper Legal	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,500.00	1,500.00	0	
	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	300.00	300.00	0	
	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	300.00	300.00	0	
	DATA FILE BOX, made of Chipboard, with close ends	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,750.00	1,750.00	0	
	DISINFECTANT SPRAY, Aerosol type, 500ml	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	2,800.00	2,800.00	0	
	Epson 003 (Black)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	600.00	600.00	0	
	Epson 664 (Black) Refill Ink	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	11,640.00	11,640.00	0	
	Epson - 664 - Magenta	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	4,800.00	4,800.00	0	
	Epson - 664 - Cyan	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	4,800.00	4,800.00	0	
	Epson - 664 - Yellow	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	4,800.00	4,800.00	0	
	FILER with Ring Binder (Long Size)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	2,400.00	2,400.00	0	
	ENVELOPE, Size: Long, Color: Brown, Ordinary	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	4,800.00	4,800.00	0	
	FURNITURE CLEANER, Aerosol type, 300mL	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	520.00	520.00	0	
	Furniture Polish 180 ml	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,500.00	1,500.00	0	
	GLUE, all-purpose, 200 grams	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	338.00	338.00	0	
	HP GT53xl - Black	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,050.00	1,050.00	0	
	HP GT52 Ink set (Magenta, Yellow, Cyan) 70ml	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	2,100.00	2,100.00	0	
	Logbook/Records Book size: 8.5 x 11 inches 500 pages	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,000.00	1,000.00	0	
	MARKER, whiteboard, black, felt tip, bullet type	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	132.00	132.00	0	
	MARKER, whiteboard, blue, felt tip, bullet type	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	132.00	132.00	0	
	Mailing Envelope - white, 80gsm	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,840.00	1,840.00	0	
	Mobile Load Cards	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	3,600.00	3,600.00	0	
	Multi Insect Killer - Waterbased 600ml	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	3,440.00	3,440.00	0	
	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,669.00	1,669.00	0	
	Office Table (Big, for RD's use)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	2,100.00	2,100.00	0	
	Packaging Tape 2"; Color: Brown	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	500.00	500.00	0	

	Paper Binding Cover Morocco Board; Letter size	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,000.00	1,000.00	0
	PAPER CLIP, vinyl/plastic coat, length: 32mm min	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	894.00	894.00	0
	PAPER CLIP, vinyl/plastic coat, length: 48mm min	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,062.00	1,062.00	0
	PAPER, MULTICOPY A4, 500 sheets per ream	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	13,440.00	13,440.00	0
	PAPER, MULTICOPY LEGAL, 500 sheets per ream	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	16,980.00	16,980.00	0
	PENCIL, lead, w/ eraser, wood cased, hardness: HB	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	420.00	420.00	0
	Post-it Flag - Sign Here	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	700.00	700.00	0
	Photo Paper	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	500.00	500.00	0
	PVC Cover; Letter size (Clear)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,200.00	1,200.00	0
	RECORD BOOK, 500 PAGES	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	750.00	750.00	0
	SCISSORS, symmetrical, blade length: 65mm min	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	150.00	150.00	0
	Scotch Tape 1 inch x 50m	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	400.00	400.00	0
	SIGN PEN, liquid or gel, (.5 ink black)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	2,085.00	2,085.00	0
	SIGN PEN, liquid or gel, (.5 ink blue)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	2,085.00	2,085.00	0
	SIGN PEN, liquid or gel, (.5 ink red)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	700.00	700.00	0
	SIGN PEN, liquid or gel, (.7 ink black)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	920.00	920.00	0
	SIGN PEN, liquid or gel, (.7 ink blue)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	345.00	345.00	0
	SIGN PEN, liquid or gel, (1.0 ball point ink blue)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,100.00	1,100.00	0
	SIGN PEN, liquid or gel, (1.0 ball point ink black)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	2,388.00	2,388.00	0
	STAMP PAD INK, purple or violet	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	150.00	150.00	0
	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	162.00	162.00	0
	STAPLE REMOVER, PLIER-TYPE	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	108.00	108.00	0
	STAPLE WIRE, standard	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,400.00	1,400.00	0
	STAPLER, big, heavy duty, with remover	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,000.00	1,000.00	0
	Sticker Paper	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	250.00	250.00	0
	Swivel chair (big, for RD's use)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	2,000.00	2,000.00	0
	TAPE, masking, 24mm	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	150.00	150.00	0
	TAPE, transparent, 24mm	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	250.00	250.00	0
	Thermal Paper, Width: 57mm, Diameter: 60mm (QMS)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,300.00	1,300.00	0
	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	4,200.00	4,200.00	0
	Ring Binder, Plastic, 1"	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	500.00	500.00	0
	Ring Binder, Plastic, 3/4"	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	500.00	500.00	0
	USB 16 GB	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	1,500.00	1,500.00	0
	USB Port hub	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	900.00	900.00	0
50202010	Training Expenses		No									
	a. Payment to Civil Service Commission (CSC) (Learning & Development)	Administrative/ Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	2,000.00	2,000.00	0
	a.1. Supervisory Development Course Module 1	Administrative/ Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	8,000.00	8,000.00	0
	a.2. Supervisory Development Course Module 2	Administrative/ Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	8,000.00	8,000.00	0
	b. Payment to other L&D delivering Institutions	Administrative/ Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	2,000.00	2,000.00	0
50203020	Accountable Forms Expenses											
	a. Procurement of checkbooks at the Landbank of the Philippines	Administrative	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	3,000.00	3,000.00	0
50203070	Drugs and Medicines Expenses											
	a. Procurement of medicine & vitamins											0
	aa. Paracetamol 500mg tablet	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	200.00	200.00	0
	ab. Guaifenesin 200mg softgel capsule	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	200.00	200.00	
	ac. Lozartan 50 + Amlodipine 5mg	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	200.00	200.00	0
	ad. Ibuprofen	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	200.00	200.00	
	ae. Ambroxol	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February	March	March	March	GoP	200.00	200.00	0

	a. Electricity services	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	250,000.00	250,000.00	0	
502050000	Communication Expenses												
50205010	Postage and Courier Services												
	Payment of mail matter and package	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	2,000.00	2,000.00	0	
50205020	Telephone												
	a. Mobile Expenses	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	72,000.00	72,000.00	0	
	b. Landline Expenses	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	25,000.00	25,000.00	0	
50205030	Internet Subscription Expenses												
	Payment for Internet services	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	40,000.00	40,000.00	0	
50211010	Legal Services												
	a. Notarial services	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,000.00	1,000.00	0	
5021199000	Other Professional Expenses												
	Cost of Service Salaries and Wages												
	a. Records Staff (S.O. & CAV) SG 3	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	422,726.80	422,726.80	0	
	b. COA's Staff (SG 3)	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	211,363.20	211,363.20	0	
	c. Utility Staff (SG 1)	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	187,200.00	187,200.00	0	
	d. RQAT Honorarium	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	313,000.00	313,000.00	0	
	e. GAD Regional Summit / Conference (Speakers Honoraria)	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	2,000.00	2,000.00	0	
	f. Seminar / Training on Gender Sensitivity	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	2,000.00	2,000.00	0	
	g. Seminar on GAD Data Analysis/ Sex Disaggregated Data	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	2,000.00	2,000.00	0	
	h. Seminar on Genderizing the Curriculum, Research and	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	2,000.00	2,000.00	0	
5021003000	Extraordinary and Miscellaneous Expenses												
	Payment for Regional Director's Extraordinary and	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	136,000.00	136,000.00	0	
5021203000	Security Services												
	Payment for security services of 3 Security Guards	Administrative/Technical	No	NP-53.9 - Small Value Procurement	January	January	January	January	GoP	300,000.00	300,000.00	0	
5021299099	Other General Services												
	Job Order Services	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00	0	
5029907099	Other Subscriptions Expenses												
	a. SMS Credits for CAV	Administrative/Technical	No	Direct Purchase	N/A	N/A	N/A	N/A	GoP	6,000.00	6,000.00	0	
	b. Virtual Server and Zoom Subscription	Administrative/Technical	No	Direct Purchase	N/A	N/A	N/A	N/A	GoP	13,500.00	13,500.00	0	
	c. Automated SMS Notification of disbursement notification	Administrative/Technical	No	Direct Purchase	N/A	N/A	N/A	N/A	GoP	3,000.00	3,000.00	0	
	d. Domain Name (2,500/year)	Administrative/Technical	No	Direct Purchase	N/A	N/A	N/A	N/A	GoP	2,500.00	2,500.00	0	
	e. 3rd Party Cloud Storage 2TB (5,000/year)	Administrative/Technical	No	Direct Purchase	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00	0	
5029905004	Rents - Equipment												
	a. Unlimited ink with printer	Administrative/Technical	No	NP-53.9 - Small Value Procurement	January	January	January	January	GoP	48,000.00	48,000.00	0	
	b. Rental of other Equipment	Administrative/Technical	No	NP-53.9 - Small Value Procurement	January	January	January	January	GoP	12,000.00	12,000.00	0	
5021304000	Repair and Maintenance of Office Building and Other												
	a. Procurement of materials and labor repainting of CHED Building Phase 2 & RD Office & Quarter	Administrative/Technical	No	NP-53.9 - Small Value Procurement	January	January	January	January	GoP	100,000.00	100,000.00	0	
	b. Procurement of materials and labor repair (Storage 1 & Kitchen)	Administrative/Technical	No	NP-53.9 - Small Value Procurement	January	January	January	January	GoP	54,000.00	54,000.00	0	
	c. Toilet Bowl -Dimensions: 67L X 62.5W X 33.8H cm Material: Ceramic	Administrative/Technical	No	NP-53.9 - Small Value Procurement	January	January	January	January	GoP	16,000.00	16,000.00	0	
	d. Labor and Materials, Leaking Roof at Service Room	Administrative/Technical	No	NP-53.9 - Small Value Procurement	January	January	January	January	GoP	30,000.00	30,000.00	0	
5021305000	Repairs and Maintenance - Machinery and Equipment												
	a. Procurement of services for repairs of aircon, printer, scanner, computer & laptop	Administrative/Technical	No	NP-53.9 - Small Value Procurement	January	January	January	January	GoP	5,000.00	5,000.00	0	
	b. Cleaning Aircon	Administrative/Technical	No	NP-53.9 - Small Value Procurement	January	January	January	January	GoP	5,600.00	5,600.00	0	
5021306001	Repairs and Maintenance -Motor Vehicles												
	a. Procurement of services for CHED vehicle repairs and maintenance Innova & Adventure (preventive maintenance)	Administrative/Technical	No	NP-53.9 - Small Value Procurement	January	January	January	January	GoP	81,000.00	81,000.00	0	

	b. Tire 205/65 R15 (Innova & Adventure)	Administrative/Technical	No	NP-53.9 - Small Value Procurement	January	January	January	January	GoP	32,000.00	32,000.00	0
	c. Tire 185 R 14C	Administrative/Technical	No	NP-53.9 - Small Value Procurement	January	January	January	January	GoP	16,000.00	16,000.00	0
	d. Tire Valve/Pito Tubeless	Administrative/Technical	No	NP-53.9 - Small Value Procurement	January	January	January	January	GoP	600.00	600.00	0
5021501001	Taxes, Duties and Licenses											
	Vehicle Registration of Innova and Adventure and other related fees	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A		10,000.00	10,000.00	0
5021502000	Fidelity Bond Premium											
	Payment for the Fidelity Bond for Accountable Officer and Personnel	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A		5,000.00	5,000.00	0
5021503000	Insurance Expenses											
	a. Insurance for CHED Building, equipment, Personnel, Vehicle, Innova and Adventure	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A		40,000.00	40,000.00	0
5029900000	Other MOOE											
5029902000	Printing and Publication Expenses											
	a. Tarpaulin/Banner	Administrative/Technical	No	NP-53.9 - Small Value Procurement	January	January	January	January		10,000.00	10,000.00	0
	b. Printing of the CHED Annual Report/Statistical Bulletin for	Administrative/Technical	No	NP-53.9 - Small Value Procurement	January	January	January	January		5,000.00	5,000.00	0
5029903000	Representation Expenses											
	Procurement of Catering Services for the following Activities:											
	1. Regional Assembly with the HEIs Registrars	Administrative/Technical	No	NP-53.9 - Small Value Procurement	September	September	October	October	GoP	2,000.00	2,000.00	0
	2. PRAISE	Administrative/Technical	No	NP-53.9 - Small Value Procurement	December	December	December	December	GoP	150,000.00	150,000.00	0
	3. Prizes	Administrative/Technical	No	NP-53.9 - Small Value Procurement	December	December	December	December	GoP	12,000.00	12,000.00	0
	4. COA's Entrance Conference FY 2025	Administrative/Technical	No	NP-53.9 - Small Value Procurement	March	March	March	March	GoP	5,000.00	5,000.00	0
	5. COA's Exit Conference FY 2024	Administrative/Technical	No	NP-53.9 - Small Value Procurement	January	January	January	January	GoP	5,000.00	5,000.00	0
	6. Full Time Delivery Unit Meeting	Administrative/Technical	No	NP-53.9 - Small Value Procurement	January	January	January	January	GoP	15,000.00	15,000.00	0
	7. ISO Stage 2 Audit	Administrative/Technical	No	NP-53.9 - Small Value Procurement	January	January	January	January	GoP	81,000.00	81,000.00	0
	8. Mid-Year Performance Review and Action Planning	Administrative/Technical	No	NP-53.9 - Small Value Procurement	July	July	July	July	GoP	34,000.00	34,000.00	0
	9. Participation to Inter-agency Activities	Administrative/Technical	No	NP-53.9 - Small Value Procurement	January	January	January	January	GoP	2,000.00	2,000.00	0
	10. Quarterly Management Committee Meetings	Administrative/Technical	No	NP-53.9 - Small Value Procurement	March	March	March	March	GoP	2,000.00	2,000.00	0
	11. Quarterly Updating on Fund Utilization, Assessment of Targets and Accomplishments	Administrative/Technical	No	NP-53.9 - Small Value Procurement	March	March	March	March	GoP	2,000.00	2,000.00	0
	12. Workshop on Retooling Processes of Program Application	Administrative/Technical	No	NP-53.9 - Small Value Procurement	April	April	April	April	GoP	2,000.00	2,000.00	0
	13. Year-End Assessment and Target Setting	Administrative/Technical	No	NP-53.9 - Small Value Procurement	November	November	November	November	GoP	44,000.00	44,000.00	0
	14. Year-End Conference with HEI Presidents	Administrative/Technical	No	NP-53.9 - Small Value Procurement	December	December	December	December	GoP	2,000.00	2,000.00	0
	15. GAD Regional Summit / Conference	Administrative/Technical	No	NP-53.9 - Small Value Procurement	March	March	March	March	GoP	2,000.00	2,000.00	0
	16. Seminar / Training on Gender Sensitivity	Administrative/Technical	No	NP-53.9 - Small Value Procurement	March	March	March	January	GoP	2,000.00	2,000.00	0
	17. Seminar on GAD Data Analysis / Sex Disaggregated Data	Administrative/Technical	No	NP-53.9 - Small Value Procurement	March	March	March	January	GoP	2,000.00	2,000.00	0
	18. Meeting with Caraga Federation of Tertiary Student Leaders' Meeting on January 17, 2024.	Administrative/Technical	No	NP-53.9 - Small Value Procurement	January	January	January	January	GoP	2,000.00	2,000.00	0
	18. Seminar on Genderizing the Curriculum, Research and Extension	Administrative/Technical	No	NP-53.9 - Small Value Procurement	June	June	June	June	GoP	2,000.00	2,000.00	0
Total Amount										3,824,000.00	3,824,000.00	

Prepared by:


ANGELA A. ASIS
 Administrative Aide VI

Fund Availability:


GESELLE M. FRANCISCO, CPA
 OIC, Chief Administrative Officer/Budget Officer Designate

Approved by:


ALMA SY-PATRON, RSW, MSW, LI.B.
 OIC, Director IV