



COMMISSION ON HIGHER EDUCATION
CARAGA ADMINISTRATIVE REGION

NOTICE OF VACANT POSITION

EDUCATION SUPERVISOR II (ES II) - SG 20

Chedb-esup2-192-1998

Monthly Basic Salary: Php55,799.00

Terms of Reference

Place of Assignment: CHED Caraga Region, Ampayon, Butuan City
(Technical Division)

No. of Vacancies: One (1)

Qualification Standards:

Minimum Qualification Standards:

- Education: Master's Degree Holder relevant to the job; preferably on Agriculture, Forestry and Fisheries-related Programs
- Experience: 2 years of relevant experience;
- Training: 8 hours of relevant training;
- Eligibility: Second Level Eligibility: RA 1080 or Career Service (Professional)

Competency requirements:

Core:

- * Monitoring and Evaluation, Job Knowledge
- * Teamwork
- * Ethics and Integrity
- * Communication
- * Stress Management
- * Professionalism

Supervisory:

- * Critical Thinking and Decision Making
- * Innovation and Change
- * Networking and Collaboration
- * People Management and Development
- * Planning, Leading, Organizing and Controlling



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Interested Applicant should submit the following documents:

1. Application Letter
2. Personal Data Sheet (CSC Form 212, revised, downloadable)
3. Certificate of Employment
4. Certificate of Training's Attended
5. Certification, Authentication and Verification (CAV) of Transcript of Records and Diploma
6. Authenticated copy of PRC License or CS Eligibility
7. Latest Service Records (if applicable)
8. Photocopy of previous appointment (if applicable)
9. Result of Neuro-psychiatric Evaluation (validity-6 months)
10. Performance rating for the last 2 rating periods (if applicable).

Address Application Letter to:

GEORGE M. COLORADO, PhD, CESO III
Director IV
Commission on Higher Education
HEDF Building, CSU Compound, Ampayon, Butuan City

Deadline of Submission: June 14, 2022

Approved for Posting:


GEORGE M. COLORADO, PhD, CESO III
Director IV