

STEP 1
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GUIDE TO PREPARE APP

[In the Code \(PAP\) column, kindly indicate the Procuring Entity's \(PEs\) internal numbering system or use the Unified Account Codes \(UACS\) may be used as PAP Codes. Please refer to Joint Circular No.2013-1 COA-DBM-DOF-Unified Accounts Code Structure.](#)

For the Procurement Program/Project column, please align descriptions of program/projects with budget documents and ensure clarity and accuracy in describing each procurement program/project.

For PMO/End-User, please indicate the PMO/End-User unit who will implement/utilize the procurement program/project. Multiple end-user units are allowed only if the procurement activity was consolidated by the BAC to procure requirements of the end-user units.

For Mode of Procurement and Schedule for Each Procurement Activity, all modes of procurement are available as a dropdown list and requirements for a specific schedule for Ads/Post of IB/REI, Sub/Open of Bids, Notice of Award, and/or Contract Signing are automatically identified thru the MS Excel formula. Note that for Foreign-funded procurement, please use Others - Foreign-funded procurement as the Mode of Procurement.

Kindly indicate a specific period (dates, month, quarter) when each Procurement Activity will be done. Please refer to our website: <http://www.gppb.gov.ph/timelines/timelines.htm> for the specific periods for each activity.

Note: For SVP, IB/REI is similar to RFQ.

For Source of Funds, a dropdown list is available. If the Source of Funds the PE will use is not included, please indicate "Others" and specify under the Remarks column.

but will automatically compute for the total MOOE and CO components of the project. This breakdown is

Before submission to the GPPB, ensure that the Head of the Procuring Entity (HoPE) approves/signs the APP.

GENERAL INFORMATION

improperly filled out cells.

must copy entire Excel row with the mode of procurement for the specific procurement program/project and to utilize the automated formulas in the template before copying contents and reformatting.

[amount reflected in the MYOA". Hence, the ABC in the Annual Procurement Plan \(APP\) shall be the full amount](#)

DEFINITIONS

1. PROGRAM (BESF)– A homogeneous group of activities necessary for the performance of a

2. PROJECT (BESF)– Special agency undertakings which are to be carried out within a definite time

3. PMO/End User - Unit as proponent of program or project

4. Mode of Procurement - Competitive Bidding and Alternative Methods including: selective

5. Schedule for Each Procurement Activity - Major procurement activities (advertising/posting;

6. Source of Funds - Whether GoP, Foreign Assisted or Special Purpose Fund

7. Estimated Budget - Agency approved estimate of project/program costs

8. Remarks - brief description of program or project

APP COLUMN HEADER/S				
Code (PAP)				
Procurement Program/Project				
PMO/End-User				
Mode of Procurement	Schedule for Each Procurement Activity			
	Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing
Source of Funds				
Estimated Budget (PhP)				

**Commission on Higher Education
Caraga Administrative Region
Annual Procurement Plan for FY 2023**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)	
					Advertisement/ Posting of IB/RFI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
50202010	Training Expenses													
	a.Payment to Civil Service Commission (CSC) (Learning & Development)	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00	0		
50203010	Office Supplies													
	ALCOHOL, Ethyl, 500 mL	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	5,921.15	5,921.15			
	ALCOHOL, Ethyl, 1 Gallon	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	1,818.03	1,818.03			
	Sticky Note - noted pad size: 1.5 x 2	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	300.00	300.00			
	AIR FRESHENER, Aerosol type, 150g	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	3,808.24	3,808.24			
	BROOM, Soft (Walis Tambo)	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	749.32	749.32			
	BROOM, Stick (Walis Ting-ting)	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	125.29	125.29			
	DETERGENT POWDER, all purpose, 1kg	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	847.44	847.44			
	DISINFECTANT SPRAY, Aerosol type, 400g	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	461.64	461.64			
	FURNITURE CLEANER, Aerosol type, 300mL	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	390.40	390.40			
	LIQUID HAND SOAP, 500mL	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	236.23	236.23			
	MOPHANDLE, heavy duty	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	411.84	411.84			
	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	3,168.00	3,168.00			
	PHILIPPINE NATIONAL FLAG	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	626.65	626.65			
	Battery	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	470.00	470.00			
	GLUE, all-purpose, 200 grams	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	233.38	233.38			
	STAPLE WIRE, standard	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	784.08	784.08			
	TAPE, packaging, 48 mm	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	122.98	122.98			
	TAPE, transparent, 24mm	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	722.98	722.98			
	CORRECTION TAPE, 8 meters	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	126.83	126.83			
	DATA FOLDER	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	1,510.08	1,510.08			
	ENVELOPE, Documentary, legal, 500 pieces per box	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	2,157.58	2,157.58			
	ENVELOPE, Mailing, 500 pieces per box	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	951.54	951.54			
	FASTENER, metal, non-sharp edges, 50 sets per box	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	208.21	208.21			
	FOLDER, pressboard, 100 pieces per box	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	2,095.81	2,095.81			
	MARKER, Fluorescent, 3 colors per set	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	201.63	201.63			
	MARKER, Permanent, Black	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	191.09	191.09			
	PAPER CLIP, vinyl/plastic coated, 33mm	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	677.62	677.62			
	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	1,621.26	1,621.26			
	RING BINDER, plastic, 32 mm, 10 pieces per bundle	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	1,508.27	1,508.27			
	SCISSORS, symmetrical or asymmetrical	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	129.41	129.41			
	TAPE DISPENSER, table top	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	80.08	80.08			
	Sticky Note - noted pad size: 1 x 3	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	343.20	343.20			
	PAPER, MULTICOPY A4, 500 sheets per ream	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	30,018.00	30,018.00			
	PAPER, MULTICOPY LEGAL, 500 sheets per ream	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	19,204.90	19,204.90			
	PAPER, MULTIPURPOSE A4, 500 sheets per ream	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	757.57	757.57			
	RECORD BOOK, 500 PAGES	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	572.00	572.00			
	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	594.88	594.88			
	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	6,348.56	6,348.56			
	INSECTICIDE, 600mL	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	459.89	459.89			
	Hand Towel	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	900.00	900.00			
	Bond Paper Short	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	440.00	440.00			

Post-it Flag - Sign Here	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	192.50	192.50		
STAPLER, big, heavy duty, with remover	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	594.00	594.00		
SIGN PEN, liquid or gel, (.7 ink black)	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	770.00	770.00		
SIGN PEN, liquid or gel, (.7 ink blue)	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	770.00	770.00		
SIGN PEN, liquid or gel, (1.0 ball point ink blue)	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	3,716.00	3,716.00		
SIGN PEN, liquid or gel, (1.0 ball point ink black)	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	2,260.00	2,260.00		
Mobile Load Cards	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	61,960.00	61,960.00		
Sponge squeeze mop with handle - Tornado Mop	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	3,400.00	3,400.00		
Brother Refill Ink, BTD60 Black	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	3,100.00	3,100.00		
Brother Refill Ink, BT5000 (Magenta, Cyan, Yellow)	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	5,650.00	5,650.00		
Canon Paper (short size: 8.5" x 11", gsm:85, color: Brilliant)	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	18,655.00	18,655.00		
Epson 143 - Black Ink	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	3,960.00	3,960.00		
Epson 143 - Magenta Ink	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	2,640.00	2,640.00		
Epson 143 - Yellow Ink	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	2,640.00	2,640.00		
Epson 143 - Cyan Ink	Administrative/ Technical	No	NP-53.5 Agency-to-Agency	Jan-23	Feb-23	Feb-23	Feb-23	GoP	2,640.00	2,640.00		
Notebook - Leather cover	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jan-23	Feb-23	Feb-23	Feb-23	GoP	10800	10,800.00		
Signpen .5 color blue and black	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jan-23	Feb-23	Feb-23	Feb-23	GoP	2100	2,100.00		
Personalized tote bag with zipper and sublimation text and design (size: H-15"; L-18"; W-5" (please see attached design)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jan-23	Feb-23	Feb-23	Feb-23	GoP	18000	18,000.00		
Alcohol - Spray 60ml	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jan-23	Feb-23	Feb-23	Feb-23	GoP	3000	3,000.00		
Cleansing Wipes Anti-Bacterial and moisturizing Size: 15 x 20 cm Packaging Size: 15 sheets per pack	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jan-23	Feb-23	Feb-23	Feb-23	GoP	3000	3,000.00		
Facial tissue 2ply; 250 sheets	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jan-23	Feb-23	Feb-23	Feb-23	GoP	4200	4,200.00		
Disposable Face-lifting Butterfly Face Mask Breathable 3Layer Non-woven Protection 3ply (10 pieces per pack)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jan-23	Feb-23	Feb-23	Feb-23	GoP	3000	3,000.00		
ID Card Name Holder, Heavy Duty Clear Transparent Plastic PVC with sling (Landscape)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jan-23	Feb-23	Feb-23	Feb-23	GoP	1920	1,920.00		
Bond Paper A4 70gsm	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jan-23	Feb-23	Feb-23	Feb-23	GoP	1000	1,000.00		
Canon Paper size: 8.5" x 11"; gsm: 85; color: brilliant white	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jan-23	Feb-23	Feb-23	Feb-23	GoP	980	980.00		
HP GT52 Ink (Magenta)70ml	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	2400	2,400.00		
HP GT52 Ink (Yellow)70ml	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	2400	2,400.00		
HP GT52 Ink (Black)135ml	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	2400	2,400.00		
HP GT52 Ink (Cyan)70ml	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	2400	2,400.00		
Sticker Paper-Long	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Oct-23	Oct-23	Oct-23	Oct-23	GoP	825	825.00		
Ball Pen (Black)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	2360	2,360.00		
Ball Pen (Blue)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	324	324.00		
Expanded Brown Envelope (long size)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	5400	5,400.00		
Certificate Jacket A4	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	210	210.00		
Clip backfold all metal, clamping, 25mm	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	150	150.00		
Bleach Liquid (Gallon or 378.5ml)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	800	800.00		
Toilet Cleaner	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	750	750.00		

	Certificate Holder A4	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	6965	6,965.00		
	Canon Paper (A4)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	800	800.00		
	Wet Wipes 30sheets	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	1200	1,200.00		
	Unscented Facial Tissue 2ply, 130 pulls	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	4000	4,000.00		
	Sign Pen (Black/Blue) ball point 0.5	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	2830	2,830.00		
	Hand Towel Tissue	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Sep-23	Sep-23	GoP	3490	3,490.00		
	Manila Paper	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Sep-23	Sep-23	GoP	50	50.00		
	Masking Tape (Large)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Sep-23	Sep-23	GoP	15	15.00		
	ID Holder with Sling (A3)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	990	990.00		
	Post it- size 1x20 (7.5x5)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Oct-23	Oct-23	Oct-23	Oct-23	GoP	450	450.00		
	Post it- size 1x20 (12x7.5)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Oct-23	Oct-23	Oct-23	Oct-23	GoP	450	450.00		
	Post it - 4 inches tabs	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Oct-23	Oct-23	Oct-23	Oct-23	GoP	450	450.00		
	Clip backfold all metal, clamping, 19mm	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Dec-23	Dec-23	Dec-23	Dec-23	GoP	600	600.00		
	Clip backfold all metal, clamping, 32mm	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Dec-23	Dec-23	Dec-23	Dec-23	GoP	1050	1,050.00		
	Rubber Band 70mm min lay flat length (#18)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Dec-23	Dec-23	Dec-23	Dec-23	GoP	1260	1,260.00		
	Pencil	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Dec-23	Dec-23	Dec-23	Dec-23	GoP	210	210.00		
	Lever Arch File Binder - Landscape, Long, 2 rings, black or blue	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Dec-23	Dec-23	Dec-23	Dec-23	GoP	21360	21,360.00		
50203020	Accountable Forms Expenses												
	a. Procurement of checkbooks at the Landbank of the Philippines	Administrative	No	NP-53.5 Agency-to-Agency	April 2023	April 2023	April 2023	April 2023	GoP	8,100.00	8,100.00	0	
50203070	Drugs and Medicines Expenses												
	Paracetamol 500mg tablet	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	120.00	120.00	0	
	Captopril 25mg tablet	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	360.00	360.00	0	
	Citrizen Hydrochloride 10mg tablet	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	700.00	700.00	0	
	Phenylpropanolamine HCL Chlorphenamine Meleate Paracetamol 25mg/2mg/500mg tablet	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	200.00	200.00	0	
	Ibuprofen 200mg tablet	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	300.00	300.00	0	
	Loperamide 2mg tablet	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	200.00	200.00	0	
	Guiafenesin 200mg softgel capsule	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	204.00	204.00	0	
	Elastic bandage (3")	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	600.00	600.00	0	
	Plaster tape roll	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	280.00	280.00	0	
	Povidone Iodine 120ml	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	250.00	250.00	0	
	Gauze Pad 4x4 sterile	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	200.00	200.00	0	
	Thermometer (digital)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	320.00	320.00	0	
	Washproof Adhesive Bandages strips (50s/box)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	170.00	170.00	0	

	Sterile gloves size 7.5	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	300.00	300.00	0	
	Plastic kit carry box for medicine / materials (small) with handle	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	350.00	350.00	0	
50203090	Fuel, oil and lubricants												
	Fuel, oil and lubricants	Administrative/ Technical	No	Direct Purchase	Jan-23	Jan-23	Jan-23	Jan-23	GoP	135,711.43	135,711.43	0	
50203990	Other Supplies and Materials Expense												
	1. LPG Tank	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	March 2023	April 2023	April 2023	April 2023	GoP	3,000.00	3,000.00	0	
	2. Electrical and ICT Materials: Fluorescent bulb, tape, carriage/box, wires; power adapter AC/DC, extension wires, wireless access point, wireless adapter	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	15,000.00	15,000.00	0	
	3. Water coupling, water pipes and other accessories; toilet sewage system	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	30,000.00	30,000.00	0	
	4. Battery for Generator Set	Administrative/ Technical	No	NP-53.52 Agency-to-Agency	February 2023	March 2023	March 2023	March 2023	GoP	20,000.00	20,000.00	0	
	5. Advocacy Materials - Mug	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	37,500.00	37,500.00	0	
	6. Plaque	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Feb-23	Feb-23	March 2023	March 2023	GoP	157,500.00	157,500.00	0	
	7. DLSR Camera	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Mar-23	Apr-23	Apr-23	Apr-23	GoP	49,999.00	49,999.00	0	
	9. Portable Air Cooler 10L Capacity	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Apr-23	Apr-23	May-23	May-23	GoP	39,000.00	39,000.00	0	
	10. Advocacy Customized Jersey - Cycling cloth with zipper, pocket and sublimation printing. with design	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May-23	May-23	May-23	May-23	GoP	30,000.00	30,000.00	0	
	11. Advocacy Customized Jersey - Cycling cloth w/o zipper, pocket and sublimation printing. with design	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Apr-23	Apr-23	May-23	May-23	GoP	82,500.00	82,500.00	0	
	National Directorate	Administrative/ Technical	No	Procurement	Jun-23	Jun-23	Jun-23	Jun-23	GoP	12,000.00	12,000.00	0	
	13. Sign Fabrication:Stainless Built up Letters Mirrorized	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Apr-23	Apr-23	May-23	May-23	GoP	49,950.00	49,950.00	0	
	14. Hall Decoration with Lights and Sound	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Apr-23	Apr-23	May-23	May-23	GoP	32,000.00	32,000.00	0	
	15. LED Screen	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Apr-23	Apr-23	May-23	May-23	GoP	35,000.00	35,000.00	0	
	16. Tables and Chairs with cover	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May-23	May-23	Jun-23	Jun-23	GoP	8,000.00	8,000.00	0	
	17. Vinyl Sticker (Race Bibs)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May-23	May-23	Jun-23	Jun-23	GoP	6,000.00	6,000.00	0	
	18. Storage Box	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May-23	May-23	Jun-23	Jun-23	GoP	9,900.00	9,900.00	0	
	19. Air Conditioner 1 1.5hp Standard Inverter Split Type	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May-23	May-23	Jun-23	Jun-23	GoP	49,000.00	49,000.00	0	
	20. Photo Paper (A4)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May-23	May-23	Jun-23	Jun-23	GoP	300.00	300.00	0	
	21. Vintage Sling (47 inches wide) gold or/with black color (Please see attached design)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May-23	May-23	Jun-23	Jun-23	GoP	6,750.00	6,750.00	0	
	22. Ribbon net lace (3inches wide) 75 meters black, 75 meters gold/yellow	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May-23	May-23	Jun-23	Jun-23	GoP	7,500.00	7,500.00	0	
	23. Cardboard (420mm x 594mm x 1.5mm)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May-23	May-23	Jun-23	Jun-23	GoP	750.00	750.00	0	
	24. Photo Paper (A4)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May-23	May-23	Jun-23	Jun-23	GoP	1,200.00	1,200.00	0	
	25. Glue Gun	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May-23	May-23	Jun-23	Jun-23	GoP	250.00	250.00	0	
	26. Glue Gun Stick	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May-23	May-23	Jun-23	Jun-23	GoP	564.00	400.00	0	
	27. Safety Pins	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May-23	May-23	Jun-23	Jun-23	GoP	1,250.00	1,250.00	0	
	28. Thumbtacks	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May-23	May-23	Jun-23	Jun-23	GoP	150.00	150.00	0	
	29. Customized Steel Flask with handle (wide mouth open)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May-23	May-23	Jun-23	Jun-23	GoP	21,000.00	21,000.00	0	
	30. Panama Hat/toquilla straw hat	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May-23	May-23	Jun-23	Jun-23	GoP	2,500.00	2,500.00	0	

	31. Washed Bucket Hat	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May-23	May-23	Jun-23	Jun-23	GoP	3,750.00	3,750.00	0	
	32. Office Table with 4 drawers (1small drawer-center & 3drawers-right side) preferably off white and made of steel.	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	24,000.00	24,000.00	0	
	33. Office Swivel Chair, color: Black	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	10,500.00	10,500.00	0	
	34. Light Bulb 30W	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	400.00	400.00	0	
	35. Sportsfest Jersey Shirt Full Sublimation with individual Surname at the back.	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	20,250.00	20,250.00	0	
	36. Badminton Net	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	1,400.00	1,400.00	0	
	37. Shuttle Cock	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	1,000.00	1,000.00	0	
	38. Table Tennis Ball	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	460.00	460.00	0	
	39. Dart Pins	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	4,000.00	4,000.00	0	
	40. Dart Board	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	1,600.00	1,600.00	0	
	41. Scoreboard for Dart	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	490.00	490.00	0	
	42. Scoreboard for Badminton	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Jul-23	Jul-23	Jul-23	Jul-23	GoP	1,100.00	1,100.00	0	
	43. Plaques, materials: Fiber Glass Resin, automotive finish, threaded wood base, size: height-15", Length-7", width-3.5") for PADS Caravan	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	22,400.00	22,400.00	0	
	44. Window Blinds (5ft x 6ft -white or gray)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	3,200.00	3,200.00	0	
	45. Advocacy Customized Jacket for Evaluation Team Member	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	6,000.00	6,000.00	0	
	46. Universal TV Wall Mount Bracket	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	800.00	800.00	0	
	47. Outdoor Waterproof Electrical Junction Box	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	200.00	200.00	0	
	48. ASEAN Flags (60x90cm)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	8,150.00	8,150.00	0	
	49. PLAQUES for ASEAN Activities	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	49,000.00	49,000.00	0	
	50. Yellow Vintage Ribbon (3inches)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	750.00	750.00	0	
	51. Red Vintage Ribbon (3inches)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	750.00	750.00	0	
	52. Blue Vintage Ribbon (3inches)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	750.00	750.00	0	
	53. Customized Polo Shirt w/ embroided CHED Logo	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	7,700.00	7,700.00	0	
	54. Evaluation Team Kits	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	3,450.00	3,450.00	0	
	55. PADS Caravan Jackets with PADS Logo Embroided	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Sep-23	Sep-23	GoP	5,400.00	5,400.00	0	
	56. Uninterruptible Power Supply (UPS) Specs: 4 outlets, 1000 VA-600W, Voltage Regulation (AVR) Protection Fuse	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Sep-23	Sep-23	GoP	21,000.00	21,000.00	0	
	57. Telephone Cable-RJ 11	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Sep-23	Sep-23	GoP	300.00	300.00	0	
	58. Micro HDMI to HDMI Adapter	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Sep-23	Sep-23	GoP	800.00	800.00	0	
	59. Micro SD (128 GB) 180 MB/s Transfer Rate	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Sep-23	Sep-23	GoP	4,000.00	4,000.00	0	
	60. Inkjet Printer with Scanner (Sheet-Fed)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Sep-23	Sep-23	GoP	54,000.00	54,000.00	0	
	61. Thermal Printer	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Sep-23	Sep-23	GoP	4,000.00	4,000.00	0	

	62. Wireless Access Point	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Sep-23	Sep-23	Sep-23	Sep-23	GoP	6,000.00	6,000.00	0	
	63. Customized Jacket with CHED and ASEAN Logo	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	40,600.00	40,600.00	0	
	64. Customized Polo Shirt with CHED and ASEAN Logo	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	26,400.00	26,400.00	0	
	65. Stage Decoration Supplies	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	14,730.00	14,730.00	0	
	66. Customized Self-Inking Stamp	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	1,800.00	1,800.00	0	
	67. Car Air Freshener	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Aug-23	Aug-23	Aug-23	Aug-23	GoP	250.00	250.00	0	
	68. Photo Frame with glass size 23" height x 17" width with Photo size: 18" height x 12" width	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Oct-23	Oct-23	Oct-23	Oct-23	GoP	6,900.00	6,900.00	0	
	69. Table Name Plate	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Oct-23	Oct-23	Oct-23	Oct-23	GoP	9,900.00	9,900.00	0	
	70. Drill Bit for Metal	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Oct-23	Oct-23	Oct-23	Oct-23	GoP	200.00	200.00	0	
	71. Car Battery 11 Plate; 12volts	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Nov-23	Nov-23	Nov-23	Nov-23	GoP	9,000.00	9,000.00	0	
	72. Balanghai Boat	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Dec-23	Dec-23	Dec-23	Dec-23	GoP	5,100.00	5,100.00	0	
	73. Smart Sim Card 5G Prepaid	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Dec-23	Dec-23	Dec-23	Dec-23	GoP	100.00	100.00	0	
	74. Mobile Load Card-100	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	Dec-23	Dec-23	Dec-23	Dec-23	GoP	2,600.00	2,600.00	0	
5020101000	Traveling Expenses												
	a. Plane Ticket - employees	Administrative/Technical	No	Direct Purchase	N/A	N/A	N/A	N/A	GoP	950,000.00	950,000.00	0	
	b. Travel Claims with Per Diems - Employees and RQAT	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,324,583.87	1,324,583.87	0	
	c. Van Rentals	Administrative/Technical	No	NP-53.9 - Small Value Procurement	April 2023	April 2023	May 2023	May 2023	GoP	278,100.00	278,100.00	0	
50204010	Water Expenses												
	a. Office water supply	Administrative/ Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	42,000.00	42,000.00	0	
	b. Office mineral water supply in Gallon	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	11,500.00	11,500.00		
50204020	Electricity Expenses												
	a. Electricity services	Administrative/ Technical	No	Direct Contracting	January 2023	January 2023	January 2023	January 2023	GoP	560,000.00	560,000.00	0	
5020500000	Communication Expenses												
50205010	Postage and Courier Services											0	
	Payment of mail matter and package	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	January 2023	January 2023	January 2023	January 2023	GoP	12,814.00	12,814.00	0	
50205020	Telephone												
	a.Mobile Expenses	Administrative/Technical	No	NP-53.9 - Small Value	N/A	N/A	N/A	N/A	GoP	130,800.00	130,800.00		
	b. Landline Expenses	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	43,408.67	43,408.67	0	
50205030	Internet Subscription Expenses											0	
	Payment for PLDT Internet services	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	79,930.00	79,930.00		
50211010	Legal Services		No										
	a. Notarial services	Administrative	No	NP-53.9 - Small Value Procurement	January 2023	January 2023	January 2023	January 2023	GoP	4,450.00	4,450.00	0	
5021199000	Other Professional Expenses												
	Cost of Service Salaries and Wages	Administrative	No	Direct Contracting	N/A	N/A	N/A	January 2023	GoP	11,296,692.04	11,296,692.04	0	
	Other Professional Fees: RQAT Honorarium	Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	140,000.00	140,000.00	0	
5021003000	Extraordinary and Miscellaneous Expenses											0	
	Payment for Regional Director's Extraordinary and	Director	No	NP-53.9 - Small Value	N/A	N/A	N/A	N/A	GoP	135,600.00	135,600.00	0	
5021203000	Security Services												
	Payment for security services of 3 Security Guards	Administrative	No	NP-53.9 - Small Value	January 2023	January 2023	January 2023	January 2023	GoP	624,000.00	624,000.00	0	
5021299099	Other General Services												
	Office Fumigation and Disinfection	Administrative	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	2,000.00	2,000.00	0	
	Hauling of CHED Equipment and Furnitures from 3rd floor to ground Floor	Administrative	No	NP-53.9 - Small Value Procurement	January 2023	January 2023	January 2023	January 2023	GoP	1,000.00	1,000.00	0	

	Laundry Services (Office Table and Chair's Cover)	Administrative	No	NP-53.9 - Small Value Procurement	January 2023	January 2023	January 2023	January 2023	GoP	1,000.00	1,000.00	0	
5029907099	Other Subscriptions Expenses												
	a. Unlimited ink with printer	Administrative	No	Direct Contracting	January 2023	January 2023	January 2023	January 2023	GoP	162,000.00	162,000.00	0	
	b. Zoom Subscription	Administrative/Technical	No	Direct Contracting	January 2023	January 2023	January 2023	January 2023	GoP	1,000.00	1,000.00	0	
	c. Virtual Private Server Subscription	Administrative/Technical	No	Direct Contracting	January 2023	January 2023	January 2023	January 2023	GoP	28,116.00	28,116.00	0	
	d. Semaphore SMS Notification with 5,000 credits	Technical	No	Direct Contracting	March 2023	March 2023	March 2023	March 2023	GoP	5,625.00	2,625.00	0	
	e. Semaphore SMS Notification with 10,000 credits	Technical	No	Direct Contracting	March 2023	March 2023	March 2023	March 2023	GoP	5,600.00	5,600.00	0	
	f. Additional Cloud Storage (2TB)	Technical	No	Direct Contracting	March 2023	March 2023	March 2023	March 2023	GoP	4,799.00	4,799.00	0	
	g. Web Domain Renewal chedcaraga.ph November 27,	Technical	No	Direct Contracting	November 2023	November 2023	November 2023	November 2023	GoP	2,415.00	2,415.00	0	
5029905004	Rents - Equipment	Administrative/Technical	No	NP-53.9 - Small Value Procurement									
5021304000	Repair and Maintenance of Office Building and												
	Painting of building, water pipes, CR, mess hall	Administrative/Technical	No	NP-53.9 - Small Value Procurement	March 2023	April 2023	April 2023	April 2023	GoP	173,000.00	173,000.00	0	
	Repair of Glass Door for Technical Chief Office	Technical	No	NP-53.9 - Small Value Procurement	January 2023	February 2023	February 2023	February 2023	GoP	6,000.00	6,000.00	0	
5021305000	Repairs and Maintenance - Machinery and Equipment												
	a. Repairs of computers, laptop, printers, Generator Set	Administrative/Technical	No	NP-53.9 - Small Value Procurement	March 2023	April 2023	April 2023	April 2023	GoP	50,000.00	50,000.00	0	
5021306001	Repairs and Maintenance -Motor Vehicles												
	a. Procurement of services for CHED vehicle repairs and maintenance Innova & Adventure	Administrative	No	NP-53.9 - Small Value Procurement	March 2023	April 2023	April 2023	April 2023	GoP	50,000.00	50,000.00	0	
	b. Procurement of spare parts for damage parts	Administrative	No	NP-53.9 - Small Value Procurement	March 2023	April 2023	April 2023	April 2023	GoP	3,000.00	3,000.00	0	
5021501001	Taxes, Duties and Licenses	Administrative											
	Vehicle Registration of Innova and Adventure and other	Administrative	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00	0	
5021502000	Fidelity Bond Premium												
	Payment for the Fidelity Bond for Accountable Officer	Administrative/Technical	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	60,000.00	60,000.00	0	
5021503000	Insurance Expenses												
	b. Insurance for CHED Building, equipment, Personnel,	Administrative	No	Direct Contracting	N/A	N/A	N/A	N/A	GoP	150,000.00	150,000.00	0	
5029900000	Other MOOE												
5029902000	Printing and Publication Expenses												
	a. Tarpaulin/Banner	Administrative/Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	25,053.00	25,053.00	0	
	b. Printing of the CHED Annual Report/Statistical Bulletin for 2023	Administrative/Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	3,000.00	3,000.00	0	
5029903000	Representation Expenses												
	Procurement of Catering Services for the following												
	a. Regional Assembly with the Registrars via zoom platform	Administrative	No	NP-53.9 - Small Value Procurement	June 2023	June 2023	June 2023	June 2023	GoP	10,000.00	10,000.00	0	
	b. Full-Time Delivery Unit Meeting	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	January 2023	February 2023	February 2023	February 2023	GoP	34,400.00	34,400.00	0	
	c. COA Exit Conference FY 2022	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	March 2023	March 2023	March 2023	March 2023	GoP	5,600.00	5,600.00	0	
	d. Higher Education Tree Planting MOA signing with DENR and HEIs	Technical	No	NP-53.9 - Small Value Procurement	January 2023	January 2023	January 2023	January 2023	GoP	12,500.00	12,500.00	0	
	e. Assembly of RQAT Members	Technical	No	NP-53.9 - Small Value Procurement	January 2023	February 2023	February 2023	February 2023	GoP	30,600.00	30,600.00	0	
	f. GAD Regional Summit/Seminar on GAD Data Analysis/Sex Disaggregated Data/Genderizing the Curriculum	Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	5,000.00	5,000.00	0	
	g. Conduct of CHED Regional Conference with HEI Presidents/Heads and Office of Student Affairs and Services Coordinators/Heads in Higher Education Institution in Caraga Region	Technical	No	NP-53.9 - Small Value Procurement	March 2023	March 2023	March 2023	March 2023	GoP	48,200.00	48,200.00	0	
	h. Regional Conference of NSTP Coordinators/Orientation on new NSTP CMO	Technical	No	NP-53.9 - Small Value Procurement	April 2023	May 2023	May 2023	May 2023	GoP	23,000.00	23,000.00	0	
	i. Mid-Year Performance Review and Action Planning	Technical	No	NP-53.9 - Small Value Procurement	May 2023	June 2023	June 2023	June 2023	GoP	5,000.00	5,000.00	0	


	j. Year-End Assessment and Target Setting	Technical	No	NP-53.9 - Small Value Procurement	October 2023	November 2023	December 2023	December 2023	GoP	5,000.00	5,000.00	0	
	k. CHED Caraga ISO 9001:2015 Internal Quality Audit	Technical	No	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	GoP	29,550.00	29,550.00	0	
	l. Awarding of Best Employees and Support Staff Implementing the Program on Awards and Incentives for Service Excellence (PRAISE)	HRMO	No	NP-53.9 - Small Value Procurement	October 2023	November 2023	December 2023	December 2023	GoP	100,000.00	100,000.00	0	
	m. Prizes for Contests during PRAISE	HRMO	No	NP-53.9 - Small Value Procurement	October 2023	November 2023	December 2023	December 2023	GoP	30,634.00	30,634.00	0	
	n. Regional Conference of the Council of Deans	Technical	No	NP-53.9 - Small Value Procurement	June 2023	June 2023	June 2023	June 2023	GoP	10,000.00	10,000.00	0	
	o. Re-orientation and updating on RA 10931 Programs for TES Focal Persons	Technical	No	NP-53.9 - Small Value Procurement	March 2023	March 2023	March 2023	March 2023	GoP	62,000.00	62,000.00	0	
	p. Conduct of Joint CHED-MARINA follow-up verification of BS Marine Transportation Programs of Surigao Education Center, Surigao City.	Technical	No	NP-53.9 - Small Value Procurement	February 2023	February 2023	February 2023	February 2023	GoP	68,950.00	68,950.00	0	
	q. Assessment and Certification of CHED Caraga to ISO	Administrative/ Technical	No	NP-53.9 - Small Value	February 2023	February 2023	March 2023	March 2023	GoP	186,000.00	186,000.00	0	
	r. Conduct of Joint CHED-MARINA evaluation and inspection of BS Marine Transportation Programs of Surigao Education Center, Surigao City on March 14-17, 2023	Technical	No	NP-53.9 - Small Value Procurement	March 2023	March 2023	March 2023	March 2023	GoP	47,400.00	47,400.00	0	
	s. Conduct of onsite evaluation for BSECE, BSABE, BIT of ASSCAT, Bunawan, ADS and vice versa	Technical	No	NP-53.9 - Small Value Procurement	March 2023	March 2023	March 2023	March 2023	GoP	77,060.00	77,060.00	0	
	t. National Directorate Meeting on May 15-19, 2023 in Caraga Region	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	April 2023	April 2023	April 2023	April 2023	GoP	995,200.00	995,200.00	0	
	u. Conduct of 3rd Higher Education Day Roadshow on May 18, 2023 at Municipality of General Luna and Del Carmen, Surigao del Norte	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	April 2023	April 2023	April 2023	April 2023	GoP	182,400.00	182,400.00	0	
	v. CHED Caraga ARTA Inspection on May 3, 2023.	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May 2023	May 2023	May 2023	May 2023	GoP	1,000.00	1,000.00	0	
	q. Workshop for the compliance of Republic Act No. 11032 and its IRR the ARTA Findings during the conduct of On-site Inspection last May 3, 2023 at Surigao del Sur on May 17-18, 2023.	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May 2023	May 2023	May 2023	May 2023	GoP	45,250.00	45,250.00	0	
	r. Conduct of the Retirement Celebration entitled "Embracing A New Beginning: Tribute to RD George Colorado."	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May 2023	May 2023	May 2023	May 2023	GoP	253,600.00	253,600.00	0	
	s. Conduct of CHED Regional Office Implementation of Philippine Anti-illegal Drugs Strategy (PADS) for CY 2023, 2nd Quarter	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May 2023	May 2023	June 2023	June 2023	GoP	328,500.00	328,500.00	0	
	t. Exploratory Conference between CHED and TESDA Caraga Regional Offices for the Regional Cascading of the Philippine Qualifications Framework (PQF) and Philippine Credit Transfer System (PCTS) in the Context of Quality Assurance (QA) in higher education on June 14, 2023	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May 2023	May 2023	June 2023	June 2023	GoP	16,000.00	16,000.00	0	
	u. Orientation on the Philippine Qualifications Framework (PQF) and Philippine Credit Transfer System (PCTS) in the context of Quality Assurance (QA) in higher education on June 27, 2023, relative to the Regional Cascading of PQF	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May 2023	May 2023	June 2023	June 2023	GoP	284,000.00	284,000.00	0	
	v. In-person Regional Workshop on Data Validation of the DX Survey Responses of SUCs on June 13, 2023.	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May 2023	May 2023	June 2023	June 2023	GoP	49,500.00	49,500.00	0	
	w. Gawad Parangal 2023	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	May 2023	May 2023	June 2023	June 2023	GoP	100,000.00	100,000.00	0	
	x. Consultative meeting with Butuan Polytechnic Academy on July 10, 2023	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	July 2023	July 2023	July 2023	July 2023	GoP	966.00	966.00	0	
	y. Conduct of Developing Agile Leaders for Higher Education cum CHED Caraga Sports Fest 2023 on July 27-28, 2023 at CHED Caraga Office, Ampayon, Butuan City	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	July 2023	July 2023	July 2023	July 2023	GoP	35,525.00	35,525.00	0	
	z. Conduct of onsite CHED PADS Caravan in Butuan City on August 25, 2023.	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	August 2023	August 2023	August 2023	August 2023	GoP	52,000.00	52,000.00	0	

aa. Conduct of onsite-seminar-workshop on Strengthening NSTP in Caraga Region and Capacitate NSTP Educators on NSTP Common Modules in the Context of ASEAN thrusts on August 3-4, 2023.	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	July 2023	July 2023	August 2023	August 2023	GoP	96,000.00	96,000.00	0	
ab. Onsite/Ocular Evaluation Visits to CSU-Main Campus, PNU-Mindanao Campus and NEMSU-Main Campus for the issuance of COPC of its graduate programs on August 15-19, 2023	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	August 2023	August 2023	August 2023	August 2023	GoP	88,200.00	88,200.00	0	
ac. Project Assessment Meeting, Monitoring and Evaluation of CHED-Funded Project of Caraga State University titled, "Needs Assessment of Higher Education Institutions (HEIs) in BARMM towards Enhancing Their Research Competencies through an Institutional-Level Sustainable Professional Development Model" on August 29 to 31, 2023.	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	August 2023	August 2023	August 2023	August 2023	GoP	98,900.00	98,900.00	0	
ad. Preparatory discussion for IZN Conference in collaboration with the Caraga ICT Council on August 9, 2023 at CHED Caraga Regional Office.	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	August 2023	August 2023	August 2023	August 2023	GoP	14,600.00	14,600.00	0	
ae. Mr. and Ms. ASEAN 2023 Production Number and Sequence of the Pageant of Mr. and Ms. ASEAN 2023 on August 29, 2023.	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	August 2023	August 2023	August 2023	August 2023	GoP	81,450.00	81,450.00	0	
af. Conduct of onsite evaluation for BSECE, BSABE, BSEM, and BSCE of Caraga State University Main Campus, Ampayan, Butuan City on August 22 - 24, 2023	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	August 2023	August 2023	August 2023	August 2023	GoP	83,500.00	83,500.00	0	
ag. Conduct of the closing activities of the ASEAN 2023 Celebration on September 20, 2023.	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	September 2023	September 2023	September 2023	September 2023	GoP	97,275.00	97,275.00	0	
ah. Conduct of Harmonization and Reconciliation Activities of OPRKM and CHEDRO Databases on the establishment of Philippine Qualifications Register (PHQuar)	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	September 2023	September 2023	September 2023	September 2023	GoP	55,300.00	55,300.00	0	
ai. COA's Entrance Conference for CY 2023 on August 29, 2023.	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	August 2023	August 2023	August 2023	August 2023	GoP	3,200.00	3,200.00	0	
aj. Conduct of the CHEDRO-OPSD Joint Evaluation visit for the BS Nursing Application of Asian College Foundation (ACF), Butuan City on August 30-September 1, 2023.	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	August 2023	August 2023	August 2023	August 2023	GoP	59,850.00	59,850.00	0	
ak. Conduct of Orientation on Salient Provision in R.A. No. 10968 Cum 2023 Office Mid-Year Assessment and Planning Workshop on September 11-12, 2023.	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	September 2023	September 2023	September 2023	September 2023	GoP	29,400.00	29,400.00	0	
al. ASEAN Culinary Expo 2023 on September 14, 2023.	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	September 2023	September 2023	September 2023	September 2023	GoP	97,995.00	97,995.00	0	
am. Conduct of the 2023 Regional Conference on ASEAN Internalization (IZN) on September 19, 2023	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	September 2023	September 2023	September 2023	September 2023	GoP	49,500.00	49,500.00	0	
an. 2023 Regional Higher Education Institutions' Conference cum Year-end Assessment and PRAISE.	Administrative/ Technical	No	NP-53.9 - Small Value Procurement	December 2023	December 2023	December 2023	December 2023	GoP	207,500.00	207,500.00	0	
Total									22,146,932.54			

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