Name of Agency: Name of Respondent:				IGHER EDUCA A C. MARTINE		Date: Position:		3/2022 Program Specialist	
									·
Instruction: Put a check (✓) mark inside the box beside each condition/requirement met as provided below and then fill in the corresponding blanks according to what is asked. Please note that all questions must be answered completely.									
1. Do you have an approved APP that includes all types of procurement, given the following conditions? (5a)									
	1	Agency prepares APP using the prescribed format							
	/	• •		ted at the Pro https://chedo	ocuring Entity's \ caraga.ph	Website			•
	/		Submission of the approved APP to the GPPB within the prescribed deadline please provide submission date: January 29, 2021						
2. Do you p Procure you	orepar ur Co	e an Annu mmon-Use	ıal Procurem e Supplies aı	ent Plan for C nd Equipment	Common-Use Se t from the Procu	upplies and Equipm rement Service? (5)	ent (APP-CSE) and b)		
	1	Agency p	orepares API	P-CSE using	prescribed form	at			
	1	its Guide	lines for the l		f Annual Budget	t Execution Plans is:	rtment of Budget and sued annually	Management in	
	1	Proof of	actual procur	rement of Co	mmon-Use Supp	piles and Equipmen	t from DBM-PS		
3. In the co	nduct	of procure	ement activiti	es using Rep	eat Order, which	h of these conditions	s is/are met? (2e)		
-		Original o	ontract awa	rded through	competitive bide	ding			
			ds under the inits per item	-	act must be qua	ntifiable, divisible an	d consisting of at leas	st	
!					than the original		through competitive b	idding which is	
1		The quan	itity of each i	tem in the ori	ginal contract sh	nould not exceed 25	%		
		original co		ided that ther		=	ated in the NTP arisin	-	
4. In the co	nduct	of procure	ment activiti	es using Limit	ed Source Bidd	ling (LSB), which of	these conditions is/ar	e met? (2f)	
l		Upon rec	ommendatio	n by the BAC	, the HOPE issu	ues a Certification re	esorting to LSB as the	proper modality	
ľ			on and Issua ent authority	nce of a List	of Pre-Selected	Suppliers/Consultar	nts by the PE or an id	lentified relevant	
I		Transmitt	al of the Pre	-Selected List	t by the HOPE to	to the GPPB			
(procurem		ity at the Phil			r the GPPB, the PE p available and at any c		
5. In giving y	your p	rospective	bidders suff	ficient period	to prepare their	bids, which of these	conditions is/are met	1? (3d)	
[Bidding d Agency w		e available at	the time of adv	ertisement/posting a	at the PhilGEPS webs	я́tе or	

	Supplemental bid bulletins are issued at least seven (7) calendar days before bid opening;						
	Minutes of pre-bid conference a	Minutes of pre-bid conference are readily available within five (5) days.					
	o you prepare proper and effective procurement documentation and technical specifications/requirements, given the following conditions? (3e)						
[/	documents based on relevant ch	The end-user submits final, approved and complete Purchase Requests, Terms of Reference, and other documents based on relevant characteristics, functionality and/or performance requirements, as required by the procurement office prior to the commencement of the procurement activity					
1	No reference to brand names, e	xcept f	for items/parts that are compatible with the existing fleet or equipment				
		Bidding Documents and Requests for Proposal/Quotation are posted at the PhilGEPS website, Agency website, if applicable, and in conspicuous places					
7. In creating	your BAC and BAC Secretariat whic	h of the	nese conditions is/are present?				
For BAC: (4	la)						
1	Office Order creating the Bids at please provide Office Order N		vards Committee Office Memo No.10 Series of 2021				
7	•						
	please provide members and the	eir resp					
	Name/s	,	Date of RA 9184-related training				
	DR. JULIA FELISA C. MARTINEZ						
	NOEME ROSE D. MANI, CPA ENR. CRISELDO C. CALINAWAN	<u></u>	07/21-22/2021				
	AMY C. SAAVEDRA	<u> </u>	07/21-22/2021				
	REVELYN P. BRINA						
F.	NEVEL IN F. DIGITAL		07/21-22/2021				
G.	·		** <u>,, ,, ,, ,, ,, ,, ,, ,, ,, ,, ,, , , , ,</u>				
•							
7	Members of BAC meet qualificat	tions					
	Majority of the members of BAC are trained on R.A. 9184						
For BAC Se	ecretariat: (4b)						
	Office Order creating of Bids and act as BAC Secretariat please provide Office Order N		ords Committee Secretariat or designing Procurement Unit to Office Memo No. 10 Series of 2021				
Ī	The Head of the BAC Secretaria please provide name of BAC		•				
7	Majority of the members of BAC please provide training date:	Secret	etariat are trained on R.A. 9184 07/21-22/2021				
	onducted any procurement activities se mark at least one (1) then, answe	-	-				
1	Computer Monitors, Desktop Computers and Laptops	1	Paints and Varnishes				
	Air Conditioners	/	Food and Catering Services				
	Training Facilities / Hotels / Venues Vehicles						
		1 1	Toilets and Urinals				

	Fridges and Freezers
	/ Textiles / Uniforms and Work Clothes Copiers
Do you use g	reen technical specifications for the procurement activity/les of the non-CSE item/s?
7	Yes No
9. In determinin these conditions	g whether you provide up-to-date procurement information easily accessible at no cost, which of Is/are met? (7a)
1	Agency has a working website please provide link: https://chedcaraga.ph
1	Procurement information is up-to-date
1	Information is easily accessible at no cost
10. In complying which of these c	with the preparation, posting and submission of your agency's Procurement Monitoring Report, onditions is/are met? (7b)
1	Agency prepares the PMRs
	PMRs are promptly submitted to the GPPB please provide submission dates: 1st Sem - January 28, 2022 2nd Sem - January 14, 2022
	PMRs are posted in the agency website please provide link: http://chedcaraga.com
/	PMRs are prepared using the prescribed format
	f procurement activities to achieve desired contract outcomes and objectives within the target/allotted timeframe, onditions is/are met? (8c)
	There is an established procedure for needs analysis and/or market research
/	There is a system to monitor timely delivery of goods, works, and consulting services
	Agency complies with the thresholds prescribed for amendment to order, variation orders, and contract extensions, if any, in competitively bid contracts
2. In evaluating	the performance of your procurement personnel, which of these conditions is/are present? (10a)
1	Personnel roles, duties and responsibilities involving procurement are included in their individual performance commitment/s
7	Procuring entity communicates standards of evaluation to procurement personnel
1	Procuring entity and procurement personnel acts on the results and takes corresponding action
	following procurement personnel have participated in any procurement training and/or professionalization program ree (3) years? (10b)
	Date of most recent training: 07/21-22/2022
	Head of Procuring Entity (HOPE)
1	Bids and Awards Committee (BAC)
1	BAC Secretariat/ Procurement/ Supply Unit
	BAC Technical Working Group

1	End-user Unit/s
	Other staff
4. Which of the rocuring entity	e following is/are practised in order to ensure the private sector access to the procurement opportunities of the ? (10c)
	Forum, dialogues, meetings and the like (apart from pre-bid conferences) are conducted for all prospective bidders at least once a year
1	The PE promptly responds to all interested prospective bidders' inquiries and concerns, with available facilities and various communication channels

15. In determining whether the BAC Secretariat has a system for keeping and maintaining procurement records, which of these conditions is/are present? (11a)			
1	There is a list of procurement related documents that are maintained for a period of at least five years		
1	The documents are kept in a duly designated and secure location with hard copies kept in appropriate filing cabinets and electronic copies in dedicated computers		
1	The documents are properly filed, segregated, easy to retrieve and accessible to authorized users and audit personnel		
	g whether the Implementing Units has a system for keeping and maintaining procurement records, onditions is/are present? (11b)		
7	There is a list of contract management related documents that are maintained for a period of at least five years		
1	The documents are kept in a duly designated and secure location with hard copies kept in appropriate filing cabinets and electronic copies in dedicated computers		
7	The documents are properly filed, segregated, easy to retrieve and accessible to authorized users and audit personnel		
	g if the agency has defined procedures or standards for quality control, acceptance and inspection and services, which of these conditions is/are present? (12a)		
1	Agency has written procedures for quality control, acceptance and inspection of goods, services and works		
Have you proc	ured infrastructure projects through any mode of procurement for the past year?		
Have you proc	ured infrastructure projects through any mode of procurement for the past year? Yes / No		
	Yes / No		
	Yes // No se answer the following: Supervision of civil works is carried out by qualified construction supervisors		
If YES, plea	Yes // No se answer the following: Supervision of civil works is carried out by qualified construction supervisors Name of Civil Works Supervisor: Agency implements CPES for its works projects and uses results to check contractors' qualifications (applicable for works only) Name of CPES Evaluator: it take for your agency to release the final payment to your supplier/service provider or contractor/consultant,once		
If YES, pleas 18. How long will documents are constant inviting A. Eli B. Sh C. Pr D. Pr E. Bic	Yes // No se answer the following: Supervision of civil works is carried out by qualified construction supervisors Name of Civil Works Supervisor: Agency implements CPES for its works projects and uses results to check contractors' qualifications (applicable for works only) Name of CPES Evaluator: it take for your agency to release the final payment to your supplier/service provider or contractor/consultant,once		
If YES, pleas 18. How long will documents are constant inviting A. Eli B. Sh C. Pr D. Pr E. Bic	Supervision of civil works is carried out by qualified construction supervisors Name of Civil Works Supervisor: Agency Implements CPES for its works projects and uses results to check contractors' qualifications (applicable for works only) Name of CPES Evaluator: it take for your agency to release the final payment to your supplier/service provider or contractor/consultant,once omplete? (12b) Observers for the following procurement activities, which of these conditions is/are met? (13a) gibility Checking (For Consulting Services Only) ortisting (For Consulting Services Only) e-bid conference eliminary examination of bids d evaluation		
If YES, pleas 18. How long will documents are constant inviting A. Eli B. Sh C. Pr D. Pr E. Bic	Supervision of civil works is carried out by qualified construction supervisors Name of Civil Works Supervisor: Agency Implements CPES for its works projects and uses results to check contractors' qualifications (applicable for works only) Name of CPES Evaluator: if take for your agency to release the final payment to your supplier/service provider or contractor/consultant,once omplete? (12b) 3 days Observers for the following procurement activities, which of these conditions is/are met? (13a) gibility Checking (For Consulting Services Only) ortisting (For Consulting Services Only) e-bid conference eliminary examination of bids devaluation st-qualification		

which set of con	nd operating your internal Audit Unit (IAU) that performs specialized procurement audits, ditions were present? (14a)
	Creation of Internal Audit Unit (IAU) in the agency Agency Order/DBM Approval of IAU position/s:
	Conduct of audit of procurement processes and transactions by the IAU within the last three years
	Internal audit recommendations on procurement-related matters are implemented within 6 months of the submission of the internal auditor's report
21. Are COA rec report? (14b)	commendations responded to or implemented within six months of the submission of the auditors'
7	Yes (percentage of COA recommendations responded to or implemented within six months)
	No procurement related recommendations received
22. In determinin to comply with p	g whether the Procuring Entity has an efficient procurement complaints system and has the capacity rocedural requirements, which of conditions is/are present? (15a)
1	The HOPE resolved Protests within seven (7) calendar days per Section 55 of the IRR
1	The BAC resolved Requests for Reconsideration within seven (7) calendar days per Section 55 of the IRR
1	Procuring entity acts upon and adopts specific measures to address procurement-related complaints, referrals, subpoenas by the Omb, COA, GPPB or any quasi-judicial/quasi-administrative body
23. In determinin conditions is/are	g whether agency has a specific anti-corruption program/s related to procurement, which of these present? (16a)
1	Agency has a specific office responsible for the implementation of good governance programs
1	Agency implements a specific good governance program including anti-corruption and integrity development
1	Agency implements specific policies and procedures in place for detection and prevention of corruption

Name of Ag	ency	: _	COMMIS	SION ON L		=DOCA HOL	V CARAGA		Date:		00/00/2	UZZ
Name of Res pon dent:		ident:		IULIA FELIS	SA C. MA	RTINEZ, PI	h.D		Position:	Chief E	ducation Pro	gram Specialist
							requirement me vered completei	•	led below and	I then fill in th	e correspoi	nding blanks
1. Do you ha	ave a	n approved	APP that in	ncludes all ty	pes of pr	rocurement,	given the follow	ving condit	ions? (5a)			
	1	Agency prepares APP using the prescribed format										
	1	Approved please pro		ted at the Pr	_	=	esite					
[1			proved APP mission date		PPB within t anuary 29, 2	he prescribed d 2021	eadline				
							ies and Equipm ent Service? (5		CSE) and			
	1	Agency pr	epares APF	P-CSE using	prescrib	ed format						
[1	its Guidelir	nes for the F		of Annuai	•	ed by the Depa ecution Plans is o		-	anagement in	I	
	1	Proof of a	ctual procur	ement of Co	ommon-U	lse Supplies	and Equipmen	t from DBI	M-PS			
3. In the con	duct	of procurer	nent activition	es using Rep	peat Orde	er, which of	these conditions	s is/are me	t? (2e)			
		Original co	ontract awar	ded through	competi	tive bidding						
			s under the o	original contr	ract must	be quantifia	able, divisible an	d consistir	ng of at least			
				ime or lower		_	ntract awarded 1 1	through co	mpetitive bido	ling which is		
		The quanti	ity of each it	em in the or	riginal cor	ntract should	d not exceed 25	%				
[original co		ded that the			ffectivity date st delivery, inspec		_			
4. In the con	duct (of procuren	nent activitie	es using Lim	ited Sour	ce Bidding ((LSB), which of	these con	ditions is/are r	net? (2f)		
		Upon reco	mmendation	n by the BA	C, the HC	OPE issues a	a Certification re	esorting to	LSB as the p	roper modality	y	
ב		Preparation governmen		nce of a List	t of Pre-S	elected Sup	opliers/Consulta	nts by the	PE or an iden	tified relevant	:	
		Transmitta	l of the Pre-	Selected Lis	st by the	HOPE to the	e GPPB					
ַ		procureme		ity at the Ph		_	etter of the list by ency website, if a		•			
5. In giving y	our p	rospective	bidders suff	icient period	i to prepa	re their bids	s, which of these	condition	s is/are met?	(3d)		
		Bidding do Agency we		e available a	it the time	e of advertis	ement/posting a	at the Philo	SEPS website	OF		

	Supplemental bid bulletins are issued at least seven (7) calendar days before bid opening;						
	Minutes of pre-bid conference are readily available within five (5) days.						
 Do you prepare proper and effective procurement documentation and technical specifications/requirements, given the the following conditions? (3e) 							
7	The end-user submits final, approved and complete Purchase Requests, Terms of Reference, and other documents based on relevant characteristics, functionality and/or performance requirements, as required by the procurement office prior to the commencement of the procurement activity						
1	No reference to brand names, except	No reference to brand names, except for items/parts that are compatible with the existing fleet or equipment					
		Bidding Documents and Requests for Proposal/Quotation are posted at the PhilGEPS website, Agency website, if applicable, and in conspicuous places					
7. In creating yo	ur BAC and BAC Secretariat which of the	nese conditions is/are present?					
For BAC: (4a))						
	Office Order creating the Bids and Aw	vards Committee					
ب	please provide Office Order No.:	Office Memo No.10 Series of 2021					
1	There are at least five (5) members of						
	please provide members and their res	pective training dates:					
	Name/s	Date of RA 9184-related training					
	DR. JULIA FELISA C. MARTINEZ	07/21-22/2021					
В. <u>1</u>	NOEME ROSE D. MANI, CPA	07/21-22/2021					
C. E	ENR. CRISELDO C. CALINAWAN	07/21-22/2021					
D. 7	AMY C. SAAVEDRA	07/21-22/2021					
E. Î	REVELYN P. BRINA	07/21-22/2021					
F							
G. ¯		· · · · · · · · · · · · · · · · · · ·					
7	Members of BAC meet qualifications	 					
1	Majority of the members of BAC are to	rained on R.A. 9184					
For BAC Sec	retariat: (4b)						
1	Office Order creating of Bids and Awa act as BAC Secretariat please provide Office Order No.:	office Memo No. 10 Series of 2021					
1	The Head of the BAC Secretariat mee please provide name of BAC Sec H	•					
	Majority of the members of BAC Secretary please provide training date:	etariat are trained on R.A. 9184 07/21-22/2021					
	ducted any procurement activities on an emark at least one (1) then, answer the						
1	Computer Monitors, Desktop Computers and Laptops	Paints and Varnishes					
	Air Conditioners	Food and Catering Services					
	Vehicles	Training Facilities / Hotels / Venues Toilets and Urinals					
	I 1	i viicio aisu Viillais					

	Fridges and Freezers			
	/ Textiles / Uniforms and Work Clothes Copiers			
Do you use g	reen technical specifications for the procurement activity/les of the non-CSE Item/s?			
1	Yes No			
	g whether you provide up-to-date procurement information easily accessible at no cost, which of la/are met? (7a)			
1	Agency has a working website please provide link: https://chedcaraga.ph			
1	Procurement information is up-to-date			
1	Information is easily accessible at no cost			
t0. In complying which of these c	with the preparation, posting and submission of your agency's Procurement Monitoring Report, onditions is/are met? (7b)			
1	Agency prepares the PMRs			
	PMRs are promptly submitted to the GPPB please provide submission dates: 1st Sem - January 28, 2022 2nd Sem - January 14, 2022			
	PMRs are posted in the agency website please provide link: http://chedcaraga.com			
7	PMRs are prepared using the prescribed format			
	f procurement activities to achieve desired contract outcomes and objectives within the target/allotted timeframe, onditions is/are met? (8c)			
	There is an established procedure for needs analysis and/or market research			
	There is a system to monitor timely delivery of goods, works, and consulting services			
	Agency complies with the thresholds prescribed for amendment to order, variation orders, and contract extensions, if any, in competitively bid contracts			
2. In evaluating	the performance of your procurement personnel, which of these conditions is/are present? (10a)			
1	Personnel roles, duties and responsibilities involving procurement are included in their individual performance commitment/s			
1	Procuring entity communicates standards of evaluation to procurement personnel			
1	Procuring entity and procurement personnel acts on the results and takes corresponding action			
	 Which of the following procurement personnel have participated in any procurement training and/or professionalization program /thin the past three (3) years? (10b) 			
	Date of most recent training: 07/21-22/2022			
	Head of Procuring Entity (HOPE)			
1	Bids and Awards Committee (BAC)			
7	BAC Secretariat/ Procurement/ Supply Unit			
\Box	BAC Technical Working Group			

1	End-user Unit/s
	Other staff
4. Which of the rocuring entity	e following is/are practised in order to ensure the private sector access to the procurement opportunities of the ? (10c)
	Forum, dialogues, meetings and the like (apart from pre-bid conferences) are conducted for all prospective bidders at least once a year
1	The PE promptly responds to all interested prospective bidders' inquiries and concerns, with available facilities and various communication channels

	g whether the BAC Secretariat has a system for keeping and maintaining procurement records, anditions is/are present? (11a)
1	There is a list of procurement related documents that are maintained for a period of at least five years
1	The documents are kept in a duly designated and secure location with hard copies kept in appropriate filing cabinets and electronic copies in dedicated computers
1	The documents are properly filed, segregated, easy to retrieve and accessible to authorized users and audit personnel
	g whether the Implementing Units has a system for keeping and maintaining procurement records, onditions is/are present? (11b)
7	There is a list of contract management related documents that are maintained for a period of at least five years
1	The documents are kept in a duly designated and secure location with hard copies kept in appropriate filing cabinets and electronic copies in dedicated computers
7	The documents are properly filed, segregated, easy to retrieve and accessible to authorized users and audit personnel
	g if the agency has defined procedures or standards for quality control, acceptance and inspection and services, which of these conditions is/are present? (12a)
1	Agency has written procedures for quality control, acceptance and inspection of goods, services and works
Have you proc	ured infrastructure projects through any mode of procurement for the past year?
	Yes / No
If YES, plea	se answer the following:
	Supervision of civil works is carried out by qualified construction supervisors Name of Civil Works Supervisor:
	Agency Implements CPES for its works projects and uses results to check contractors' qualifications (applicable for works only) Name of CPES Evaluator:
18. How long will documents are co	(applicable for works only) Name of CPES Evaluator: it take for your agency to release the final payment to your supplier/service provider or contractor/consultant, once
documents are of 19.When inviting A. Eli B. Sh C. Pro D. Pro E. Bio	(applicable for works only) Name of CPES Evaluator: it take for your agency to release the final payment to your supplier/service provider or contractor/consultant, once
documents are of 19.When inviting A. Eli B. Sh C. Pro D. Pro E. Bio	(applicable for works only) Name of CPES Evaluator: it take for your agency to release the final payment to your supplier/service provider or contractor/consultant, once omplete? (12b) 3 Observers for the following procurement activities, which of these conditions is/are met? (13a) gibility Checking (For Consulting Services Only) ortlisting (For Consulting Services Only) e-bid conference eliminary examination of bids it evaluation
documents are of 19.When inviting A. Eli B. Sh C. Pro D. Pro E. Bio	(applicable for works only) Name of CPES Evaluator: it take for your agency to release the final payment to your supplier/service provider or contractor/consultant, once omplete? (12b) 3 days Observers for the following procurement activities, which of these conditions is/are met? (13a) gibility Checking (For Consulting Services Only) ortlisting (For Consulting Services Only) e-bid conference eliminary examination of bids it evaluation st-qualification

20. In creating a which set of con-	nd operating your Internal Audit Unit (IAU) that performs specialized procurement audits, ditions were present? (14a)
	Creation of Internal Audit Unit (IAU) in the agency Agency Order/DBM Approval of IAU position/s:
	Conduct of audit of procurement processes and transactions by the IAU within the last three years
	Internal audit recommendations on procurement-related matters are implemented within 6 months of the submission of the internal auditor's report
21. Are COA red report? (14b)	commendations responded to or implemented within six months of the submission of the auditors'
7	Yes (percentage of COA recommendations responded to or implemented within six months)
	No procurement related recommendations received
22. In determinin to comply with p	g whether the Procuring Entity has an efficient procurement complaints system and has the capacity rocedural requirements, which of conditions is/are present? (15a)
1	The HOPE resolved Protests within seven (7) calendar days per Section 55 of the IRR
1	The BAC resolved Requests for Reconsideration within seven (7) calendar days per Section 55 of the IRR
	Procuring entity acts upon and adopts specific measures to address procurement-related complaints, referrals, subpoenas by the Omb, COA, GPPB or any quasi-judicial/quasi-administrative body
23. In determinin conditions is/are	g whether agency has a specific anti-corruption program/s related to procurement, which of these present? (16a)
7	Agency has a specific office responsible for the implementation of good governance programs
1	Agency implements a specific good governance program including anti-corruption and integrity development
/	Agency implements specific policies and procedures in place for detection and prevention of corruption

Name of Agency: <u>COMMISSION ON HIGHER EDUCATION-CARAGA REGIONAL OFFICE</u>
Name of Agency: COMMISSION ON HIGHER EDUCATION-CARAGA REGIONAL OFFICE

Neme of	Eveluetor:	
Position:		

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and Subindicators	Supporting information/Documentation (Not to be included in the Evaluation
_	AR I. LEGISLATIVE AND REGULATORY FRAMEWORK			Annual of the Committee (Annual of the Committ	(1497 po pa incidendo in fila Castonnos)
indi	cator 1. Competitive Bidding as Default Method of Procureme	nt			
1.a	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement	0.00%	0.00	The Procuring Entity resorted to alternative methods of procurement since most of the transactions amounts to only 100k and below. The entity, however, ensures that the most advantageous price for the Government is obtained. Per record, we only have one project which costs 2.5M which was subjected to competitive bidding as required by law.	PMRs
1.b	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	0.00%	0.00	as required by law. The Procuring Entity resorted to alternative methods of procurement since most of the transactions amounts to only 100k and below. The entity, however, ensures that the most advantageous price for the Government is obtained. Per record, we only have one project which costs 2.5M which was subjected to competitive bidding as required by law.	PMRs
ındk	percentage of shopping contracts in terms of amount of			I	T
2.a	total procurement	0.00%	3.00		PMRs
2.b	Percentage of negotiated contracts in terms of amount of total procurement	100.00%	0.00	Transactions of the procuring entity under this type of alternative method of procurement were transactions in the purchase of office supplies available at DBM PS and small value procurements	PMRs
2.c	Percentage of direct contracting in terms of amount of total procurement	0.00%	3.00		PMRs
2.đ	Percentage of repeat order contracts in terms of amount of total procurement	0.00%	3.00		PMRs
2.e	Compliance with Repeat Order procedures	n/a	n/a		Procurement documents relative to conduct of Repeat Order
2.f	Compliance with Limited Source Bidding procedures	n/a	n/a		Procurement documents relative to
					conduct of Limited Source Bidding
Indic	ator 3. Competitiveness of the Bidding Process		- The Committee		
3.a	Average number of entities who acquired bidding documents	n/a	n/a		Agency records and/or PhilGEPS records
3.b	Average number of bidders who submitted bids	n/a	n/a		Abstract of Bids or other agency records
3.¢	Average number of bidders who passed eligibility stage	n/a	n/a		Abstract of Bids or other agency records
3.d	Sufficiency of period to prepare bids	n/a	n/a	. , , , , , , , , , , , , , , , , , , ,	Agency records and/or PhilGEPS records
3.e	Use of proper and effective procurement documentation and technical specifications/requirements	Substantially Compliant	2.00		Cost Benefit Analysis, Work Plans, Technical Specifications included in bidding documents
					<u></u>
P(1 / A	R II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEME	Average I	State of the second		
	nt in Aberton in Strict Indian Promework and Manageme	mi CAPACIIT			
	Creation of Bids and Awards Committee(s)	Fully Compliant	3.00		Verify copy of Order creating BAC; Organizational Chart; and Certification of Training
				···	

Name of Agency: <u>Commission on Higher Education-Caraga regional office</u>	Name of Evaluator:
Name of Agency: COMMISSION ON HIGHER EDUCATION-CARAGA REGIONAL OFFICE	Position:

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the indicators and Subindicators	Supporting information/Documentation (Not to be included in the Evaluation
4.b	Presence of a BAC Secretariat or Procurement Unit	Fully Compliant	3.00		Verify copy of Order creating BAC Secretariat; Organizational Chart; and Certification of Training
			MA SOLD SILVER		
Indic	ator 5. Procurement Planning and Implementation				
5.a	An approved APP that includes all types of procurement	Compliant	3.00	Some of the alternative modes of procurement were not suitable to the transactions made by the procuring entity	Copy of APP and its supplements (if any)
5.b	Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service	Fully Compli a nt	3.00		APP, APP-CSE, PMR
3.C I	Existing Green Specifications for GPPB-identified non-CSE items are adopted	Compliant	3.00		ITBs and/or RFQs clearly indicate the use of green technical specifications for the procurement activity

Name of Agency: COMMISSION ON HIGHER EDUCATION-CARAGA REGIONAL OFFICE
Name of Agency: COMMISSION ON HIGHER EDUCATION-CARAGA REGIONAL OFFICE
Position:

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and Subindicators	Supporting Information/Documentation (Not to be included in the Evaluation
6.a	Percentage of bid opportunities posted by the PhilGEPS- registered Agency	100.00%	3.00		Agency records and/or PhilGEPS records
6.b	Percentage of contract award information posted by the PhilGEPS-registered Agency	n/a	n/a		Agency records and/or PhilGEPS records
6.c	Percentage of contract awards procured through alternative methods posted by the PhilGEPS-registered Agency	100.00%	3.00		Agency records and/or PhilGEPS records
indi	cator 7. System for Disseminating and Monitoring Procuremen	t Information		form 40 hard and	
7.a	Presence of website that provides up-to-date procurement information easily accessible at no cost	Fully Compliant	3.00	Our office kept hardcopies of documents and e-File of up to dete procurement information	Identify specific procurement-related portion in the agency website and specific website links
7.b	Preparation of Procurement Monitoring Reports using the GPPB-prescribed format, submission to the GPPB, and posting in agency website	Fully Compliant	3.00	Procurement Monitoring Reports were prepared using the prescribed format, submitted to GPPB but felled to post in the agency website	
-			AND STATE OF THE STATE OF		
pa i	AR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES	Average il			
	ator 8. Efficiency of Procurement Processes			·- · · · · · · · · · · · · · · · · · ·	
8.8	Percentage of total amount of contracts signed within the assessment year against total amount in the approved APPs	90.53%	3.00		APP (including Supplemental amendments, if any) and PMRs
8.b	Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding	n/a	n/a		APP(Including Supplemental amendments, if any)and PMRs
8.c	Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe	Not Compliant	0.00	The system adopted is based only on the guidelines from RA 9184.	Agency Procedures/Systems for the conduct of needs analysis or market research, monitoring of timely delivery of goods, works, or services Contracts with amendments and variations to order amount to 10% or less
Indic	ator 9. Compliance with Procurement Timeframes				
9.a	Percentage of contracts awarded within prescribed period of action to procure goods	n/a	n/a		PMRs
9.b	Percentage of contracts awarded within prescribed period of action to procure infrastructure projects	n/a	n/a		PMRs
9.c	Percentage of contracts awarded within prescribed period of action to procure consulting services	n/a	n/a		PMRs
India	ator 10. Capacity Building for Government Personnel and Privi	An Coutou Durai		:	
10.a	There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis	Fully Compliant	3.00		Samples of forms used to evaluating procurement performance on top of or incorporated within the regular assessment for Procurement Personnel
10.b	Percentage of participation of procurement staff in procurement training and/or professionalization program	0.00%	0.00	Procurement start has undergone Training on RA 9184	Ask for copies of Office Orders, training modules, list of participants, schedules of actual training conducted
10.c	The procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity	Compliant	3.00		Ask for copies of documentation of activities for bidders
			*775		
INCIC	ator 11. Management of Procurement and Contract Managem	ent Records			
11.a	The BAC Secretariat has a system for keeping and maintaining procurement records	Fully Compliant	3.00		Verify actual procurement records and time it took to retrieve records (should be no more than two hours) Refer to Section 4.1 of User's Manual for list of procurement-related documents for record-keeping and maintenance.

Name of Agency: <u>COMMISSION ON HIGHER EDUCATION-CARAGA REGIONAL OFFICE</u>
Name of Agency: COMMISSION ON HIGHER EDUCATION-CARAGA REGIONAL OFFICE

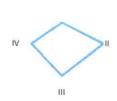
Name of Evaluator: _	
Position:	

Indicator 12. Contract Management Procedures Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance 12.b Timely Payment of Procurement Contracts On or before 30 days Average III 2.33 Average III 2.33 Dispervers are invited to attend stages of procurement as prescribed in the IRR Observers are invited to attend stages of procurement as performs specialized procurement audits Observers are invited to attend stages of procurement activities Creation and operation of internal Audit Unit (IAU) that performs specialized procurement related transactions Above 90- 100% Above 90- 100% Above 90- 100% Above 90- 100% The Procuring Entity has not yet reacted an Internal Audit Unit Procurement Activities Verify copies of invitation Letters to CSOs and PA invited shall be noted,) Verify copy of Order or show actual organizational chart showing IAU, audit reports on procurement related transactions Above 90- 100% Above 90- 100% The Procuring Entity has not yet reacted an Internal Audit Unit Compliant on Prior Year's Audit Recommendations on Prior Year's Audit Recommenda	No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be Included in the Evaluation
2.2. a quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance Compliant works and evaluation of contractors' performance On or before 30 days 3.00 SAs Finance or Accounting Head of Agent for average period for the release of payments for procurement contracts Average III 2.33	11.b	keeping and maintaining complete and easily retrievable		3.00		
12.a quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance 12.b Timely Payment of Procurement Contracts On or before 30 days Average III 2.33 PILLAR IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCUREMENT SYSTEM Indicator 13. Observer Participation in Public Bidding Observers are invited to attend stages of procurement as prescribed in the IRR Oreation and operation of internal Audit Onlit (IAU) that performs specialized procurement audits Above 90- 14.b Audit Reports on procurement related transactions Above 90- 14.b Audit Reports on procurement related transactions Above 90- 15.ca pocity to Handle Procurement Related Complaints The Procuring Entity has an efficient procurement Fully Compliant Fully Compliant Fully Compliant Outper Agency has a specific anti-corruption program/s related to Procurement Fully Compliant Outper Agency has a specific anti-corruption program/s related to Procurement Average IV 2.25	Indic	cator 12. Contract Management Procedures				
Timely Payment of Procurement Contracts 30 days 3.00	12.a	quality control, acceptance and inspection, supervision of	Fully	3.00		quality control, acceptance and
Indicator 13. Observer Participation in Public Bidding Observers are invited to attend stages of procurement as prescribed in the IRR Observers are invited to attend stages of procurement as prescribed in the IRR Observers are invited to attend stages of procurement as prescribed in the IRR Indicator 14. Internal and External Audit of Procurement Activities Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits Above 90- 14.b. Audit Reports on procurement related transactions Above 90- 15.a. The Procuring Entity has an efficient procurement Related Compliants The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements The Procuring Entity has an efficient procurement complaints of the Procurement complaints system and has the capacity to comply with procedural requirements The Procuring Entity has an efficient procurement complaints of the Procurement complaints system and has the capacity to comply with procedural requirements Solution for Reconsiderations, Protests and Complaints of the Procurement complaints complaints of the Procurement complaints complaints complaints complaints compl	12.b	Timely Payment of Procurement Contracts		3.00		
Indicator 13. Observer Participation in Public Bidding Observers are invited to attend stages of procurement as prescribed in the IRR Observers are invited to attend stages of procurement as prescribed in the IRR Occation and operation of internal Audit Unit (IAU) that performs specialized procurement audits Above 90- 100% 100% 100% The Procuring Entity has not yet created an Internal Audit Unit (IAU) that procurement related transactions Occampliance The Procuring Entity has an efficient procurement related Complaints The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements The Procuring Entity has an efficient procurement complaints of the Procuring Entity has an efficient procurement complaints of the Procuring Entity has an efficient procurement complaints of the Procuring Entity has an efficient procurement complaints of the Procuring Entity has an efficient procurement complaints of the Procuring Entity has an efficient procurement complaints of the Procuring Entity has an efficient procurement of the Procurement of the Procurement of the Procuring Entity has an efficient procurement of the Pro			Average III	2 22		
Observers are invited to attend stages of procurement as prescribed in the IRR Not Compliant O.00 The Procuring Entity has not yet created an Internal Audit Unit O.00	PILL	AR IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCURE		Las	1	
Discrivers are invited to attend stages of procurement as prescribed in the IRR Indicator 14. Internal and External Audit of Procurement Activities Creation and operation of internal Audit Unit (IAU) that performs specialized procurement audits Above 90- 100% 20mpliance Above 90- 100% 20mpliance Indicator 15. Capacity to Handle Procurement Related Complaints The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements The Procuring Entity has an efficient procurement related to Procurement indicator 16. Anti-Corruption Programs Related to Procurement Indicator 16. Anti-Corruption Programs Related to Procurement Average IV Average IV 2.25	Indi	cator 13. Observer Participation in Public Bidding			***	
Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits Above 90-100% compliance Above 90-100% compliance Indicator 15. Capacity to Handle Procurement Compliants The Procuring Entity has not yet created an Internal Audit Unit Procurement Place of Compliance The Procuring Entity has an efficient procurement compliants The Procuring Entity has an efficient procurement compliant procedural requirements The Procuring Entity has an efficient procurement compliant procedural requirements The Procuring Entity has an efficient procurement compliant procedural requirements The Procuring Entity has an efficient procurement compliant procedural requirements Fully Compliant 3.00 Verify copies of BAC resolutions on Motion for Reconsiderations, Protests and Complaints; Office Orders adopting mesures to address procurement-related complaints Indicator 16. Anti-Corruption Programs Related to Procurement Indicator 16. Agency has a specific anti-corruption program/s related to procurement Average IV 2.25	13.a		n/a	n/a		(List and average number of CSOs and PAs
Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits Above 90-100% compliance Above 90-100% compliance Indicator 15. Capacity to Handle Procurement Compliants The Procuring Entity has not yet created an Internal Audit Unit Procurement Place of Compliance The Procuring Entity has an efficient procurement compliants The Procuring Entity has an efficient procurement compliant procedural requirements The Procuring Entity has an efficient procurement compliant procedural requirements The Procuring Entity has an efficient procurement compliant procedural requirements The Procuring Entity has an efficient procurement compliant procedural requirements Fully Compliant 3.00 Verify copies of BAC resolutions on Motion for Reconsiderations, Protests and Complaints; Office Orders adopting mesures to address procurement-related complaints Indicator 16. Anti-Corruption Programs Related to Procurement Indicator 16. Agency has a specific anti-corruption program/s related to procurement Average IV 2.25						Lancard Company of the Company of th
The Procuring Entity has not yet created an Internal Audit Unit reports, action plans and IAU recommendations Above 90- 10.0% compliance Above 90- 10.0% compliance Indicator 15. Capacity to Handle Procurement Related Complaints The Procuring Entity has an efficient procurement compliance The Procuring Entity has not yet created an Internal Audit Unit reports, action plans and IAU recommendations Verify COA Annual Audit Report on Action on Prior Year's Audit Recommendations Verify copies of BAC resolutions on Motion for Reconsiderations, Protests and Complaints; Office Orders adopting mesures to address procurement-related complaints Indicator 16. Anti-Corruption Programs Related to Procurement Indicator 16. Agency has a specific anti-corruption program/s related to procurement Agency has a specific anti-corruption program/s related to procurement Average IV 2.25	Indic	ator 14. Internal and External Audit of Procurement Activities			Y	
Above 90- 100% 2009 2009 2009 2009 2009 2009 2009 2	14.a		Not Compliant	0.00		organizational chart showing IAU, auidt reports, action plans and IAU
The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements Fully Compliant Fully Compliant Fully Compliant Fully Complaints system and has the capacity to comply with procedural requirements Indicator 16. Anti-Corruption Programs Related to Procurement Agency has a specific anti-corruption program/s related to procurement Agency has a specific anti-corruption program/s related to procurement Average IV 2.25	14.b	Audit Reports on procurement related transactions	100%	3.00		Verify COA Annual Audit Report on Action
The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements Fully Compliant Fully Compliant Fully Compliant Fully Complaints system and has the capacity to comply with procedural requirements Indicator 16. Anti-Corruption Programs Related to Procurement Agency has a specific anti-corruption program/s related to procurement Agency has a specific anti-corruption program/s related to procurement Average IV 2.25	ndic	ator 15 Canacity to Handle Procurement Polated Complaints			L	
Agency has a specific anti-corruption program/s related to procurement		The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with		3.00		Motion for Reconsiderations, Protests and Complaints; Office Orders adopting mesures to address procurement-related
Agency has a specific anti-corruption program/s related to procurement	- A2					
procurement Compliant program Average IV 2.25		Agency has a specific anti-corruption program/s related to	Fully	3.00		Verify documentation of anti-corruption
		procurement				program
				THE RESERVE TO SERVE THE PARTY OF THE PARTY		

Summary of APCPI Scores by Pillar

APCPI Pillars	Ideal Rating	Agency Rating
Legislative and Regulatory Framework	3.00	1.57
Agency Insitutional Framework and Management Capacity	3.00	3.00
Procurement Operations and Market Practices	3.00	2.33
Integrity and Transparency of Agency Procurement Systems	3.00	2.25
Total (Pillar I+Pillar II+Pillar III+ PillarIV)/4	3.00	2,29

Agency Rating



Period Covered: CY 2021

ANNEX B
GOVERNMENT PROCUREMENT POLICY BOARD
CONSOLIDATED PROCUREMENT MONITORING REPORT

Name of Agency: COMMISSION ON HIGHER EDUCATION-CARAGA REGIONAL

		The section of the se	-		-		-		The same of the sa	The same of the sa			
	Total Amount of Approved APP	Total Number of Procurement Activities	No. of Contracts Awarded	Total Amount of Contracts Awarded	No. of Failed Biddings	Total No. of Entities who Acquired Bid Docs	Total No. of Bidders who Submitted Bids	Total No. of Bidders who passed Eligibility Stage	No. of Bid Opportunities Posted at PhilGEPS	No. of Contract Award Posted at PhilGEPS	Total No. Of Contracts that Incurred negative slippage	Total No. of contracts with amendments to order or variation orders	No. of Contracts Awarded within prescribed timefranes
Column 1	Column 2	Column 3	Column 4	Column 6	Column	Cohmen	-	-			Statement or other Designation		-
1. Public Bidding*								CORUMN S	COMMUNICO	Column 11	Column 12	Column 13	Cahartes 1/4
1.1. Goods		-								No. of the last of			
1.2. Works			-		-		-				-		The state of the s
1.3. Consulting Services			A WEST CONTRACTOR OF THE PERSONS ASSESSED.	-							STREET, STREET	AND DESCRIPTION OF THE PARTY OF	
Sub-Total	000	0	0	0.00	o	c	6		1	ľ		Committee of the Commit	
2. Alternative Modes			A STATE OF THE PERSON NAMED IN COLUMN NAMED IN					Secretary and second			0	0	0
2.1.1 Shopping (52.1 a above 50K)										THE STATE OF THE S			
2.1.2 Shopping (52.1 b above 50K)													
2.1.3 Other Shopping		The same of the sa		Name and Address of the Owner, where the Owner, which is the Owner, which is the Owner, where the Owner, which is the Owner, which					-				
2.2.1 Direct Contracting (above 50K)			-										
2.2.2 Direct Contracting (50K or less)												1	
2.3.1 Repeat Order (above 50K)			-										
2.3.2 Repeat Order (50K or less)			-			-							
2.4. Limited Source Bidding													
2.5.1 Negotiation (Common-Use Supplies)	140,000.00	12	on	93.642.82					Secretary Assessment				
2.5.2 Negotiation (Recognized Government Printers)	280,000.00	1	1	280 000 00						1			
2.5.3 Negotiation (TFB 53.1)							T						
2.5.4 Negotlation (SVP 53.9 above 50K)	250,000.00	4	7	238,500.00					_	,			
2.5.5 Other Negotlated Procurement (Others above 50K)	150,000.00	2	2	135,000.00					The second secon	,			
2.5.6 Other Negotiated Procurement (50K or less)	564,200.00	42	42	506,000.00						0			
Sub-Total	1,384,200.00	61	58	1,253,142.82					4	,			
3. Foreign Funded Procurement**								Company Statement		CONTROL OF THE PARTY OF THE PAR			
3.1. Publicly-Bid													
3.2. Alternative Modes					The second								
Sub-Total	00:00	0	0	0.00		THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER, THE OW	※ 自己計画 日本日本の大学の	SATISFIED IN SALES SERVICES		T			
4. Others, specify:													
TOTAL	1,384,200.00	61	5.8	1,253,142.82									
			Annual Company of the					-					

* Should include foreign-funded publicly-bid projects per procurement type
** All procurement using Foreign Funds excluding National Competitive Bidding (NCB) contracts; conversion to paso will be at BSP rates at the time the bids/quotations were submitted

JULIAKELISA C. MARTINEZ, Ph.D.

E M COLORADO, Ph.D., CESO III



No. Assessment Conditions	Poor/Not Compliant (0)	Acceptable (1)	Setisfactory (2)	Very Satisfactory/Compliant (3)
PRIAR LLEGISLATIVE AND REGULATORY FRAMEWORK	0	1	2	3
Indicator 1. Competitive Sidding as Default Method of Procurement				
Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement.	Below 70,00%	Between 70.00-90,99%	Botween 81.00-90,99%	Between \$1.00-100%
Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	Below 20.00%	Between 20.00-39,99%	Between 40.00-50.00%	Above 50.00%
indicator 2. Limited Use of Alternative Methods of Procurement				
3 Persentage of shopping contracts in terms of amount of total procurement	Above 7.00%	Between 5.00-7.00 %	Between 4.00-5.99 %	Below 4.00%
A Percentage of negotiated contracts in terms of amount of total procurement	Above 15.00%	Between 11.00 -15.00%	Between 6.00-10.99%	Below 5.00%
5 Percentage of direct contracting in terms of amount of total procurement	Above 4.00%	Between 3.00-4.00%	Between 1.00-2.99%	Below 1.00%
6 Percentage of repeat order contracts in terms of amount of total procurement	Above 4.00%	Between 3.00-4.00%	Between 1.00-2.99%	Below 1.00%
7 Compliance with Repeat Order procedures 8 Compliance with Limited Source Bidding procedures	Not Compliant Not Compliant			Compliant Compliant
Indicator 3, Competitiveness of the Bidding Process	**************************************			Compliant
Average number of antities who equired bidding documents Average number of bidders who submitted bids	8elow 3.00 Below 2.00	3.00-3.99	4.00-5.99	6.00 and above
11 Average number of bidders who passed eligibility stage	Below 1.00	2.00-2.99 1.00 - 1.99	3.00-4.99 2.00-2.99	5.00 and above 3.00 and above
12 Sufficiency of period to prepare bids 13 Use of proper and effective procurement documentation and technical	Not Compliant Not Compliant	Partially Compliant Partially Compliant	Substantially Compliant Substantially Compliant	Fully Compliant Fully Compliant
specifications/requirements		1		t diff compliant
PRLAR II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEMENT CAPACITY				
Indicator 4. Presence of Procurement Organizations 14 Creation of Bids and Awards Committee(s)	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
15 Presence of a BAC Secretarist or Procurement Unit.	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
Indicator S. Procurement Planning and Implementation 16 An approved APP that includes all types of procurement	Not Compliant	1		Compliant
Preparation of Annual Procurement Plan for Common-Use Supplies and 17 Equipment (APP-CSE) and Procurement of Common-Use Supplies and	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
Equipment from the Procurement Service		- Street Combinent	Succerniany Compilant	Fally Comprisent
18 Existing Green Specifications for GPPB-identified non-CSE items are adopted	Not Compliant		<u> </u>	Compliant
Self-prior 5. Han of Community Statement State		*****		
Indicator 6. Use of Government Electronic Procurement System 19 Percentage of bid opportunities posted by the PhilidEPS-registered Agency	Below 70.99%	Between 71.00-80.99%	Between 81.00-90.99%	Above 91.00%
20 Percentage of contract award information posted by the PhildEPS-registered	Below 20.00%	Between 20.00-50.99%	Between 51.09-80.00%	Above \$0.00%
Agency Percentage of contract awards procured through alternative methods posted	5elow 20.00%	Setween 20,00 - 50,99%		
by the PhiliGEPS-registered Agency	GRAN 20.10/6	561W661 22.00 - 30.95%	Between 51,00-80,00%	Above 80,00%
Sudicator 7. System for Disseminating and Monitoring Procurement Information Presence of website that provides up-to-date procurement information easily				
accessible at no cost	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
23 Preparation of Procurement Monitoring Reports using the GPPB-prescribed format, submission to the GPPB, and posting in agency website	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
				J
PRIAR IR PROCUREMENT OPERATIONS AND MARKET PRACTICES Indicator B. Efficiency of Procurement Processes				
Percentage of total amount of contracts signed within the essessment year	Below 40.00% or above 100.00%	Between 40.00-60.99%	Setween 51.00% -80.00%	Above \$0.00%
against total amount in the approved APPs 25 Percentage of total number of contracts signed against total number of			Between 51.00% -80.00% Between 93.00-95.00%	Above \$0.00%
against total amount in the approved APPs 25 Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding 26 Planned procurement activities achieved desired contract outcomes and	Below 90.00%	Between 90.00- 92.99%	Between 93.00-95.00%	Above 95.00%
against total amount in the approved APPs 25 Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding. 9fanned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe.				
against total amount in the approved APPs 25 Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding 26 Plenned procurement activities achieved desired contract outcomes and objectives within the target/alkotted timeframe biddestor 5. Compiliance with Procurement Timeframes 27 Percentage of contracts awarded within prescribed partiol of action to procure	Below 90.00% Not Compliant	Between 90.00-92.99% Pertially Compliant	Between 93.00-95.00% Substantially Compliant	Above 95.00% Fully Compliant
against total amount in the approved APPs 25 Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding. 26 Planned procurement activities achieved desired contract outcomes and objectives within the target/alkotted timeframe. Indicator 5. Compiliance with Procurement Timeframes. 27 Percentage of contracts awarded within prescribed period of action to procure goods.	Below 90.00% Not Compliant Below 90.00%	Between 90.00-92.99% Partially Compliant Between 90.00 to 95.99%	Between 93.00-95.00% Substantially Compliant Between 96.00 to 99.99%	Above 95.00% Fully Compliant
against total amount in the approved APPs 25 Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding. 26 Planned procurement activities achieved desired contract outcomes and objectives within the target/alkotted timeframe Indicator 5. Compliance with Procurement Timeframes 27 Parcentage of contracts awarded within prescribed period of action to procure goods 28 Percentage of contracts awarded within prescribed period of action to procure infrastructure projects 29 Percentage of contracts awarded within prescribed period of action to procure infrastructure projects.	Below 90.00% Not Compliant Below 90.00% Below 90.00%	Between 90.00- 92.99% Partially Compliant Between 90.00 to 95.99% Between 90.00 to 95.99%	Between 93.00-95.00% Substantially Compliant Between 96.00 to 99.99% Between 96.00 to 99.99%	Above 95.00% Fully Compliant 100% 100%
against total amount in the approved APPs 25 Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding 26 Planned procurement activities achieved desired contract outcomes and objectives within the target/alkotted timeframe Indicator 9. Compliance with Procurement Timeframes 27 Percentage of contracts awarded within prescribed period of action to procure code. 28 Percentage of contracts awarded within prescribed period of action to procure	Below 90.00% Below 90.00%	Between 90.00-92.99% Partially Compliant Between 90.00 to 95.99%	Between 93.00-95.00% Substantially Compliant Between 96.00 to 99.99%	Above 95.00% Fully Compliant
against total amount in the approved APPs Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding. Planned procurement activities achieved desired contract outcomes and objectives within the target/alkotted timeframe. Indicator 5. Compiliance with Procurement Timeframes. Percentage of contracts awarded within prescribed period of action to procure infrastructure projects. Percentage of contracts awarded within prescribed period of action to procure infrastructure projects. Percentage of contracts awarded within prescribed period of action to procure consulting services. Indicator 10. Capacity building for Government Personnel and Private Sector Period.	Below 90.00% Below 90.00% Below 90.00%	Between 90.00 to 95.99% Between 90.00 to 95.99% Between 90.00 to 95.99%	Between 93.00-95.00% Substantially Compliant Between 96.00 to 99.99% Between 96.00 to 99.99% Getween 96.00 to 99.99%	Above 95.00% Fully Compliant 1.00% 1.00% 1.00%
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25 Percentage of total mount in the approved APPs 26 Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding 27 Pleaned procurement activities achieved desired contract outcomes and objectives within the target/albited timeframe 28 Indicator 9. Compiliance with Procurement Timeframes 29 Percentage of contracts awarded within prescribed period of action to procure goods 29 Percentage of contracts awarded within prescribed period of action to procure consulting services 29 Percentage of contracts awarded within prescribed period of action to procure consulting services 29 Percentage of contracts awarded within prescribed period of action to procure consulting services 29 Percentage of contracts awarded within prescribed period of action to procure consulting services 29 Percentage of contracts awarded within prescribed period of action to procure consulting services 29 Percentage of contracts awarded within prescribed period of action to procure and consulting services and prescribed period of action to procure consulting services and prescribed period of action to procure and consulting services and prescribed period of action to procure and for procurement staff in procurement training and/or professionalization program 30 The procuring entity has open dialogue with private sector and ensures access to the procuring entity has open dialogue with private sector and ensures access to the procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procurement Records. 31 The BAC Secretariat has a system for keeping and maintaining units has and is implementing a system for keeping and maintaining complete and assily retrievable contract management records and implement procurement procurement procurement procurement procurement procurement activities and procurement	Below 90.00% Not Compliant Below 90.00% Below 90.00% Below 90.00% Pents Not Compliant Not Compliant	Between 90.00 to 95.95% Between 90.00 to 95.95% Between 90.00 to 95.99% Between 90.00 to 95.99% Partially Compliant Pertially Compliant Pertially Compliant Partially Compliant	Between 93.00-95.00% Substantially Compliant Between 96.00 to 99.99% Between 96.00 to 99.99% Substantially Compliant Between 76-90% of staff trained Substantially Compliant Substantially Compliant	Above 95.00% Fully Compliant 100% 100% 100% 100% Fully Compliant Between 91.00-100% Treined Compliant Fully Compliant
gainst total amount in the approved APPs 25 Percentage of total mumber of contracts signed against total number of procurement projects done through competitive bidding 26 Planned procurement activities achieved desired contract outcomes and objectives within the target/alcoted timeframe 37 Percentage of contracts awarded within prescribed particul of action to procure infrastructure projects 28 Percentage of contracts awarded within prescribed particul of action to procure infrastructure projects 29 Percentage of contracts awarded within prescribed period of action to procure consulting services 30 There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis 31 There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis 32 The procuring entity has open dialogue with private sector and ensures access to the procuring entity has open dialogue with private sector and ensures access to the procuring entity has open dialogue with private sector and ensures access to the procuring entity has open dialogue with private sector and ensures access to the procuring entity has open dialogue with private sector and ensures access to the procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity 33 The BAC Secretariat has a system for keeping and maintaining procurement records 34 Implementing Units has and is implementing a system for keeping and maintaining complete and easily retrievable contract management records 35 acceptance and inspection, supervision of works and evaluation of contractor's performance. 36 Timely Payment of Procurement Contracts 37 Observer are invited to attend stages of procurement activities 38 Creation and operation of internal Audit of Procurement activities 39 Chestion and operation of internal Audit of Procurement activities 31 The Procuring Entity has an efficient procurement complaints syste	Below 90.00% Not Compliant Below 90.00% Below 90.00% Below 90.00% Pants Not Compliant After 45 days	Between 90.00 to 95.99% Between 90.00 to 95.99% Between 90.00 to 95.99% Between 90.00 to 95.99% Partially Compliant Between 60.00-75.99% Trained Partially Compliant Partially Compliant Partially Compliant Partially Compliant Between 83-45 days Pertially Compliant Between 61-70.99% compliant Between 61-70.99% compliance	Between 93.00-95.00% Substantially Compliant Between 96.00 to 99.99% Between 96.00 to 99.99% Substantially Compliant Between 76-90% of staff trained Substantially Compliant Substantially Compliant Substantially Compliant Substantially Compliant Substantially Compliant Between 31-37 days Substantially Compliant Between 71-89-99% compliance	Above 95.00% Fully Compliant 100% 100% 100% 100% Fully Compliant Between 91.00-100% Trained Compliant Fully Compliant Fully Compliant Fully Compliant Fully Compliant Fully Compliant Above 90-100% compliance

Annex D

Name of Agency: Commission on Higher Education

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DEVELOPMENT ACTION
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Period: 2021

Sub-Indicators	Key Area for Development	Proposed Actions to Address Key Areas	Responsible Entity	Timetable	Resources Needed
1.a	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement	The Procuring entity shall propose bid qualifying Procurements	Commission on Higher Education - Caraga	FY 2022 onwards	a. Time with the Procurement Staff, BAC Secretariat, BAC Members, Head of the Procuring Entity and the end users b. Budget for snacks/meals during meetings
1.b	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	The Procuring entity shall propose bid qualifying Procurements	Commission on Higher Education - Caraga	FY 2022 onwards	a. Time with the Procurement Staff, BAC Secretariat, BAC Members, Head of the Procuring Entity and the end users b. Budget for snacks/meals during meetings
2.8	Percentage of shopping contracts in terms of amount of total procurement				
2,b	Percentage of negotiated contracts in terms of amount of total procurement	The Procuring entity shall study to modify/reclassify procurements in negotiated contract terms	Commission on Higher Education - Caraga	FY 2022 onwards	a. Time with the Procurement Staff, BAC Secretariat, BAC Members, Head of the Procuring Entity and the end users b. Budget for snacks/meals during meetings
2.c	Percentage of direct contracting in terms of amount of total procurement.				
2.d	Percentage of repeat order contracts in terms of amount of total procurement				
2.e	Compliance with Repeat Order procedures				
2.f	Compliance with Limited Source Bidding procedures				
3,9	Average number of entities who acquired bidding documents				
3.b	Average number of bidders who submitted bids				
3.6	Average number of bidders who passed eligibility stage				
3.d	Sufficiency of period to prepare bids				
er rri	Use of proper and effective procurement documentation and technical specifications/requirements	The Procuring entity shall ensure proper and effective procurement documentation and technical specifications/requirments	Commission on Higher Education - Caraga	FY 2022 onwards	a. Time with the Procurement Staff, BAC Secretariat, BAC Members, Head of the Procuring Entity and the end users b. Budget for snacks/meals during meetings
4.a	Creation of Bids and Awards Committee(s)				
4.b	Presence of a BAC Secretariat or Procurement Unit				

ē,č	An approved APP that includes all types of procurement				
5.b	Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common- Use Supplies and Equipment from the Procurement Service				
5.ε	Existing Green Specifications for GPPB-identified non-CSE items are adopted				
6.a	Percentage of bid opportunities posted by the PhilGEPS- registered Agency				
6.b	Percentage of contract award information posted by the PhilGEPS registered Agency				
9.0	Percentage of contract awards procured through alternative methods posted by the PhilGEPS-registered Agency				
7.8	Presence of website that provides up-to-date procurement information easily accessible at no cost				
7.b	Preparation of Procurement Monitoring Reports using the GPPB. prescribed format, submission to the GPPB, and posting in agency website				
®.⊗	Percentage of total amount of contracts signed within the assesment year against total amount in the approved APPs				
8.b	Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding.				
8.0	Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe	The planning officer and the end users shall ensure that planned procurement activities are conducted as scheduled	Commission on Higher Education - Caraga	FY 2022 onwards	Reminder to the planning officer and end users
в, 6	Percentage of contracts awarded within prescribed period of action to procure goods				
9.p	Percentage of contracts awarded within prescribed period of action to procure infrastructure projects				
9.0	Percentage of contracts awarded within prescribed period of action to procure consulting services				
10.a	There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis				
10.b	Percentage of participation of procurement staff in procurement training and/or professionalization program				
10.c	The procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity				
11.a	The BAC Secretariat has a system for keeping and maintaining procurement records				
11.b	Implementing Units has and is implementing a system for keeping and maintaining complete and easily retrievable contract management records.				

12.a	Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance				
12.b	Timely Payment of Procurement Contracts				The state of the s
13.a	Observers are invited to attend stages of procurement as prescribed in the IRR				
14.a	Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits	Creation and operation of Internal Audit Unit (IAU) that performs The Procuring Agency shall install a personnel for the Internal Audit of specialized procurement audits	Commission on Higher Education - Caraga	FY 2022 onwards	a. Time with the Procurement Staff, BAC Secretariat, BAC Members, Head of the Procuring Entity and the end users b. Budget for snacks/meak during meetings
14.b	Audit Reports on procurement related transactions				
15.a	The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements				
16.a	Agency has a specific anti-corruption program/s related to procurement				

Annex D

PROCUREMENT CAPACITY DEVELOPMENT ACTION PLAN TEMPLATE

Period: 2021

Name of Agency: Commission on Higher Education

Sub-Indicators	Key Area for Development	Proposed Actions to Address Key Areas	Responsible Entity	Timetable	Resources Needed
1.a	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement	pose bid qualifying Procurements	Commission on Higher Education -	FY 2022 onwards	a. Time with the Procurement Staff, BAC Secretariat. BAC Members. Head of the Procuring Entity and the end users b. Budget for snacks/meals during meetings
1.6	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	The Procuring entity shall propose bid qualifying Procurements	Commission on Higher Education - Caraga	FY 2022 onwards	a. Time with the Procurement Staff, BAC Secretariat, BAC Members, Head of the Procuring Entity and the end users b. Budget for snacks/meals during meetings
2.8	Percentage of shopping contracts in terms of amount of total procurement				
2.b	Percentage of negotiated contracts in terms of amount of total procurement	The Procuring entity shall study to modify/reclassify procurements in negotiated contract terms	Commission on Higher Education - Caraga	FY 2022 onwards	a. Time with the Procurement Staff, BAC Secretariat, BAC Members, Head of the Procuring Entity and the end users b. Budget for snacks/meals during meetings
2.c	Percentage of direct contracting in terms of amount of total procurement				
2.d	Percentage of repeat order contracts in terms of amount of total procurement.				
2.e	Compliance with Repeat Order procedures				
2.f	Compliance with Limited Source Bidding procedures				
e, M	Average number of entities who acquired bidding documents				
3.6	Average number of bidders who submitted bids				
3,6	Average number of bidders who passed eligibility stage				
3.d	Sufficiency of period to prepare bids				
હ હ	Use of proper and effective procurement documentation and technical specifications/requirements	The Procuring entity shall ensure proper and effective procurement documentation and technical specifications/requirments	Commission on Higher Education - Caraga	FY 2022 onwards	a. Time with the Procurement Staff, BAC Secretariat, BAC Members, Head of the Procuring Entity and the end users b. Budget for snacks/meals during meetings
4.8	Creation of Bids and Awards Committee(s)				
4.b	Presence of a BAC Secretariat or Procurement Unit				

æ, v	An approved APP that includes all types of procurement				
5.b	Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service				
5.c	Existing Green Specifications for GPPB-identified non-CSE items are adopted				
6.a	Percentage of bid opportunities posted by the PhilGEPS- registered Agency				
6.b	Percentage of contract award information posted by the PhilGEPS- registered Agency				
6,0	Percentage of contract awards procured through alternative methods posted by the PhilGEPS-registered Agency				
7.a	Presence of website that provides up-to-date procurement information easily accessible at no cost				
7.b	Preparation of Procurement Monitoring Reports using the GPPB-prescribed format, submission to the GPPB, and posting in agency website				
®.0	Percentage of total amount of contracts signed within the assesment year against total amount in the approved APPs				
8.b	Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding				
8.0	Planned procurement activities achieved desired contract outcomes and objectives within the target/allotted timeframe	The planning officer and the end users shall ensure that planned procurement activities are conducted as scheduled	Commission on Higher Education - Caraga	FY 2022 onwards	Reminder to the planning officer and end users
9.8	Percentage of contracts awarded within prescribed period of action to procure goods				
9.b	Percentage of contracts awarded within prescribed period of action to procure infrastructure projects				
9,6	Percentage of contracts awarded within prescribed period of action to procure consulting services				
10.a	There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis				
10.b	Percentage of participation of procurement staff in procurement training and/or professionalization program				
10.c	The procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity				
11.a	The BAC Secretariat has a system for keeping and maintaining procurement records				
11.b	Implementing Units has and is implementing a system for keeping and maintaining complete and easily retrievable contract management records				

The county and named the county of the Contract of the Contrac	Management of the second secon				
12.a	Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance				
12.b	Timely Payment of Procurement Contracts				
13.a	Observers are invited to attend stages of procurement as prescribed in the IRR				
14.a	Creation and operation of Internal Audit Unit (IAU) that performs The Procuring Agency shall install specialized procurement audits	a personnel for the Internal Audit of	Commission on Higher Education - Caraga	FY 2022 onwards	a. Time with the Procurement Staff, BAC Secretariat, BAC Members, Head of the Procuring Entity and the end users b. Budget for snacks/meals during meetings
14.b	Audit Reports on procurement related transactions				
15.a	The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements				
16.a	Agency has a specific anti-corruption program/s related to procurement				
			THE CONTRACTOR OF THE PROPERTY OF THE PERTY	THE RESERVE THE PROPERTY OF TH	Parameter supplies and special



		T			V
Mo.	Assessment Conditions	Poor/Not Compliant (0)	Acceptable (1)	Satisfactory (2)	Very Setisfactory/Compilent (3)
24	AR I. LEGISLATIVE AND REGULATORY FRAMEWORK	0	1	2	3
ind	cator 1. Competitive Bidding as Default Method of Procurement	_			
1	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement	Below 70.00%	Between 70.00-80.99%	Between 81.00-90.99%	Between 91.00-100%
2	Percentage of competitive bidding and limited source bidding contracts in	Below 20.00%			
-	terms of volume of total procurement	aman 20,00%	Between 20.00- 39.99%	Between 40.00-50.00%	Above 50.00%
Indi	cutor 2. Limited Use of Alternative Methods of Procurement			···	
3	Percentage of shopping contracts in terms of amount of total procurement	Above 7.00%	Between 6.00-7.00 %	Between 4.00-5.99 %	Below 4.00%
4	Percentage of negotiated contracts in terms of amount of total procurement	Above 15,00%	Between 11.00 -15.00%		
-	· ···· · · · · · · · · · · · · · · · ·	HOUSE 1320A	DHIWGHI 11.00-15.00%	Between 6.00-10.99%	Below 6.00%
5	Percentage of direct contracting in terms of emount of total procurement	Above 4.00%	Between 3.00-4.00%	Between 1.00-2.99%	Below 1.00%
6	Percentage of repeat order contracts in terms of amount of total procurement	Above 4.00%	Between 3.00-4.00%	Setween 1.00-2.99%	Selow 1.00%
7	Compliance with Repeat Order procedures	Not Compliant			Compliant
Ů	Compliance with Limited Source Bidding procedures	Not Compliant	1		Compliant
	Cattor 3. Competitiveness of the Bidding Process	· · · · · · · · · · · · · · · · · · ·	······································	170	
10	Average number of entities who acquired bidding documents Average number of bidders who submitted bids	Below 3.00 Below 2.00	3.00-3.99 2.00-2.99	4.00-5.99 3.00-4.99	6.00 and above
11	Average number of bidders who passed eligibility stage	Below 1.00	1.00 - 1.99	2.00-2.99	5.00 and above 3.00 and above
	Sufficiency of period to prepare bids Use of proper and effective procurement documentation and technical	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
13	specifications/requirements	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
\vdash					****
PILL	M II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEMENT CAPACITY				
India 3.4	ator 4. Presence of Procurement Organizations Creation of Bids and Awards Committee(s)	Mode Committee - 4	Bayer-Hair .	T	
15	Presence of a BAC Secretariet or Procurement Unit	Not Compliant Not Compliant	Pertially Compliant Partially Compliant	Substantially Compliant Substantially Compliant	Fully Compliant Fully Compliant
Indi	ator 5. Procurement Planning and Implementation			,	- any -weightelli
16	An approved APP that includes all types of procurement	Not Compliant	T .		Compliant
ì	Preparation of Annual Procurement Plan for Common-Use Supplies and				
Ľ.	Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
18	Existing Green Specifications for GPPS-Identified non-CSE items are adopted	Not Compliant		 	PP
			L		Compliant
فنروا					
1 1	ator 6. Use of Government Electronic Procurement System	····	T	T	
1.5	Percentage of bid opportunities posted by the PhiliGEPS-registered Agency	Below 70.99%	Between 71,00-60,99%	Between 81.00-90.99%	Above 91.00%
20	Percentage of contract award information posted by the PhilGEPS-registered Agency	Below 20.00%	Between 20.00-50,99%	Between 51.00-80.00%	Above \$0.00%
21	Percentage of contract awards procured through alternative methods posted	Ealan Withest			
H	by the PhildEPS-registered Agency	Below 20,00%	Setween 20.00 - 50.99%	Between 31.00-50.00%	Above 80.00%
indic	ator 7. System for Disseminating and Monitoring Procurement Information	- ***			
22	Presence of website that provides up-to-date procurement information easily accessible at no cost	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
		· · · · · · · · · · · · · · · · · · ·		and any and any and any any and any	Pony Compliant
23	Preparation of Procurement Monitoring Reports using the GPP8-prescribed format, submission to the GPP8, and posting in agency website	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
<u> </u>					
	R IE PROCUREMENT OPERATIONS AND MARKET PRACTICES shor 8. Efficiency of Procurement Processes				
24	Percentage of total amount of contracts signed within the assessment year	Below 40.00% or above 100.00%	Between 40.00-60.99%	Between 61,00%-80,00%	Above 80.00%
	against total amount in the approved APPs Percentage of total number of contracts signed against total number of			DERWEEN 01.00% -00.00%	ADDIVE BULUUTS
щ	procurement projects done through competitive bidding	Below 90.00%	8etween 90.00-92.99%	Between 93.00-95.00%	Above 95.00%
	Planned procurement activities achieved desired contract outcomes and objectives within the target/altotted timeframe	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
L					
	nor 9. Compliance with Procurament Timeframes Percentage of contracts awarded within prescribed pariod of action to procure				
<u>"</u>	goods	Below 90.00%	Between 90.00 to 95.99%	Between 96.00 to 99.99%	100%
	Percentage of contracts awarded within prescribed period of action to procure infrastructure projects	Below 90.00%	Between 90.00 to 95.99%	Between 96.00 to 99.99%	100%
29	Percentage of contracts awarded within prescribed period of action to procure	Below 90.00%	Between DO OO to OE OOK	Para and and an array	
┌╌	consulting services		Between 90.00 to 95.99%	Between 96.00 to 99.99%	100%
	nor 10. Capacity heliding for Government Parsonnal and Private Sector Particip	ents			
	There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
3,1	Percentage of participation of procurement staff in procurement training	last than 50 ook 7		····	
H	and/or professionalization program	Lass than 60.00% Trained	Between 60.00-75.99% Trained	Between 76-90% of staff trained	Setween 91-00-100% Treined
	The procuring entity has open dialogue with private sector and ensures access	Not Compliant			Compliant
ot	to the procurement opportunities of the procuring entity				
indica	tor 11. Management of Procurement and Contract Management Records				
33	The BAC Secretariat has a system for keeping and maintaining procurement	Not Compliant	Partielly Compliant	Supremaially Consultrate	f.,
	ecords	www.mpropull	court complaint	Substantially Compliant	Fully Compliant
	Implementing Units has and is implementing a system for keeping and maintaining complete and easily retrievable contract management records	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
$\vdash \vdash$		U-1.00			r
hdice	tor 12. Contract Management Procedures				
	Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of works and evaluation of	Nue Control			·
Щ	contractors' performence	Not Compliant	Partially Compilent	Substantially Compliant	Fully Compilent
36	Imely Payment of Procurement Contracts	After 45 days	Between 38-45 days	Between 31-37 days	On or before 30 days
PILLA	I N. INTEGRITY AND TRANSPARENCY OF AGENCY PROCUREMENT SYSTEM for 13. Observer Participation in Public Bidding				
$\neg \neg$				· · · · · · · · · · · · · · · · · · ·	
<u>"" </u>	Meanvers are invited to attend stages of procurement as prescribed in the IRR	Not Compliant	Partially Compliant	Substantially Compliant	Fully Compliant
Indica	ser 14. Internal and External Audit of Procurement Activities				
38	restion and operation of internal Audit Unit (IAU) that performs specialized	Not Compliant	Partially Compliant	Culture and affer Passentians	Bulls de earlier :
I	rocurement audity			Substantially Compliant	Fully Compliant
39 /	udit Reports on procurement related transactions	Below 60% compliance	Between 61-70.99% compliance	Between 71-89.99% compliance	Above 90-100% compliance
India	or 15. Capacity to Handle Procurement Related Complaints				
40 7	he Procuring Entity has an efficient procurement complaints system and has	Not Compliant	Dagiette Panali	Audusta participa de la constitución de la constitu	B. 11
<u>lt</u>	he capacity to comply with procedural requirements	Ann Comprising	Partially Compliant	Substantially Compliant	Fully Compliant
	er 18. Anti-Corruption Programs Releted to Procurement				
41 [/	gency has a specific anti-corruption program/s related to procurement	Not Compliant	Partially Compliant	Substantially Comptiant	Fully Compliant

ANNEX B GOVERNMENT PROCUREMENT POLICY BOARD CONSOLIDATED PROCUREMENT MONITORING REPORT

Name of Agency: COMMISSION ON HIGHER EDUCATION-CARAGA REGIONAL

	Total Amount of Approved APP	Total Number of Procurement Activities	No. of Contracts Awarded	Total Amount of Contracts Awarded	No. of Failed Biddings	Total No. of Entitles who Acquired Bid Docs	Total No. of Bidders who Submitted Bids	Total No. of Bidders who passed Eligibility Stage	No. of Bid Opportunities Posted at PhilGEPS	No. of Contract Award Posted at PhilGEPS	Total No. Of Contracts that incurred negative slippage	Total No. of contracts with amendments to order or variation orders	No. of Contracts Awarded within proscribed timefranes
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Columb 8	Column 9	Column 3.0	Colimen 11	Column 17	The state of the s	-
1. Public Bidding*				佐佐田田田田田田田田田田田田田田田田田田田田田田田田田田田田田田田田田田田田	を は は は は は は は は は は は は は は は は は は は	日		Management of the last of the	STATE OF THE PERSON NAMED IN COLUMN NAMED IN C			Conduct 13	Country 24
1.1. Goods				-									
1.2. Works				Annual State of the Party of th	-		-			-			
1.3. Consulting Services				-				-				And the Contract of the Contract of Contra	
Sub-Total	000	0	0	0.00	0	0	-	-	-	1	ľ		
2. Alternative Modes			THE RESERVE THE PERSON NAMED IN	STATE OF STREET STATE OF STREET	NO SUPERSON AND STREET	THE PERSON NAMED IN COLUMN TWO IS NOT THE OWNER.	Contraction and Statement of the Contraction of the	AND DESCRIPTION OF THE PERSONS ASSESSMENT			0	D	0
2.1.1 Shopping (52.1 a above 50K)				-									
2.1.2 Shopping (52.1 b above 50K)			-										
2.1.3 Other Shopping						1			STATE OF THE PERSON NAMED IN				
2.2.1 Direct Contracting (above 50K)			-	-									
2.2.2 Direct Contracting (50K or less)			-										
2.3.1 Repeat Order (above 50K)				-									
2.3.2 Repeat Order (50K or less)			-	-									
2.4. Limited Source Bidding			A STATE OF THE PERSON NAMED OF THE PERSON NAME										
2.5.1 Negotiation (Common-Use Supplies)	140,000.00	12	5	93.642.82					A LEGISLA CONTRACTOR OF THE PARTY OF THE PAR	SHAME THE STATE OF	I		
2.5.2 Negotiation (Recognized Government Printers)	280,000.00	1	-	280,000,00						1			
2.5.3 Negotiation (TFB 53.1)													
2.5.4 Negotiation (SVP 53.9 above 50K)	250,000.00	4	7	238,500.00					-	,			
2.5.5 Other Negotiated Procurement (Others above 50K)	150,000.00	2	2	135,000.00					HARRING STREET, STREET	,			
2.5.6 Other Negotlated Procurement (50K or less)	564,200,00	42	42	506,000.00			Service Control			, 0			T
Sub-Total	1,384,200.00	61	58	1,253,142.82						3			
3. Foreign Funded Procurement**				一 一 一 一 一 一 一 一 一 一 一 一 一 一 一 一 一 一 一				SAME OF THE PARTY.	A THEORY OF THE PROPERTY OF				-
3.1. Publiciy-Bid						Name and Address of the Owner, or other Designation of the Owner, where the Owner, which is the Owner, wh	-						
3.2. Alternative Modes						and the same of the same of		-		1			
Sub-Total	00:00	0	0	00'0		SESSION STREET, STREET							
4. Others, specify:									T				
TOTAL	1,384,200.00	61	5.8	1.253.142.82						-			
			Constitution of the Consti	A COMPANY OF THE PROPERTY OF THE PARTY OF TH	Name and Address of the Owner, where	The same of the sa	-	Annual Sections of the least of	The state of the s		The state of the s	A STANDARD TO A TO A STANDARD	Market William からなる

* Should include foreign-funded publich-bid projects per procurement type
** All procurement using Foreign Funds excluding National Competitive Bidding (NCB) contracts; conversion to paso will be at BSP rates at the time the bids/quotations were submitted

JULIAKELISA C. MARTINEZ, Ph.D. Objef Education Program Speciliaist/BAC Chair

M COLORADO, Ph.D., CESO III

Name of Agency: COMMISSION ON HIGHER EDUCATION-CARAGA REGIONAL OFFICE Name of Agency: COMMISSION ON HIGHER EDUCATION-CARAGA REGIONAL OFFICE

Name of	Eveluator:
Position:	

No.		T		Comments/Findings to the	Supporting Information/Documentation
	Assessment Conditions	Agency Score	APCPI Rating*	Indicators and Subindicators	(Not to be included in the Evakuation
	AR I. LEGISLATIVE AND REGULATORY FRAMEWORK ator 1. Competitive Bidding as Default Method of Procureme				
1111001	L COMPENSAS DICERTE ES DESERT MISCHOC OF PROCUPEME	int	I .	The Procuring Entity resorted to	
		•		alternative methods of	
				procurement since most of the	
				transactions amounts to only	
	Percentage of competitive bidding and limited source	ł		100k and below. The entity, however, ensures that the most	
1.a	bidding contracts in terms of amount of total procurement	0.00%	0.00	advantageous price for the	PMRs
		Ì		Government is obtained. Per	1
			l	record, we only have one project	
				which costs 2.5M which was	
		I		subjected to competitive bidding	
				as required by law. The Procuring Entity resorted to	
				alternative methods of procurement since most of the	
		ŀ	ĺ	transactions amounts to only	ł
		•		100k and below. The entity,	
1.b	Percentage of competitive bidding and limited source	0.00%	0.00	however, ensures that the most	PMRs
	bidding contracts in terms of volume of total procurement		5.55	advantageous price for the	FIVINS
				Government is obtained. Per record, we only have one project	1
		l		which costs 2.5M which was	
				subjected to competitive bidding	ì
				as required by law.	
Indic	ator 2. Limited Use of Alternative Methods of Procurement	1	West at the Se		
2.a	Percentage of shopping contracts in terms of amount of	0.00%	3.00		Phane
	total procurement	0.00%	5.00		PMRs
				Transactions of the procuring	
]		entity under this type of	
2.ь	Percentage of negotiated contracts in terms of amount of	100.00%	0.00	alternative method of procurement were transactions	PMRs
l	total procurement	100.00%	0.00	in the purchase of office supplies	FIVES
		•		available at DBM PS and small	
				value procurements	
,.c	Percentage of direct contracting in terms of amount of total procurement	0.00%	3.00		PMRs
2.di	Percentage of repeat order contracts in terms of amount of total procurement	0.00%	3.00		PMRs
2.e	Compliance with Repeat Order procedures	n/a	n/a		Procurement documents relative to conduct of Repeat Order
2.f	Compliance with timing to				Procurement documents relative to
	Compliance with Limited Source Bidding procedures	n/a	n/a	W2	conduct of Limited Source Bidding
ndic	ntor S. Competitiveness of the Bidding Process				
	Average number of entities who acquired bidding	,			
3.0	documents	n/a	n/a		Agency records and/or PhilGEPS records
3.b	Average number of bidders who submitted bids	n/a	n/a		Abstract of Bids or other agency records
3.c	Average number of bidders who passed eligibility stage	n/a	n/a		Abstract of Bids or other agency records
3.d	Sufficiency of period to prepare bids	n/a	n/a		Agency records and/or PhilGEPS records
	Use of proper and effective procurement documentation	Substantially	ا 👡 ا		Cost Benefit Analysis, Work Plans,
	and technical specifications/requirements	Compliant	2.00		Technical Specifications included in bidding documents
					pidding documents
NI 4 4	D. I. ACPAIGN (SCRIPTS INVALID AND ASSESSMENT OF THE SCRIPTS INVALID AND ASSESSMENT OF THE SCRIPT AND ASSESSMENT ASSESSMENT OF THE SCRIPT AND ASSESSMENT ASSESS	Average i			
ndic.	R II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEME tor 4. Presence of Procurement Organizations	NT CAPACITY			
T	The state of the s		<u>-</u>		Verify copy of Order creating BAC;
.a	Creation of Bids and Awards Committee(s)	Fully Compliant	3.00		Organizational Chart; and Certification of
		LOGICALIZATI	,		

Name of Agency: <u>COMMISSION ON HIGHER EDUCATION-CARAGA REGIONAL OFFICE</u>
Name of Agency: COMMISSION ON HIGHER EDUCATION-CARAGA REGIONAL OFFICE

Name of Evaluator:	
Position:	

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and Subindicators	Supporting information/Documentation (Not to be included in the Evaluation
4.b	Presence of a BAC Secretariat or Procurement Unit	Fully Compliant	3.00		Verify copy of Order creating BAC Secretariat; Organizational Chart; and Certification of Training
			"数"的第三人称		
Indik	rator 5. Procurement Planning and Implementation				
5.a	An approved APP that includes all types of procurement	Compliant	3.00	Some of the alternative modes of procurement were not suitable to the transactions made by the procuring entity	Copy of APP and its supplements (if any)
5.b	Preparation of Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service	Fully Compliant	3.00		APP, APP-CSE, PMR
5.c	Existing Green Specifications for GPPB-identified non-CSE items are adopted	Compliant	3.00	1	ITBs and/or RFQs clearly indicate the use of green technical specifications for the procurement activity

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Position:	

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and Subindicators	Supporting information/Documentation (Not to be included in the Evaluation
5,a	Percentage of bid opportunities posted by the PhilGEPS- registered Agency	100.00%	3.00		Agency records and/or PhilGEPS records
6.b	Percentage of contract award information posted by the PhilGEPS-registered Agency	n/a	n/a	=	Agency records and/or PhilGEPS records
6.c	Percentage of contract awards procured through alternative methods posted by the PhilGEPS-registered Agency	100.00%	3.00		Agency records and/or PhilGEPS records
			But Harry Stand		
Ingsc	ator 7. System for Disseminating and Monitoring Procuremen	it Information		Io	1.2
7.a	Presence of website that provides up-to-date procurement information easily accessible at no cost	Fully Compliant	3.00	Our office kept hardcopies of documents and e-File of up to date procurement information	Identify specific procurement-related portion in the agency website and specific website links
7.b	Preparation of Procurement Monitoring Reports using the GPPB-prescribed format, submission to the GPPB, and posting in agency website	Fully Compliant	3.00	Procurement Monitoring Reports were prepared using the prescribed format, submitted to GPP8 but failed to post in the agency website	Copy of PMR and received copy that it was submitted to GPPB
		Average ii			
PILLA	AR III. PROCUREMENT OPERATIONS AND MARKET PRACTICES	VASIARA II			
	ator 8. Efficiency of Procurement Processes				
8.8	Percentage of total amount of contracts signed within the assessment year against total amount in the approved APPs	90.53%	3.00		APP (including Supplemental amendments, if any) and PMRs
8.b	Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding	n/a	n/a		APP(including Supplemental amendments, if any)and PMRs
8.c	Planned procurement activities achieved desired contract outcomes and objectives within the target/ellotted timeframe	Not Compliant	0.00	The system adopted is based only on the guidelines from RA 9184.	Agency Procedures/Systems for the conduct of needs analysis or market research, monitoring of timely delivery of goods, works, or services Contracts with amendments and variations to order amount to 10% or less
	etor 9. Compliance with Procurement Timeframes				
3. 4	Percentage of contracts awarded within prescribed period of action to procure goods	n/a	n/a		PMRs
3.0	Percentage of contracts awarded within prescribed period of action to procure infrastructure projects	n/a	n/a		PMRs
	Percentage of contracts awarded within prescribed period of action to procure consulting services	n/a	n/a		PMRs
inelies	etor 10. Capacity Building for Government Personnel and Privi	to Forter Postla			
10.5	There is a system within the procuring entity to evaluate the performance of procurement personnel on a regular basis	Fully Compilant	3,00		Samples of forms used to evaluating procurement performance on top of or incorporated within the regular
10.Б	Percentage of participation of procurement staff in procurement training and/or professionalization program	0,00%	0.00	Procurement starr has undergone Training on RA 9184	assessment for Procurement Personnel Ask for copies of Office Orders, training modules, list of participants, schedules of actual training conducted
10.c	The procuring entity has open dialogue with private sector and ensures access to the procurement opportunities of the procuring entity	Compliant	3.00		Ask for copies of documentation of activities for bidders
n=-	etor 11. Management of Procurement and Contract Managem				
11 a	The BAC Secretariat has a system for keeping and maintaining procurement records	Fully Compliant	3.00		Verify actual procurement records and time it took to retrieve records (should be no more than two hours) Refer to Section 4.1 of User's Manual for list of procurement-related documents for record-keeping and maintenance.

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No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be Included in the Evaluation
11.b	Implementing Units has and is implementing a system for keeping and maintaining complete and easily retrievable contract management records	Fully Compliant	3.00		Verify actual contract management records and time it took to retrieve records should be no more than two hour
Indie	cator 12. Contract Management Procedures			L	
	Agency has defined procedures or standards in such areas as quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance	Fully Compliant	3.00		Verify copies of written procedures for quality control, acceptance and inspection; CPES evaluation formsz
12.b	Timely Payment of Procurement Contracts	On or before 30 days	3.00		Ask Finance or Accounting Head of Agency for average period for the release of payments for procurement contracts
-		Average III	2.33		
PILL	AR IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCURE		ELGG		
Indi	cator 13. Observer Participation in Public Bidding				
13.a	Observers are invited to attend stages of procurement as prescribed in the IRR	n/a	n/a		Verify copies of Invitation Letters to CSOs and professional associations and COA (List and average number of CSOs and PAs invited shall be noted.)
India	ator 14. Internal and External Audit of Procurement Activities				1
inchic	ator 14. Internal and External Audit of Procurement Activities			T	Tyanifi annual Onlanda and an anti-
14.a	Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits	Not Compliant	0.00	The Procuring Entity has not yet created an Internal Audit Unit	Verify copy of Order or show actual organizational chart showing IAU, auidt reports, action plans and IAU recommendations
14.b	Audit Reports on procurement related transactions	Above 90- 100% compliance	3.00		Verify COA Annual Audit Report on Action on Prior Year's Audit Recommendations
Indic	ator 15. Capacity to Handle Procurement Related Complaints				l
	The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with procedural requirements	Fully Compliant	3.00		Verify copies of BAC resolutions on Motion for Reconsiderations, Protests and Complaints; Office Orders adopting mesures to address procurement-related complaints
Indi-	ntos 16 Anti Comuntina Dunas - Dulas In D				
indic	ator 16. Anti-Corruption Programs Related to Procurement	F. II I			1
16.a	Agency has a specific anti-corruption program/s related to procurement	Fully Compliant	3.00		Verify documentation of anti-corruption program
		Average IV	2,25		**************************************
GRAND TOTAL (Avarege I + Average II + Average III + Average IV / 4)			2.29		

Summary of APCPI Scores by Pillar

APCPI Pillars		Ideal Rating	Agency Rating
Legislative and Regulatory Fram	ework	3.00	1.57
Agency Insitutional Framework	and Management Capacity	3.00	3.00
Procurement Operations and M	arket Practices	3.00	2.33
Integrity and Transparency of A	gency Procurement Systems	3.00	2.25
Total (Pillar I	+Pillar II+Pillar III+ PillarIV)/4	3.00	2,29

Agency Rating

