



Republic of the Philippines  
**CARAGA STATE UNIVERSITY**  
Ampayon, Butuan City



## **NOTICE OF SEARCH AND CALL FOR THE APPLICATION OF ONE (1) PRIVATE SECTOR REPRESENTATIVE**

**The Board of Regents of Caraga State University formally and publicly announces that the Search of One (1) Private Sector Representative in the Governing Board is now open**

### **MINIMUM QUALIFICATIONS**

1. The PSR nominee must be a Filipino Citizen;
2. The PSR nominee must be recognized in his/her profession or sector, at least 31 years old and shall be a resident of Butuan City and Agusan del Norte;
3. The PSR nominee shall not in any way be connected with the SUC concerned in any manner, for two (2) years immediately prior to his or her nomination for the PSR position. He or she shall not in any way be presently employed or appointed to any position with any government (local, national, and in government owned and controlled corporations) agency or entity, in any manner, be it full time or part time, at the time of his or her nomination for the PSR position. Furthermore, if the PSR nominee previously worked in any capacity with a government entity or was a consultant in any government undertaking of whatever nature, the proportion of the time the nominee or applicant served in government shall not exceed one fourth of the entire time the nominee served in the private sector;
4. The PSR nominee shall have a minimum of five (5) years term of service in an industry, business or profession related to the SUC legal mandate or mandates;
5. The PSR nominee shall have an extensive record of employment, business, expertise and connection with the private sector; and
6. The nominee shall be endorsed by the industry, business and professional sectors represented by their organizations including socio-civic groups through official endorsement vouching the integrity, proficiency, commitment and service of the nominee.



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### **DOCUMENTARY REQUIREMENTS:**

1. Formal Application / Nomination Letter addressed to:

**HON. PERFECTO A. ALIBIN**

Commissioner, Commission on Higher Education  
Chairperson, Caraga State University Board of Regents (BOR)  
4<sup>th</sup> Floor, HEDC Building, C.P. Garcia Avenue, U.P. Campus  
Diliman, Quezon City

2. Detailed Curriculum to include the following:

- a. Personal Details
- b. Educational Background
- c. Trainings Attended and Provided
- d. Work Experience
- e. Awards of distinction and recognition received
- f. Membership in civic, social, religious, professional or honor societies
- g. Expert services as consultant, lecturer, resource/guest speaker
- h. Scholarship/fellowship (degree or non-degree)
- i. Professional Examination/s Passed
- j. 2"x2" ID picture (colored)

3. Documents in support of the data stated in the curriculum vitae;

4. Past and current employment/service records;

5. Endorsement from the industry, business and professional sectors, socio-civic groups;

6. Signed Certification from the nominee stipulating the following:

- Non-connection with CSU for two years immediately prior to his or her nomination;
- No current employment appointment with any government entity at the time of his or her nomination;
- Duly Notarized Non-Pendency of Administrative and Criminal Case; and
- Duly Notarized Veracity and Authenticity of Submitted Documents;

7. Interested applicants/ nominees must submit one (1) certified true copy of the above stated-documents on or before **June 30, 2021** to:

**The Search Committee for Private Sector Representative**

c/o Atty. Dianah Jee U. Saspa-Canumay  
University and Board Secretary  
Caraga State University, Ampayon, Butuan City  
Contact No: 0917-316-5788