

**Commission on Higher Education
Caraga Administrative Region
Annual Procurement Plan for FY 2021**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity						Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertising (posting of IBR/RF)	Submission/ Opening of Bids	Notice of Award	Contract Signing	Total	MOOE		CO			
50201010	Travelling Expenses	Technical									373,760.00	373,760.00	0	
	Online Monitoring and Evaluation	Administrative/ Technical												
50202010	Training Expenses	Administrative/ Technical									63,050.00	63,050.00	0	
	Learning & Development	Administrative/ Technical	NP-53.5 Agency-to-Agency								45,500.00	45,500.00	0	
	In-house Training for all staff	Administrative/ Technical	NP-53.5 Agency-to-Agency								17,550.00	17,550.00	0	
B0203010	Office Supplies Expenses	Administrative/ Technical									270,940.00	270,940.00	0	
	Procurement of Common Use Supplies at DBM	Administrative/ Technical	NP-53.5 Agency-to-Agency								0	0	0	
	Procurement of Common Use Supplies not available at DBM	Administrative/ Technical	NP-53.9 - Small Value Procurement								0	0	0	
	DBM Procurement Services	Administrative/ Technical												
	Alcohol (500 ml)	Administrative	NP-53.5 Agency-to-Agency								4,500.00	4,500.00	0	
	Tissue paper (2 ply sheet) 150 pulls	Administrative	NP-53.5 Agency-to-Agency								3,750.00	3,750.00	0	
	Air freshener - aerosol 280 ml	Administrative	NP-53.5 Agency-to-Agency								6,000.00	6,000.00	0	
	Disinfectant Spray - 500ml	Administrative	NP-53.5 Agency-to-Agency								6,000.00	6,000.00	0	
	Multi Insect Killer - Waterbased 500ml	Administrative	NP-53.5 Agency-to-Agency								6,000.00	6,000.00	0	
	Bondpaper A4 sub 20	Administrative	NP-53.5 Agency-to-Agency								30,000.00	30,000.00	0	
	Bondpaper Short	Administrative	NP-53.5 Agency-to-Agency								1,000.00	1,000.00	0	
	Note Pad 1/4 sheet sticky notes/Post-it, diff. color)	Administrative	NP-53.5 Agency-to-Agency								800.00	800.00	0	
	Note Pad 2.33 inch sticky notes, diff. color)	Administrative	NP-53.5 Agency-to-Agency								800.00	800.00	0	
	Post-it Flag , diff. color	Administrative	NP-53.5 Agency-to-Agency								800.00	800.00	0	
	Expanded Envelope (Long)	Administrative	NP-53.5 Agency-to-Agency								1,000.00	1,000.00	0	
	Brown Envelope (Short)	Administrative	NP-53.5 Agency-to-Agency								500.00	500.00	0	
	Carbon Paper - Black size 216mm x 333mm	Administrative	NP-53.5 Agency-to-Agency								600.00	600.00	0	
	Lever arch file binder/Data holder (Landscape style for long	Administrative	NP-53.5 Agency-to-Agency								30,000.00	30,000.00	0	
	hondpaper, 2 rnu, black or blue)	Administrative	NP-53.5 Agency-to-Agency											
	Folder (Long)	Administrative	NP-53.5 Agency-to-Agency								1,000.00	1,000.00	0	
	Folder (Short)	Administrative	NP-53.5 Agency-to-Agency								1,000.00	1,000.00	0	
	Correction Tape (roller stick)	Administrative	NP-53.5 Agency-to-Agency								480.00	480.00	0	
	White Glue 100 gms	Administrative	NP-53.5 Agency-to-Agency								500.00	500.00	0	
	Staple wire - Standard, (26/6)	Administrative	NP-53.5 Agency-to-Agency								400.00	400.00	0	
	Scotch Tape - width 48mm	Administrative	NP-53.5 Agency-to-Agency								2,000.00	2,000.00	0	
	Double Adhesive	Administrative	NP-53.5 Agency-to-Agency								1,250.00	1,250.00	0	
	Mailing Envelope - white, 80gsm	Administrative	NP-53.5 Agency-to-Agency								800.00	800.00	0	
	Sobson Big	Administrative	NP-53.5 Agency-to-Agency								300.00	300.00	0	
	Stapler Big with wire remover	Administrative	NP-53.5 Agency-to-Agency								300.00	300.00	0	
	Panel	Administrative	NP-53.5 Agency-to-Agency								150.00	150.00	0	
	Eraser	Administrative	NP-53.5 Agency-to-Agency								180.00	180.00	0	
	Permanent Marker	Administrative	NP-53.5 Agency-to-Agency								1,000.00	1,000.00	0	
	Philippine National Flag	Administrative	NP-53.5 Agency-to-Agency								350.00	350.00	0	
	Balpen (black)	Administrative	NP-53.5 Agency-to-Agency								180.00	180.00	0	
	Balpen (blue)	Administrative	NP-53.5 Agency-to-Agency								180.00	180.00	0	
	Sign pen (.5 ink Black)	Administrative	NP-53.5 Agency-to-Agency								3,000.00	3,000.00	0	
	Sign pen (.5 ink Blue)	Administrative	NP-53.5 Agency-to-Agency								3,000.00	3,000.00	0	
	Sign pen (.7 ink Black)	Administrative	NP-53.5 Agency-to-Agency								3,000.00	3,000.00	0	
	Sign pen (.7 ink Blue)	Administrative	NP-53.5 Agency-to-Agency								3,000.00	3,000.00	0	
	Sign pen (1.0 point ball ink Black)	Administrative	NP-53.5 Agency-to-Agency								4,000.00	4,000.00	0	
	Sign pen (1.0 point ball ink Blue)	Administrative	NP-53.5 Agency-to-Agency								4,000.00	4,000.00	0	

Code (PAP)	Procurement Program/Project	PNO/	End-User	Mode of Procurement	Schedule for Each Procurement Activity					Source of Funds	Estimated Budget (PHT)			Remarks (Brief description of Program/Activity/Project)
					Advertisement Issuance or IBMTI	Submission/ Opening of Bids	Notice of Award	Contract Signing	Total		MOOE	CO		
	USB 8GB	Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	N/A	7,000.00	7,000.00	0		
	Brother Printer Ink MFC-1800W Magenta	Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	N/A	3,000.00	3,000.00	0		
	Brother Printer Ink MFC-1800W Cyan	Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	N/A	3,000.00	3,000.00	0		
	Brother Printer Ink MFC-1800W Yellow	Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	N/A	3,000.00	3,000.00	0		
	Brother Printer Ink MFC-1800W Black	Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	N/A	4,000.00	4,000.00	0		
	Epson - 143 Ink Cartridge - Black	Administrative/Technical	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	N/A	2,500.00	2,500.00	0		
	Epson - 143 Ink Cartridge - Magenta	Administrative/Technical	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	N/A	2,500.00	2,500.00	0		
	Epson - 143 Ink Cartridge - Cyan	Administrative/Technical	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	N/A	2,500.00	2,500.00	0		
	Epson - 143 Ink Cartridge - Yellow	Administrative/Technical	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	N/A	2,500.00	2,500.00	0		
	Frame	Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	N/A	2,500.00	2,500.00	0		
	Electrical moulding (half-room) - 1"	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	4,600.00	4,600.00	0		
	Electrical moulding - 1"	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	2,000.00	2,000.00	0		
	Nylon Cable Tie (Black) - 7"	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	800.00	800.00	0		
	No more nails	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	1,300.00	1,300.00	0		
	Spiral wrapping band	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	140.00	140.00	0		
	RJ-45 Connector	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	800.00	800.00	0		
	Double sided tape	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	600.00	600.00	0		
	Duct tape	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	600.00	600.00	0		
	Wireless Router Dual Band - 2.4/5GHz with detachable	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	8,000.00	8,000.00	0		
	Long nose pliers	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	900.00	900.00	0		
	Precision screwdriver set	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	400.00	400.00	0		
	Cutter	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	500.00	500.00	0		
	Air Blower	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	300.00	300.00	0		
	Extension wire - 5 meters	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	700.00	700.00	0		
	Sissors	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	800.00	800.00	0		
	Phillips screwdriver	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	300.00	300.00	0		
	Electric Tape	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	450.00	450.00	0		
	Empty toolbox	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	180.00	180.00	0		
	Cable Tester	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	450.00	450.00	0		
	CPU Thermal Paste	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	600.00	600.00	0		
	Wireless Mouse	Admin	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	8,000.00	8,000.00	0		
	Sticker Paper	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	500.00	500.00	0		
	CALCULATOR, compact, 12 digits	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	500.00	500.00	0		
	PENCIL SHARPENER, manual, single cutter head	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	100.00	100.00	0		
	3 Single line ordinary corded telephone	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	2,100.00	2,100.00	0		
	4GB Memory of PC Units (Accty, Records, CSP, Tech)	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	3,600.00	3,600.00	0		
	SATA III (6Gb/s)	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	7,200.00	7,200.00	0		
	Scanner Type: Sheetfed Multifed Detection	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	7,500.00	7,500.00	0		
	Bulletin Board (Cork) 6 ft (width) X 4.5 ft (height)	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	3,000.00	3,000.00	0		
	Certificate Holders, A4	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	3,000.00	3,000.00	0		
	Conyct Disk with Cover	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	1,200.00	1,200.00	0		
	Styvel Chairs for Technical Personnel	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	37,500.00	37,500.00	0		
	Mobile Smartphones for Technical & MIS	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	5,000.00	5,000.00	0		
	Center Table	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	6,000.00	6,000.00	0		
	Coffee Table	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	6,000.00	6,000.00	0		
50203020	Accountable Forms Expenses	Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	N/A	305,000.00	305,000.00	0		
	Procurement of checkbooks at the Landbank of the Philippines	Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	N/A	10,000.00	10,000.00	0		
	Procurement of accountable forms at the National Printing Office	Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	N/A	15,000.00	15,000.00	0		
	Security Paper	Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	N/A	280,000.00	280,000.00	0		
50203070	Drugs and Medicines Expenses	Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	N/A	87,000.00	87,000.00	0		

Code (PAF)	Procurement Program/Project	PMO/	Bid/Year	Mode of Procurement	Schedule for Each Procurement Activity						Estimated Budget (PH)			Remarks (Brief description of Program/Activity/Project)
					Advertising (Posting of IRMS)	Submission Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO		
	Procurement of medicine	Administrative/ Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	9,000.00	9,000.00	0	
	Procurement of medicine	Administrative/ Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	78,000.00	78,000.00	0	
502030990	Fuel, Oil and Lubricants Expenses Procurement of Fuel, Oil and Lubricants for the following Activities:	Administrative/ Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	60,000.00	60,000.00	0	
502039990	Contract of day-to-day office operators	Administrative/ Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	60,000.00	60,000.00	0	
	Other Supplies and Materials Expenses	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	36,000.00	36,000.00	0	
	Automatic temperature scanner, With tripod stand	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	12,000.00	12,000.00	0	
	Personalized Notebook	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	12,000.00	12,000.00	0	
	Assorted Goodies for Meetings	Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	12,000.00	12,000.00	0	
50204010	Water Expenses	Administrative/ Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	84,000.00	84,000.00	0	
	Procurement of mineral water for office use	Administrative/ Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	18,000.00	18,000.00	0	
	Procurement of water supply	Administrative/ Technical	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	GA	36,000.00	36,000.00	0	
50204020	Electricity Expenses	Administrative/ Technical	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	GA	200,000.00	200,000.00	0	
	Procurement of electricity services	Administrative/ Technical	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	GA	240,000.00	240,000.00	0	
50205010	Postage and Courier Services	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	10,000.00	10,000.00	0	
	Procurement of delivery services	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	10,000.00	10,000.00	0	
	Mobile Expenses	Administrative/Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	72,000.00	72,000.00	0	
	Procurement of bad cards									GA	72,000.00	72,000.00	0	
50205020	Landline Expenses									GA	50,000.00	50,000.00	0	
	Procurement of communication services	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	50,000.00	50,000.00	0	
50205030	Internet Subscription Expenses	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	50,000.00	50,000.00	0	
	Procurement of internet services	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	50,000.00	50,000.00	0	
50205040	Cable, Satellite, Telegraph and Radio Expenses	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	4,000.00	4,000.00	0	
50210030	Extraordinary Expenses	Administrative		N/A	N/A	N/A	N/A	N/A	N/A	GA	118,000.00	118,000.00	0	
50211010	Legal Services	Administrative		N/A	N/A	N/A	N/A	N/A	N/A	GA	2,000.00	2,000.00	0	
	Procurement of notarial services	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	468,000.00	468,000.00	0	
50211990	Other Professional Services	Administrative	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	GA	468,000.00	468,000.00	0	
	Records Staff & Procurement Staff	Administrative	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	GA	881,000.00	881,000.00	0	
5021203000	Security Services	Administrative	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	GA	581,000.00	581,000.00	0	
	Procurement of security services	Administrative	Direct Contracting	N/A	N/A	N/A	N/A	N/A	N/A	GA	581,000.00	581,000.00	0	
50212990	Other General Services													
	Procurement of janitorial and other general services	Administrative/Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	20,750.00	20,750.00	0	
	Customized Name Stamp	Administrative/Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	3,500.00	3,500.00	0	
	Broom (Wala ting-ting)	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	1,500.00	1,500.00	0	
	Broomstick (Wala bantlo)	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	2,500.00	2,500.00	0	
	Duspan	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	2,400.00	2,400.00	0	
	Water dipper (Tabo)	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	1,600.00	1,600.00	0	
	Sponge squeeze mop with handle	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	1,500.00	1,500.00	0	
	Sponge squeeze mop refill	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	2,250.00	2,250.00	0	
	Heavy Mop	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	1,500.00	1,500.00	0	
	Trash bag	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	4,000.00	4,000.00	0	
5021304001	Repairs and Maintenance - Buildings	Administrative/Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	30,000.00	30,000.00	0	
	Procurement of materials and labor repair of CHED Building	Administrative/Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	30,000.00	30,000.00	0	
5021305002	Repairs and Maintenance - Office Equipment													
	Procurement of services for repairs alarm, printer, scanner, Xerox and A3600	Administrative/Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	20,000.00	20,000.00	0	
5021306001	Repairs and Maintenance - Motor Vehicles	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	79,000.00	79,000.00	0	
	Procurement of services for CHED vehicle repairs and maintenance, Inova, & Adventure	Administrative	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	N/A	GA	79,000.00	79,000.00	0	
50215010	Taxes, Duties and Licenses	Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	N/A	GA	4,800.00	4,800.00	0	
	Car registration renewal of TOYOTA INNOVA vehicle with plate number SAA8282	Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	N/A	GA	2,400.00	2,400.00	0	

Code (PAP)	Procurement Program/Project	PAC/	End-User	Mode of Procurement	Schedule for Each Procurement Activity						Source of Funds	Estimated Budget (MHP)			Remarks (brief description of Program/Activity/Project)
					Advertisement Issued (ARFI)	Submission of Bids	Notice of Award	Contract Signing	Total	MOOE		CO			
50215030	Car registration renewal of HITSUBISHI ADVENTURE vehicle with plate number SJU759.		Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	GDP	2,400.00	2,400.00	0		
50215030	Insurance Expenses		Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	GDP	50,500.00	50,500.00	0		
	Insurance of a 3 story building of CHED Caraga Regional Office		Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	GDP	45,000.00	45,000.00	0		
	Vehicle Insurance with Third Party Persons Liability coverage of Toyota Innova		Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	GDP	9,000.00	9,000.00	0		
	Vehicle Insurance with Third Party Persons Liability coverage of Mitsubishi Adventure		Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	GDP	4,500.00	4,500.00	0		
50215020	Fidelity Bond Premiums		Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	GDP	25,000.00	25,000.00	0		
50299020	Cash Bond		Administrative	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	N/A	GDP	25,000.00	25,000.00	0		
	Printing and Publication Expenses				N/A	N/A	N/A	N/A	N/A	GDP			0		
	Procurement of printing and publication services for the following reporting materials: - Printing of CHED Annual Report/Statistical Bulletin for 2021		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	7,200.00	7,200.00	0		
50299030	Representation Expenses				N/A	N/A	N/A	N/A	N/A	GDP	7,200.00	7,200.00	0		
	Procurement of Catering Services for the following Activities: - Annual Regional Meeting with NSTR Coordinators		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	3,500.00	3,500.00	0		
	Annual Regional Meeting with NSTR Students		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	3,500.00	3,500.00	0		
	Annual Regional Meeting with OSAS Directors/Head/Coordinators		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	3,500.00	3,500.00	0		
	Annual Regional Meeting with Guidance and Counselors		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	3,500.00	3,500.00	0		
	Annual Regional Meeting with Student Leaders		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	3,500.00	3,500.00	0		
	Meeting on Technical Division Concerns		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	24,000.00	24,000.00	0		
	Seminar-Workshop for the ROAT Members		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	3,500.00	3,500.00	0		
	Regional Conferences of the Council of Deans		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	3,500.00	3,500.00	0		
	One on One Discussion with the Program Deans and Heads		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	3,500.00	3,500.00	0		
	Remova Working and Evaluation		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	3,500.00	3,500.00	0		
	Online Orientation on CHED Academic Program Application Portal (CAPAP)		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	3,500.00	3,500.00	0		
	Management Committee Meetings		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	63,000.00	63,000.00	0		
	Quarterly Assessment of Targets and Accomplishments		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	15,500.00	15,500.00	0		
	Monthly Updating on Targets and Accomplishments		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	37,200.00	37,200.00	0		
	Mid-Year Performance Review and Action Planning		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	27,900.00	27,900.00	0		
	Year-End Assessment and Target Setting		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	27,900.00	27,900.00	0		
	Year-end Conference with HEI Presidents		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	13,950.00	13,950.00	0		
	Regional Teleconference of the HEIIS Coordinators and IT Support Staff		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	6,750.00	6,750.00	0		
	Regional Orientation on Data Elements on CHECKS System Using the CHED Portal		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	6,750.00	6,750.00	0		
	Data Collection Orientation for SLICs and Private HEIs		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	6,750.00	6,750.00	0		
	Seminar on Data Elements among HEIIS Coordinators		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	5,250.00	5,250.00	0		
	Seminar on Data Analysis		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	5,250.00	5,250.00	0		
	Seminar on Star Designated Data		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	4,200.00	4,200.00	0		
	GAO Regional Summit		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	4,200.00	4,200.00	0		
	Seminar on Gendering the Curriculum		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	13,500.00	13,500.00	0		
	Workshop on CHED Caraga Research Development Plan and Research Priorities		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	13,500.00	13,500.00	0		
	Workshop on CHED Caraga Research Development Application Program		Technical	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	GDP	6,750.00	6,750.00	0		

Code (PAF)	Procurement Program/Project	RMCV	End-User	Mode of Procurement	Schedule for Each Procurement Activity						Source of Funds	Estimated Budget (Php)		CO	Remarks (Brief description of Program/Activity/Project)
					Advertisement representing of IBMEI	Submission/ Opening of Bids	Notice of Award	Contract Signing	Total	MOOE					
	Presentation of the Information System (IS) Developed for the Administrative Division (1st Quarter) - COMIS Including Budget and Planning	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	Gap	3,600.00	3,600.00	0		
	CHED Change ISO 9001:2015 Requirements and Awareness	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	Gap	3,500.00	3,500.00	0		
	SUGS Teleconference on Data Collection for the Seven Revised Electronic Forms	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	Gap	4,050.00	4,050.00	0		
	Private HEIS Teleconference on Data Collection for the Four Revised Electronic Forms	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	Gap	4,500.00	4,500.00	0		
	Presentation of the Information System (IS) Developed for the Technical Division (2nd Qtr)	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	Gap	2,250.00	2,250.00	0		
	Regional Teleconference on Online CVV Application among HEI Registrars	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	Gap	6,750.00	6,750.00	0		
	Presentation of the Information System (IS) Developed from the Admin/Technical Division (2nd Qtr)	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	Gap	2,250.00	2,250.00	0		
	Development of the Technical System (IS)	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	Gap	2,250.00	2,250.00	0		
	Regional Teleconference on Website Administrators and UNIFAST Portal Updates	Technical		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	Gap	6,750.00	6,750.00	0		
	Recruitment Selection Placement (Meeting & deliberation)	Administrative		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	Gap	4,700.00	4,700.00	0		
	Performance Management Team (Meeting & deliberation)	Administrative		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	Gap	9,750.00	9,750.00	0		
	Regional Registrar Semi-Annual	Administrative		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	Gap	9,750.00	9,750.00	0		
	Regional Registrar Assembly	Administrative		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	Gap	30,000.00	30,000.00	0		
	Awarding of Best Employees and Support Staff Implementing the Program on Awards and Incentives for Service Excellence (PRAISE)	HRMO		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	Gap	150,000.00	150,000.00	0		
5029907099	Membership Dues Contributions to Organization	Administrative		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	N/A	Gap	9,800.00	9,800.00	0		
Total											3,624,000.00	3,624,000.00	0		

Prepared by:

[Signature]
HAEMACCIL I. PALIMA
 Administrative Aide III

Fund Availability:

[Signature]
ALYIA SYPATRON, MSW, LLB.
 Chief Administrative Officer

Approved by:

[Signature]
LEONIDA S. CALAGUI, Ph.D., CESO III
 Director